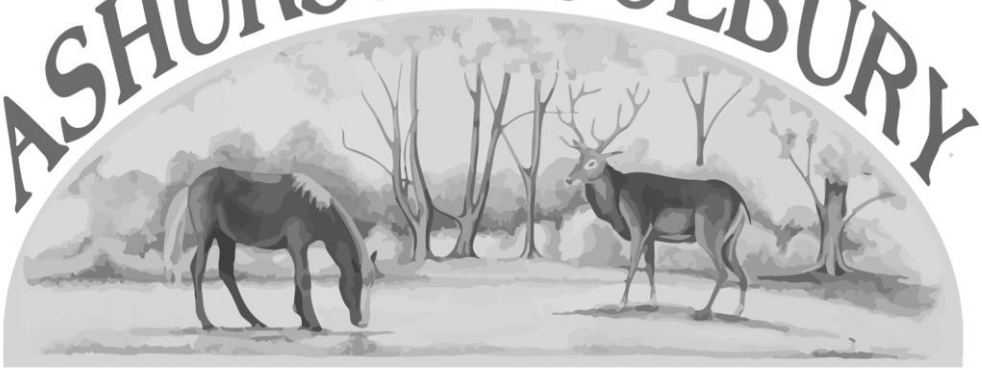
ASHURST & COLBURY



Gateway to the New Forest

Full Council Meeting Agenda Pack

Tuesday 17th November 2026 at 6:45PM

Ashurst Room, Colbury Memorial Hall, Colbury

Table of Contents

APPENDIX A – Draft Minutes of Full Council Meeting 20th October 2026 2

APPENDIX B - Budget Precept requirements for 2027-28 8

APPENDIX C - Meeting Dates for 2027 9

APPENDIX D - Grant Application 10

APPENDIX E - Handyman Quote 11

APPENDIX F - Hunters Hill Cycle Lane Proposal 11

APPENDIX G - Play Area Inspections 12

APPENDIX H - Bank Rec 13

APPENDIX I - Online Payment Schedule 17.11.2026 14

APPENDIX J - Income & Expenditure reports since last meeting 14

APPENDIX A –FULL COUNCIL MEETING MINUTES - 20TH OCTOBER 2026

DRAFT MINUTES OF THE FULL COUNCIL MEETING OF THE PARISH COUNCIL
This meeting was held on Tuesday 20th October 2026 at 6:45pm
at The Ashurst Room, Colbury Memorial Hall

In Attendance: Cllr Caroline Hubbard (Chair), Cllr Trevor Jakeman, Cllr Ken Kershaw, Cllr Sue Robinson Cllr Esther Taylor, Cllr Bobbie Torkington, Cllr Clive White, (Vice-Chair), Cllr Dan Poole (HCC), Cllr Joe Reilly (NFDC), Karen Cramoysan (Clerk),1 Member of the Public

Apologies – Cllr Derek Tipp (NFDC).

Declarations of Interest – None.

Public Participation – None.

To Receive Minutes of the Full Council Meeting held on 15th September 2026. RESOLVED: Minutes were formally received and agreed by all Councillors as a true and accurate record. These were then signed by the Chair.

Matters Arising At Chair's discretion (if not covered by agenda below) – Cllr Hubbard started by thanking Cllr Robinson for Chairing last month's meeting in her absence.

Summer Fete transport for disabled residents – Cllr Hubbard has been liaising with Mandy Evans of Neighbourhood Watch (following the complaints she received after the Summer Fete) regarding transport options for disabled residents. We may be able to book the facilities of another organisation with an adapted mini bus. Mandy will co-ordinate these transport options and report back to the Parish Council with prices. Cllr Joe Reilly advised that he has money in his NFDC Councillor Community Grant that we could apply for to put towards this.

Summer Fete 2027 – The Working Group are meeting with Dream Empire Events to discuss them taking over the organisation of next year's event.

Colbury Memorial Hall Parking Complaint – The trustees have now met and have all confirmed their decision that their car park is private and only to be used for hall users.

Daytime cull of rats on allotments – This has now been carried out – 14 rats were culled.

Whartons Lane crossing – Cllr Robinson advised in the Planning Meeting that she has still not heard anything back from Hampshire County Council regarding her email several months ago.

Vandalised Bus Shelter Insurance Claim – Clerk advised that we have finally received £200.81 towards our claim (minus our excess) after chasing this for several months. The claim had been agreed and closed down without payment being made to us.

HCC Cycle Lane proposal on Hunters Hill – Despite several chasing emails, Cllr Taylor has still not heard anything further from HCC regarding this and neither has HCC Cllr Dan Poole.

Reports

a) **County & District Councillors –**

Dan Poole (HCC) –

HCC Cycle Lane Proposal - Cllr Poole advised that he has still not received anything from HCC Highways. After reading the correspondence between the Parish Council and Hampshire County Council regarding the proposed closing of one lane on Hunters Hill and making this into a bus and cycle lane, he is in agreement with the Parish Council on this not being a viable option and would be happy to support our objection. Cllr Poole will contact the Executive Member for Highways, Steve Forster, and confirm his objection to the proposal.

