

DRAFT MINUTES OF THE FULL COUNCIL MEETING OF THE PARISH COUNCIL

This meeting was held on Tuesday 21st July 2026 at 6:45pm
at The Ashurst Room, Colbury Memorial Hall

In Attendance: Cllr Caroline Hubbard (**Chair**), Cllr Trevor Jakeman, Cllr Ken Kershaw, Cllr Sue Robinson, Cllr Esther Taylor, Cllr Bobbie Torkington, Cllr Clive White, Karen Cramoysan (Clerk), 16 Members of the Public

27. **Apologies** – Cllr Dan Poole (HCC), Cllr Joe Reilly (NFDC), Cllr Derek Tipp (NFDC), Mandy Evans (Neighbourhood Watch) attended then left the meeting.

28. **Declarations of Interest** – Cllrs Hubbard and Robinson declared an interest in item 34(f) Colbury Memorial Hall parking complaint and did not take part in the discussion or decision.

29. **Public Participation** – 15 Allotment plot holders attended the meeting to ask the Parish Council to act immediately on the rat situation at the allotments and not have to wait until the September meeting. The plot holder from plot 27 spoke for the majority of the group and relayed their frustrations in losing their crops to rats. He works for a pest control company, who can carry out a culling via shooting by air rifles and has asked them for a quote to carry this out for us. Clerk will liaise with him and the company and it was **RESOLVED**: by all Members that Delegated Authority will be given to the Clerk, Chair, and Chair of Open Spaces Committee to agree the price and instruct the company to go ahead with the culling.

Tony Barron has now stepped down as Allotments Representative and Nick Waterman has agreed to take this up. The Chair thanked Tony for his work over the last couple of years and welcomed Nick to the position.

It was agreed with the Chair to move the Allotments section of the agenda (**item 34a**) so that the plot holders could hear Cllr Jakeman's reports and not have to stay for the rest of the meeting.

a. Allotments;

1) **Drainage** – Nothing to report – this can now come off future agendas.

2) **Community Payback** – came on 14th July and finished clearing the hardstanding in the car park.

3) **Gate Lock** – the barrel pins dropped in the new lock and plot holders got stuck in the allotments again. It was **AGREED**: by all Members that Cllr Jakeman purchases 2 combination locks and these are put onto all gates. Tony Barron asked that all plot holders are reimbursed for the allotment key deposit, which Councillors agreed to. Clerk will sort this out once the locks have been changed over.

4) **Rats** – Clerk, Chair and Chair of Open Spaces Committee to have delegated authority to appoint a company to carry out the rat culling.

5) **Toilet waste pipe** - Cllr Jakeman advised that he has changed the toilet over to the other manhole and that we have now purchased compostable sawdust. Tony Barron advised that the vent pipe which should sit on top of the roof is in the bushes behind the toilet and needs to go back on the roof.

30. **To Receive Minutes of the Full Council Meeting held on 23rd June 2026.**
RESOLVED: Minutes were formally received and agreed by all Councillors as a true and accurate record. These were then signed by the Chair.

31. **Matters Arising At Chair's discretion (if not covered by agenda below)** – None

32. Reports

a. **County & District Councillors** – None

b. **Committee Chairs/Working Parties** – Fete planning is going well.

c. **Parish Councillors** – Cllr Hubbard advised that she and the Clerk had been invited for a visit to the new development by Lee Dean at Vivid Homes. It was lovely to see the different houses and styles. The first batch of homes s are nearly ready for occupation and it is anticipated that purchasers will be able to move in around 17th August.

Signed:		Date:	
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- d. **Neighbourhood Watch** – Due to the number of people in attendance, Mandy Evans left her report with the Chair - summarised below;

Major changes to policing being considered – email from Office of Police and Crime Commissioner

Government is considering major changes to policing across England and Wales, including proposals to merge existing police forces into larger regional organisations. These reforms could affect how policing is delivered in our communities for years to come. The opportunity to have your say in a survey asking for your opinion. Whether you think policing should remain locally focused, have concerns about larger regional forces, or simply want your voice heard, this is an opportunity to share your views. Policing works best when it understands and reflects the communities it serves.

Walking in partnership Beat Surgery - joined forces with colleagues at Forestry England to hold our Walking in Partnership Beat Surgeries. We hold several Beat Surgeries every month and our Walking in Partnership events are another opportunity to ask us about Policing in your area and they give us the chance to share with you the latest safety and crime prevention advice. Our next one will be at 6pm on Friday 3rd July at the Longslade Bottom car park and will cover approximately two and a half miles. People were asked to contact PCSO Richard for more information.

Theft from an address in Knellers Lane on 31 May - CCTV image was released. Police would like to speak to a man in connection with a reported theft from an address on Knellers Lane, Totton. During the incident, which occurred between 11pm and 11.30pm on Sunday 31 May, it's reported that an unknown man stole a parcel from the front of the property.

The man we would like to speak to in connection with this incident is described as; White, Aged approximately 40 years, Average build, Bald, Tattoos on the arms, Stubble on the chin

Teenager riding an electrical motorbike around Fir, Beech, Holly, and Princess Roads. - Bike is white and resembles a trials/off road motorbike. Rider is dressed in black with a full-face black crash helmet. This was reported. Another resident contacted me 18 July about the same lad so reported it again.