Budget Deficit – Cllr Poole advised that the budget is £170 million in deficit at this point and is expected to be £200 million in deficit next year. Savings will have to be found**.**

Children and Young People's Select Committee – Cllr Poole attended a very positive meeting of this committee today. More children will be able to receive free school meals**.**

Local Government Reorganisation – Nothing further has been heard about this and if/when it will start again.

Cllr Joe Reilly (NFDC) informed Councillors that he had now rejoined the Conservative party.

Elections – These will go ahead in May next year on a 4-year term for Parish, Town & District Councils.

NFDC Local Plan – Following the decision on 14th September to prepare a new Local Plan, there will be another meeting in November with a decision in 2027.

Paultons Park Holiday Park –Cllr Reilly advised that he had attended a meeting on site which outlined Paultons Park's visions for the future with building a holiday park containing 129 lodges and spaces for upto 600 guests. Planning Permission is still to be sought, but if this goes ahead, it will be built in stages.

Councillor Community Grant – Cllr Reilly has money available in his Councillor Community Grant. Cllr Hubbard suggested that the Clerk apply for money which could be put towards transport for disabled resident to be able to attend the Summer Fete.

National Planning Policy Framework changes – Cllr Reilly advised that these would be coming into effect on 31st October for NFDC. This shouldn't impact Ashurst & Colbury Parish as the majority of our planning applications are dealt with by the New Forest National Park Authority.

b. **Committee Chairs/Working Parties** – Christmas Event Working party need to arrange a meeting. Event is being held on Thursday 10th December 5-7pm.

c. **Parish Councillors** – Cllr Kershaw advised that he has attended a NFNPA Quadrant meeting and will send his report to the Clerk to forward to Councillors.

d. Neighbourhood Watch – Report from Mandy Evans summarised below;

Pension Fraud - Nuisance calls about pensions should be reported to the Information Commissioners Office by phone 0303 123 1113 online: https://ico.org.uk/make-a-complaint/nuisance-calls-and-messages/ Some have been contacted by post, email and direct messages on social media. Age UK have provided some very useful information (for people of all ages) about Pension Fraud: https://www.ageuk.org.uk/information-advice/money-legal/pensions/pension-scams/ And likewise, Report Fraud: https://www.reportfraud.police.uk/pension-scams/

Combatting bogus traders - Residents were warned to Stop! Think Fraud when someone knocks on their door, drops a leaflet through the letter box or advertises on social media etc offering to do work in and around the home., If work needs doing in the home or garden, to consult "Buy With Confidence" the list of Trading Standards checked and vetted tradespeople: https://www.buywithconfidence.gov.uk/

Investment fraud - "More victims than ever are being targeted by investment fraud criminals, with losses hitting more than £100,000 every hour, rising 54% from 2025 to 2026 calendar year."
Which? Scam Alerts highlighted a Police impersonation scam and Booking.com scam

Community Event at the Happy Cheese - Trevor Brookes arranged the Community Event which was attended by around 30 people. PCSO Richard demonstrated the new DNA marking kits and registering those who received them. The internet wasn't working properly so he arranged with several people to visit them at home. Mark from the Blue Lamp Trust showed various security items and was able to offer free home visits to elderly and vulnerable residents and those who have been burgled. Trevor Brookes was there to give tech advice and talk about online security and how to avoid scams.. 6 new members signed.

Free property and bike marking - Free property and bike security marking sessions at Totton Leisure Centre, Lyndhurst and Totton Police stations. Police security marked bikes for free and added them to the National Bike Register. Police also gave out a free DNA Selecta property marking kits too and asked people to bring along one a valuable item for them to mark it and register the person on the database.

Email and social media hacking - According to Report Fraud, criminals stole over £6.3 million in the last financial year (up from £1.2 million in 2024/2025) from victims of social media and email hacking, reports of which have surged by 417% in the past year. Two common tactics used to gain unauthorised access to your personal and financial data are: Data breaches – using login credentials stolen in data breaches Phishing – using fake emails/text messages/social media posts containing links to malicious websites that harvest your personal/financial information. Advice was given about what to do after a data breach

Protecting email and social media accounts - As part of Cyber Security Awareness Month, Report Fraud is raising awareness of the importance of protecting online accounts from cyber criminals. Through their latest campaign they are encouraging the public to strengthen their online security by adopting safer sign-in methods, such as passkeys, and taking simple steps to secure their accounts. Account hacking occurs when criminals gain unauthorised access to someone's email, social media, or other online accounts. Once in control, they may use these accounts to commit further fraud, such as impersonating the account owner to request money from friends and family, promote fake ticket sales, or obtain access to additional personal information**.**

The October Crime Prevention Bulletin covered The Blue Lamp Trust Safe Home service, No Trick or Treat Halloween posters, Spiking Awareness Campaign telling how to avoid your drink being spiked & what to do if it is. A TV simulator is available and looks like a TV is on in the room.

Police impersonation scam - Criminals use 'spoofing' software to intentionally cover up their real caller ID and instead, mirror the phone number of a legitimate organisation. Any bank queries can be handled by dialling 159.

Struggling with your finances? - People warned not to search on the internet for financial advice as it's estimated 82% of fraud originates online. Reports from victims of fraud who are in a debt spiral because they searched online for help and engaged with someone impersonating a financial/debt adviser. Martin Lewis has produced a very useful guide for anyone struggling to make ends meet and tips on avoiding the debt spiral: https://www.moneysavingexpert.com/loans/debt-help-plan/

*** Mandy Evans & Cllr Dan Poole left the meeting at 7:12pm ***

45. Policy

a. To decide if the Council continues to let allotment plots to new non-residents – RESOLVED: After a very lengthy discussion it was **AGREED:** to pause letting plots to non-residents. There will be new residents moving into the Whartons Lane development over the coming months and they may want to take advantage of taking on an allotment plot. Any vacant plots will be covered as they become vacant and we will look at the plot situation again with regards to letting vacant plots to non-residents as vacancies occur. We currently have only 1 vacant plot (Plot 26).

b. To look at increasing allotment fees from January 2028 - RESOLVED: The Clerk provided Councillors with a cost comparison table of what other local Borough, Town and Parish Councils were charging for their plots and we are one of the cheapest in the area. A lot of them charge extra for water and pest control and a lot don't offer plots to non-residents.

After a very lengthy discussion taking into account the high financial outlay incurred by the Parish Council over the past couple of years on drainage works and pest control issues, and that the fees have not been increased for several years, it was AGREED: to increase the plot fees from January 2028. There will be an item on the agenda for the November Open Spaces meeting to look at a water and pest control surcharge. The new prices from January 2028 will be**;**

	Residents	**Non-Residents**
Full Plot	**£85.00**	**£100.00**
Half Plot	**£55.00**	**£62.50**

c. To arrange a Finance Committee meeting re the budget and precept for 2027-2028 – RESOLVED: Cllrs Hubbard and White will arrange a zoom meeting with the Clerk to go over the budget and Precept requirements for 2027-2028.

** Cllr Reilly left the meeting at 7:40pm**

46. Community & Environment

Allotments – 1) Plot 27 request to extend temporary tenancy - RESOLVED: Councillors **AGREED:** to extend the tenancy for another year. Clerk will follow this up with the plot holder.
2) CPS - Cllr Jakeman advised due they were due next week but he was called yesterday and they came today. The weather has been awful today so unsure what was completed.

3) Rats – Cull carried out on 1st October – 14 rats were culled**.**

4) Key refunds – Clerk has refunded £820 to plot holders. A couple of plot holders have offered their key refunds towards the upkeep of the allotments and some have asked for this to be taken off their next year's invoice.

Allotments representative, Nick Waterman was unable to attend the meeting but sent in a report and photo's beforehand. There are several issues on site that he has reported;

- Top gate adjusted a couple of weeks ago but has moved further so sticking.
- Pile of earth against the fence by main ditch at far end of the car park. At some point it may break the fence and the soil could fall into the ditch and block it.
- There are two inspection chambers for the drainage system, next to plots 1 and 19. These have been covered with paving slabs, but one slab has broken and the plastic inspection cover is broken and in the hole.
- Hedges have been mostly cut back; however, work will need to be done to control the height and breadth higher up especially on the hedge by the road.

These items were discussed and Clerk will contact the handyman to rectify the gate and drainage cover & slab. Hedge height will be cut by a flailer in November. Cllr Jakeman will speak to CPS regarding moving the earth mound and cutting of inside hedges.

a. **Whartons Lane 20 MPH Limit - RESOLVED:** Further to the resolution at the September meeting, Clerk contacted Simon from SSM to look at maintaining an SLR if we were to go ahead and purchase one but unfortunately he is too busy and unable to add us onto his schedule.

Cllr Kershaw has written to HCC outlining that their criteria and fees are excessive and disproportionate to be able to get any information that will help in ascertaining if we need a 20mph limit.

Cllr Taylor has written a report about effectiveness of speed management measures in England; this was circulated to Councillors as part of the agenda pack.

Cllr Kershaw has heard that the HCC fee structure and criteria may be amended, so he will keep investigating this

*** Cllr Taylor left the meeting at 7:58pm***

b. **HCC Hunters Hill Cycle Lane Proposal – RESOLVED:** Still no response from HCC.

c. **Additional benches along Foxhills/ Knellers Lane - RESOLVED:** Clerk has sourced some steel 'perching benches online at the price of £286.35 each including VAT. They also come in the preferred colour of RAL6005. All Councillors **AGREED:** for 3 benches to be purchased to be installed at Dene Way, Knellers/Foxhills corner and opposite Colbury Memorial Hall. Clerk advised that although we do not need to apply for a permit to site these benches, we need to seek permission from HCC Highways, so until permission is given, she cannot order them.

d. **Will bequest of £25,000 for benches in the Recreation Ground – RESOLVED:** Nothing further has been heard from the executor of the will. The property remains unsold, and this is likely to be holding matters up.

e. **Remembrance Sunday – RESOLVED:** The Church service is being held at 9am – Cllr Jakeman is unable to attend this year. There will be a short service and flag-raising in the Recreation Ground at 11am. Cllr Hubbard advised that Julie & Mark Harding and Mandy Stanton may not be available this year. Cllr Jakeman will organise getting the Remembrance Flag onto the flagpole, the reading for Remembrance. Cllr Hubbard advised that the flag, wreath and ground mats are in the lock up.

f. **New Forest Flag in Recreation Ground – RESOLVED:** Flag has now been received and will be flown subservient to the Union Jack flag.

47. Recreation Ground

a) **Play Area - RESOLVED:** Nothing to report. Remove from future agendas.

b) **Handyman works – RESOLVED:** All Councillors remarked that the handyman has done a lovely job on all works issued to him. In particular, the Fire Engine in the Recreation Ground looks like new again.

48. Precinct

a) **Planters - RESOLVED:** Cllr Torkington and the gardener have removed the plants and most of the soil from the two planters. The handyman will remove these two planters.

b) **Missing plaque for Sybil Paton – RESOLVED:** Clerk has been unable to find the missing plaque and will contact the resident who queried where it was.

49. Finance

a. To Receive Bank Reconciliation for September 2026 – RESOLVED: Bank Reconciliation is £17.90 out – This was an input error by the Clerk and she will speak to Scribe Accounts to get this rectified. Report received by all Councillors and signed by the Chair.

b. To Approve Online Payment Schedule for 20th October 2026 – RESOLVED: 1 invoice was approved for payment to; Colbury Memorial Hall - £12.35 for Open Spaces meeting in November

c. To Ratify Online Payments since last meeting – RESOLVED: Payments circulated as part of the agenda pack and approved by all Members.

d. To Receive Income & Expenditure Reports since 15th September – RESOLVED: Income & Expenditure Reports were circulated as part of the agenda pack and approved by all Members.

50 Magazine – To consider ceasing the magazine or moving to an online edition – RESOLVED:

Cllr Torkington advised that, due to advertising deadlines, difficulties in sourcing sufficient editorial content, increasing personal commitments and recent health issues, she had found it increasingly challenging to produce the magazine. Over the past year, she had regularly worked late into the night to meet publication deadlines. As all other Councillors and the Clerk already have significant commitments, no one was in a position to take on responsibility for the magazine.

Following a lengthy discussion, it was**: AGREED**: that production of the Parish Magazine would cease with immediate effect, with the October edition being the final issue.

The Clerk advised that the Parish Council currently has 886 followers on Facebook, enabling news and updates to be shared with residents quickly and effectively. The Clerk will also investigate introducing a dedicated News page on the Parish Council website.

Cllr Torkington will write to advertisers to inform them of the decision and advise the Clerk of any outstanding invoices that need to be issued.

The Clerk will inform John at TLC Online of the decision.

Cllr White will write to the volunteer delivery team to thank them for their service and invite them to attend the Christmas event.

Cllr Hubbard formally thanked the magazine team, including Cllr Torkington, Cllr Jakeman and Ann, Cllr White, the Clerk and all volunteer deliverers for their dedication and commitment to producing and distributing the Parish Magazine over many years. Their contribution to keeping residents informed and connected was gratefully acknowledged.

51. Next Meeting Dates

Tuesday 14th November 2026	**6:30PM** **6:45PM**	**Planning Meeting** **Full Council Meeting**
Tuesday 24th November 2026	**10:30AM**	**Open Spaces Meeting**

Meeting Closed at 8:34pm

APPENDIX B – BUDGET/PRECEPT REQUIREMENTS FOR 2027-2028

25/26 Budget		Payments to 31/10/26		Proposed 27/28 Budget	
Fete				**Fete**	
Total Expenditure	**£1,150.00**	**£1,032.44**	£1,032.44	**Total Expenditure**	**£1,500.00**
Highways & Transport				**Highways & Transport**	
Bus Shelter Cleaning	£0.00	0		Bus Shelter Cleaning	£400.00
Bench / bus shelter maint/repair	£0.00	£22,246.00		New Bench / bus shelter	£0.00
Defib - new solar powered + maintenance pads & batteries for existing	£0.00	£208.50		Defib - new solar powered + maintenance pads & batteries for existing	£300.00
Noticeboards	£500.00	£565.11		Noticeboards	£500.00
Planters - bulbs/mulch/flowers	£200.00	£184.75		Planters - bulbs/mulch/flowers	£200.00
Planters - maintenance/repairs	£200.00	£14.29		Planters - maintenance/repairs	£200.00
Total Expenditure	**£900.00**	**23218.65**	£23,218.65	**Total Expenditure**	**£1,600.00**
Community Engagement				**Community Engagement**	
Magazine Printing	£6,720.00	£3,222.90		Magazine Printing	£0.00
Sundries/Expenses	£50.00	0		Sundries/Expenses	£0.00
Remembrance Sunday (refreshments/equipment/flags)	£50.00	£0.00		Remembrance Sunday (refreshments/equipment/flags)	£50.00
Annual Parish Meeting refreshments	£50.00	£0.00		Annual Parish Meeting refreshments	£50.00
Christmas Event	£250.00	£0.00		Christmas Event	£250.00
Total Expenditure	**£7,120.00**	**£3,222.90**	£3,222.90	**Total Expenditure**	**£350.00**
Recreation Ground				**Recreation Ground**	
Trees Survey (NFDC)	£350.00	£240.00		Trees Survey (NFDC)	£400.00
New Play Area Equipment	£0.00	£85,242.64		New Play Area Equipment	£0.00
Annual Safety Check (ROSPA)	£150.00	£123.00		Annual Safety Check (ROSPA)	£150.00
Quarterly Safety check (Elite Playgrounds)	£300.00	£270.68		Quarterly Safety check (Elite Playgrounds)	£300.00
Grounds Maint	£2,000.00	£1,370.81		Grounds Maint	£2,500.00
Drainage (if required)	£1,000.00	0		Drainage (if required)	£1,000.00
Tree Works	£3,000.00	£2,180.00		Tree Works	£4,000.00
Sundries (Flags/Paths)	£50.00	£2,507.95		Sundries (Flags/Paths)	£50.00
Equipment Maintenance	£0.00	£747.49		Equipment Maintenance	£0.00
Litter bin emptying	£7,000.00	£5,224.04		Litter bin emptying	£6,000.00
Total Expenditure	**£13,850.00**	**£97,906.61**	£97,906.61	**Total Expenditure**	**£14,400.00**
Allotments				**Allotments**	
Hedge cutting	£250.00	0		Hedge cutting	£250.00
Water	£700.00	£630.87		Water	£1,200.00
Grass cutting	£1,200.00	£700.00		Grass cutting	£1,200.00
Sundries	£300.00	£253.96		Sundries	£300.00
Repairs/Maintenance/Skips	£1,000.00	£0.00		Repairs/Maintenance/Skips	£500.00
Pest Control	£1,000.00	£1,766.00		Pest Control	£1,000.00
Drainage Works (if required)	£0.00	0		Drainage Works (if required)	£0.00
Total Expenditure	**£4,450.00**	**3350.83**	£3,350.83	**Total Expenditure**	**£4,450.00**
Staff Costs:				**Staff Costs:**	
Clerk's Salary	£18,500.00	£10,571.56		Clerk's Salary	£20,000.00
Clerk's Expenses & Mileage	£400.00	£256.42		Clerk's Expenses & Mileage	£400.00
Work from home	£312.00	£182.00		Work from home	£312.00
Employer PAYE & NIC	£4,000.00	£3,041.52		Employer PAYE & NIC	£4,000.00
				Elections	£3,490.00
Training (Staff and Cllrs)	£1,500.00	0		Training (Staff and Cllrs)	£1,500.00
Total Expenditure	**£24,712.00**	**£14,051.50**	£14,051.50	**Total Expenditure**	**£29,702.00**
Office Costs:				**Office Costs:**	
Office Equipment	£400.00	0		Office Equipment	£500.00
Stationery	£500.00	£246.32		Stationery	£600.00
Clerks Mobile Phone	£150.00	£82.17		Clerks Mobile Phone	£180.00
Literature	£100.00	£149.40		Literature	£100.00
Total Expenditure	**£1,150.00**	**477.89**	£477.89	**Total Expenditure**	**£1,380.00**
Councillor Costs:				**Councillor Costs:**	
Chairs Allowance	£300.00	£22.65		Chairs Allowance	£200.00
Meeting Room Hire	£300.00	£269.80		Meeting Room Hire	£400.00
Total Expenditure	**£600.00**	**£292.45**	£292.45	**Total Expenditure**	**£600.00**
Fees and Subscriptions:				**Fees and Subscriptions:**	
HALC/NALC	£1,000.00	£878.00		HALC/NALC	£1,000.00
HALC LCPD	£200.00	0		HALC LCPD	£200.00
SLCC	£210.00	0		SLCC	£210.00
Software (Scribe, Malwarebytes, Microsoft etc)	£650.00	£194.40		Software (Scribe, Malwarebytes, Microsoft etc)	£650.00
ICO	£55.00	£47.00		ICO	£55.00
Insurance	£1,500.00	£1,798.19		Insurance	£2,000.00
Audits (internal & external)	£750.00	£551.75		Audits (internal & external)	£750.00
Website maintenance/inbox	£600.00	£324.00		Website maintenance/inbox	£700.00
Antivirus	£50.00	0		Antivirus	£70.00
Domain Name & Renewal	£200.00	0		Domain Name & Renewal	£250.00
Grants (S137)	£200.00	£45.00		Grants (S137)	£200.00
Office Storage	£1,800.00	£1,049.37		Office Storage	£2,000.00
Bank Service Charge	£100.00	£49.00		Bank Service Charge	£100.00
Total Expenditure	**7,315.00**	**£4,936.71**	£4,936.71	**Total Expenditure**	**8,185.00**
Precept Required 2026-2027	£61,247.00			Precept Required 2027-2028	£62,167.00
Current Precept:	£58,325			Current Precept:	£62,406
Increase of:	£2,922.00			Increase of:	-£239.00
Allotment key refunds		£855.00			
Land Registry search		£14.00			
Total Expenditure		**£869.00**	£869.00		
			£149,358.98		
Grants Received					
S106 Play Area		£85,242.64			
Bus Shelter Grant		£22,246.00			
Total Grants Received		**£107,488.64**	-£107,488.64		
		Total spent	**£41,870.34**		

Karen Cramoysan – Clerk & RFO
Telephone: 07510 371440
Email: parishclerk@ashurstandcolbury-pc.gov.uk

MEETING CALENDAR 2027

All Parish Council Meetings are held on the third Tuesday of each month
in the Ashurst Room, Colbury Memorial Hall

19th January 2027	**Planning**	6:30pm	**Full Council**	6:45pm
16th February 2027	Planning	6:30pm	Full Council	6:45pm
16th March 2027	Planning	6:30pm	Full Council	6:45pm
20th April 2027	Planning	6:30pm	Full Council	6:45pm
18th May 2027	Planning	6:30pm	Annual General Meeting followed by Full Council	6:45pm
15th June 2027	Planning	6:30pm	Full Council	6:45pm
20th July 2027	Planning	6:30pm	Full Council	6:45pm
17th August 2027 (if req'd)	Planning	6:30pm		
21st September 2027	Planning	6:30pm	Full Council	6:45pm
19th October 2027	Planning	6:30pm	Full Council	6:45pm
16th November 2027	Planning	6:30pm	Full Council	6:45pm
21st December 2027 (if req'd)	Planning	6:30pm	Full Council	6:45pm

Other Notable Dates:

Annual Parish Meeting – To be confirmed
Summer Fete – Sat 4th September 2027 12pm-4pm — Colbury Memorial Hall
Christmas Fayre – To be confirmed– 5pm-7pm — Colbury Memorial Hall (Main Hall)

APPENDIX D – GRANT APPLICATION FROM COLBURY MEMORIAL HALL

Ashurst and Colbury Parish Council
Karen Cramoysan - Clerk and RFO
Tel: 07510 371440
Email: parishclerk@ashurstandcolbury-pc.gov.uk

Gateway to the New Forest

Ashurst and Colbury Parish Council - Grant Application Form

	Office Use / Criteria Met
Name of Organisation: Colbury Memorial Hall	
Address: Main Road, Totton, Southampton, SO40 7RL Telephone: 02380 661090 Email: colburysecretary@gmail.com	
Main Contact for Correspondence: Ann Jakeman - Secretary	
Website: www.colburymemorialhall.org.uk	
Bank Details for Direct Payment: Sort Code: 30-98-73 Account No: 00059643 Account Name: Colbury Memorial Hall	
How many Members are there in your Organisation; 9	
Registered Charity No. if Applicable: 301786	
Please describe your Organisation and its purpose: CMH is a village hall for use by residents of the parish of Ashurst & Colbury, & local communities. It is available for hire & hosts one-off & regular events.	
Please describe your project: To apply to HCC & request a directional road sign for CMH on the A35 roundabout at the junction of Main Road & Hunters Hill.	
What exactly will the grant funding pay for if successful: HCC ~~have~~ have agreed to waive the application fee so the grant would fund the cost of the sign (£300-£500) & associated administration & supervision costs (£400)	
Estimated Expenditure of the total project: £ 900 approx.	
How much grant funding are you seeking from the Parish Council (Max £200): £ 200	
How will you fund the balance of the project? Further funds will be raised from donations & hosting a Christmas Gift & Craft Fair Have you applied to another organisation for a grant for this project? Y/N	
How many have benefited from your organisation in the last 12 months, within this Parish and in what way: CMH is regularly used by approx 300 local people per week, & 400 plus at the annual village fete	
Please enclose a set of Annual Accounts for your Organisation.	
Please enclose quotations for the project, work or equipment.	
Signed:(on behalf of the organisation) Name: Jakeman Position: Secretary 30/9/26	
Please email the completed application to; parishclerk@ashurstandcolbury-pc.gov.uk Or by post to; Karen Cramoysan Clerk and RFO, Ashurst and Colbury Parish Council, 3 Kimberley Close, Pretoria Road, Hedge End, Southampton, Hampshire, SO30 0BH	

APPENDIX E – QUOTE FOR HANDYMAN JOBS

ESTIMATE FOR JOBS

Angle grind main gates to ease opening operation.

Clear soil etc from pedestrian gate to ease opening operation.

Adjust far end pedestrian gate to ease opening operation.

Replace lid on drainage inspection pit.

Lay one course of bricks around both drainage inspection pits.
Lay with a weak bed of mortar 1 2x2 paving slab on both drainage inspection pits.

Replace missing lengths of wire mesh in park.

Secure all wire mesh along the park fence with fencing wire instead of cable ties.

TOTAL INCLUDING MATERIALS

£695.00

APPENDIX F – HUNTERS HILL CYCLE LANE PROPOSALS

Hi Esther,

Thanks for getting in touch about the Hunters Hill scheme.

We have not yet undertaken the engagement with the County Councillors due to scheduling issues, but we are aiming for this to take place by the end of the month. The project is still in the preliminary design phase and we continue to refine the design, taking into account the concerns the parish raised around access from the side roads along Hunters Hill, to ensure these arrangements are well-designed.

In terms of project governance, the decision point that provides sign-off and approval to construct the scheme does not take place until the conclusion of the next design phase, known as detailed design. Currently we are still in the preceding preliminary design phase, which I anticipate concluding in the summer of 2027. The next step after preliminary design is to submit the scheme to an internal officer gateway point, to seek approval to progress to the detailed design phase. The detailed design phase itself is then likely to last a minimum of a year before completion, and at it's conclusion is where the key decision for project construction is determined by the Executive Member for Highways and Passenger Transport, via Project Appraisal. The current timescale for this is autumn 2028 but this is likely to change as the scheme develops further.

I am anticipating the wider public engagement to take place in June 2027, due to the resource availability of our engagement officers as well as the pre-election period preventing public engagement in April and May. I remain keen to ensure the parish council is involved with the development of this engagement.

I will aim to provide you with a further update towards the end of November, following the feedback from County Councillors.

Many thanks

Matthew Bridger-Fox
Principal Transport Planner
Transport Strategy and Schemes

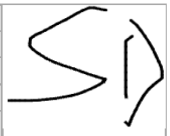
APPENDIX G –ELITE & KOMPAN PLAY AREA INSPECTIONS

Elite

Each Inspection includes a declaration signed by the Inspector stating that no defects were found other than those recorded.

Inspections included in this report

Provider	Elite Playground Inspections
Site Name	Ashurst & Colbury Rec
Actual Date	03/11/2026 10:21:55
Inspection Type	Playground-Operational
Inspector	Steve Day
Inspection Status	Completed



03/11/2026

Finding Summary

Ashurst & Colbury Rec Findings

Asset	Finding Title	Creation Date	Resolve By Date	Risk Level
Bow Top Fencing	Fixings - Damaged/Loose/Missing	04/08/2026 08:34:59		Low
Fire Truck	Surface - Cracking	04/08/2026 08:46:38		Low
Schoolscapes Multiplay	Fixings - Damaged/Loose/Missing	04/08/2026 08:48:06		Low
Schoolscapes Multiplay	Surface - Hard or Sharp	04/08/2026 08:49:25		Low
Triple Play Tower & Net	Fixings - Damaged/Loose/Missing	03/11/2026 10:29:39		Low
Surfacing	Surface - Leaves	03/11/2026 10:31:01		Low
Schoolscapes Multiplay	Surface - Leaves	03/11/2026 10:34:03		Low
Schoolscapes Multiplay	Other / Miscellaneous	03/11/2026 10:35:30		Low
Signs x 3	Fixings - Damaged/Loose/Missing	04/08/2026 08:29:54		Very Low

Inspection - Ashurst & Colbury Rec - 03/11/2026 10:21:55

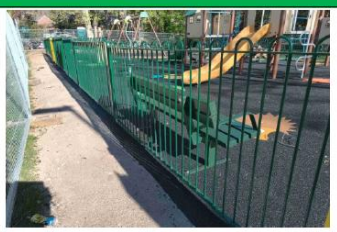
Provider	Elite Playground Inspections	**Site Name**	Ashurst & Colbury Rec
Site Name	Ashurst & Colbury Rec	**Address**	
Actual Date	03/11/2026 10:21:55	**Postcode**	
		Notes	

Kompan

8 - Low Risk

Item: Fence - Bow Top
Manufacturer: Not Identified
Surface Type: Wet Pour
Item Quantity: 1

Total Findings: 1



Finding 1
There is or are fixings missing on the item - Replace all missing fixings

6 - Low Risk

Item: Sign
Manufacturer: Not Identified
Surface Type: Wet Pour
Item Quantity: 1

Total Findings: 1



Finding 1
A number of fixing(s) have worked loose - Secure all loose fixings

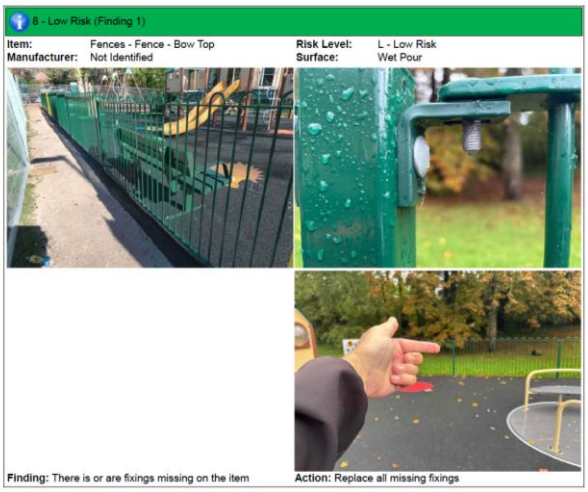
6 - Low Risk

Item: Play Panel
Manufacturer: Fahr Industries
Surface Type: Wet Pour
Item Quantity: 1

Total Findings: 1



Finding 1
The item is slightly loose in its foundations - Monitor for any further deterioration and repair as required

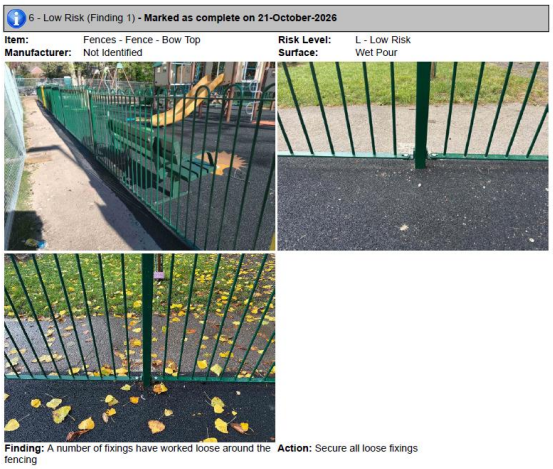




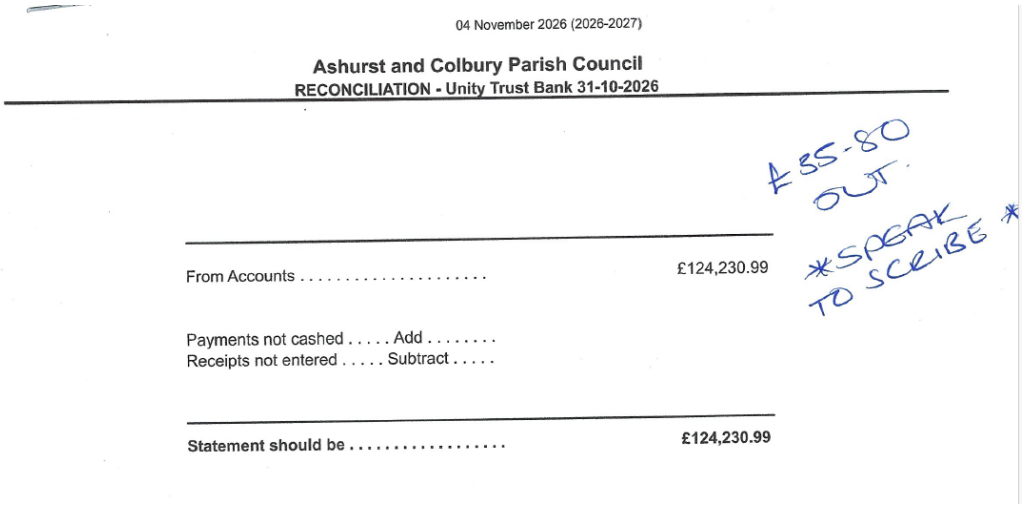


Completed Findings Information

The following items have been marked as complete by the inspector during the course of this inspection.



APPENDIX H – BANK RECONCILIATION FOR OCTOBER 2026



04 November 2026 (2026-2027)

Ashurst and Colbury Parish Council

RECONCILIATION - Unity Trust Bank 31-10-2026

£35-80 OUT.

*SPEAK TO SCRIBE *

From Accounts	£124,230.99
Payments not cashed . . . . . Add	
Receipts not entered . . . . . Subtract	
Statement should be	**£124,230.99**

APPENDIX I – ONLINE PAYMENT SCHEDULE FOR 17/11/2026

ASHURST & COLBURY PARISH COUNCIL

ONLINE PAYMENTS SCHEDULE FOR 17/11/2026

Payee	Invoice Date	Inv No.	Detail	Amount £			Transaction No
				Net	VAT	Total	
Shurguard	12/11/2026	2605410383	Storage 23/11-25/12/2026	149.91	29.98	179.89	
			TOTALS	**149.91**	**29.98**	**179.89**	

APPENDIX J – INCOME & EXPENDITURE REPORTS FROM 20/10/2026

Payments

Date	Supplier	Net	VAT	Total
23/10/2026	Alfred Baker	20.45	0.00	20.45
23/10/2026	Colbury Memorial Hall	12.35	0.00	12.35
23/10/2026	TLC Online	12.00	0.00	12.00
23/10/2026	TLC Online	180.00	0.00	180.00
23/10/2026	HMRC	1,137.22	0.00	1,137.22
23/10/2026	TLC Online	60.00	0.00	60.00
29/10/2026	Trevor Jakeman	4.80	0.00	4.80
29/10/2026	Whitehill Direct	19.95	3.99	23.94
29/10/2026	Nightingale Grounds Maintenance	100.00	20.00	120.00
29/10/2026	Kompan	100.34	20.06	120.40
29/10/2026	Nightingale Grounds Maintenance	195.83	39.17	235.00
31/10/2026	Unity Trust	7.00	0.00	7.00
05/11/2026	Ewan Brown	100.00	0.00	100.00
05/11/2026	Elite Playground Inspections	70.00	14.00	84.00
05/11/2026	Ewan Brown	445.00	0.00	445.00
11/11/2026	Business Stream	346.76	0.00	346.76
11/11/2026	Mark Bridle Agricultural and Forestry Contractor	170.00	34.00	204.00
11/11/2026	Five Star Pest Control	126.00	25.20	151.20
11/11/2026	Clerk	56.10	0.00	56.10
11/11/2026	Clerk	1,443.06	0.00	1,443.06
11/11/2026	Cerk	26.00	0.00	26.00
11/11/2026	Nursling & Rownhams Parish Council	1,100.00	0.00	1,100.00
	Total	**5,732.86**	**156.42**	**5,889.28**

Receipts

Date	Customer	Net	VAT	Total
23/10/2026	HMRC – VAT Refund	0.00	5,654.32	5,654.32
	Total	**0.00**	**5,654.32**	**5,654.32**