Report of Travellers on Cadnam Cricket Pitch

Netley Marsh Show - NW sold programmes again this year. No response received for additional volunteers despite heavily advertising.

Several Which? Scam Alerts, NFDC Updates and Neighbourhood Alerts sent round.

33. Policy

- a. **To Review Grant Application from Life Education Wessex – RESOLVED:** Councillors agreed not to award a grant to the applicant on this occasion.
- b. **To note the route map for New Forest Tour cycle event 19-20th Sept - RESOLVED:** Noted.
- c. **To note Clerk's Annual Leave w/c 27th July – 4th August – RESOLVED:** Noted.

34. Community & Environment

- a. **Allotments;** Minuted under Public Participation.
- b. **Noticeboard backing outside Welcome Store - RESOLVED:** Cllr Kershaw advised that the screws on the metal backing weren't counter sunk and were very sharp. Councillors **AGREED** that for this job to be rectified by the new handyman.

- c. **20 MPH Limit - RESOLVED**: Cllr Kershaw advised that Lyndhurst Parish Council have agreed to lend us their SLR device for a period of 1–2 weeks to enable data collection for submission to HCC Highways, subject to adequate insurance and the necessary HCC licences being in place.
The Parish Council thanks Dave Donawa, (who runs Lyndhurst's Speedwatch group), who has been assisting in identifying a suitable pole along Whartons Lane for mounting the SLR and has also been liaising with Cllr Kershaw and the Clerk over the past month regarding the licence requirements. Dave attended the meeting to answer any questions. HCC Highways require the Parish Council to purchase a licence before the SLR can be mounted. Licences cost approximately £450 and can cover multiple sites if all applied for at the same time. Additional poles may need to be purchased depending on the chosen locations. Councillors expressed concern about the financial outlay for what is currently only a fact-finding exercise. They asked Cllr Kershaw to confirm the exact period the SLR would be required and whether multiple sites would need to be included in order to determine if a 20mph limit is justified. It was also noted that any consultation would need to involve the whole village, not just residents of Whartons Lane..
- d. **HCC Hunters Hill Cycle Lane Proposal – RESOLVED**: This has been deferred to the September meeting as Cllr Taylor advised that she had not heard anything from HCC and will chase this up with them.
- e. **Whartons Lane Crossing – RESOLVED**: Cllr Robinson updated Councillors that she has a draft email ready to send to HCC.
- f. **Complaint re Colbury Memorial Hall Parking - RESOLVED**: Councillors discussed this at great length and **AGREED**: that the Memorial Hall was a private business and that any decisions made by the Trustees regarding parking on their land was not a Parish Council issue.
- g. **Additional benches along Foxhills/ Knellers Lane –** The Chair thanked Cllr Kershaw for his hard work in compiling two very detailed reports about benches within the Parish and in the Recreation Ground. It was noted that there is a need for 3 seats along the Foxhills/Knellers Lane end of the village. Clerk will obtain some prices for perching Benches and a normal bench for the September meeting.
- h. **Will bequest of £25,000 for benches in the Recreation Ground - RESOLVED**: The Chair advised that the late Colin Philips, resident of Lakewood Road, had made a bequest in his will to give £25,000 to the Parish Council for provision of benches in the Recreation Ground to be made by a couple of his friends. It was **AGREED**: that Cllrs White, Jakeman and Kershaw would head up this Working Party and meet with Colin's Friend's (Katy and Bert) to arrange suitable bench options.
- i. **Request from ACCG to borrow water bowser - RESOLVED**: Clerk advised that she had received an email from Andy Austin of ACCG asking if they could borrow our water bowser to water plants at Ashurst Station. Clerk responded that it would be difficult to organise this as the waterers had their own rota of days and times that the bowser would be available and if it was leant to ACCG, it would mean that the bowser potentially would not be available for the watering team. Clerk suggested that ACCG apply for a grant from Derek Tipp or Joe Reilly and purchase one themselves
- Cllr Hubbard advised that new tyres had been purchased recently and put on the bowser as the old ones had perished.
- j. **Ride out event 9th & 10th August - RESOLVED**: Clerk advised that she had attended a multi agency meeting regarding the upcoming ride out event over the weekend of 9th-10th August. The format is much the same as last year and arrangements are in place. NFDC are holding an information event for Parish Councils on 30th July 5pm in Lyndhurst. 3 Cllr Kershaw will attend this as the Clerk will be on annual leave.

35. Recreation Ground

- a) **Play Area - RESOLVED:** Cllr Jakeman advised that Kompan have found a couple of issues and have emailed us about them.
- b) **Handyman – works to be completed in Recreation Ground – RESOLVED:** Ewan Brown has now obtained the necessary Public Liability insurance and is keen to carry out the work for us. It was **AGREED** by all Councillors to ask Ewan to quote for various outstanding works in the Recreation Ground and also to go ahead with the removal of the two information boards that he originally quoted £95.00 for.
- c) **Recreation Ground paths quote – RESOLVED:** Nightingale Grounds Maintenance have quoted £3,800 to complete the works on section 2 of the Recreation Ground paths. Clerk will use this to apply for the CIL bid funding.
- d) **Recreation Ground tarmacking quote – RESOLVED:** Cllrs Jakeman & White have met with Solent Contracting and the quote has been updated. Clerk will use this to apply for the CIL bid funding.
- e) **HCC Free Trees - RESOLVED:** Cllr Jakeman has purchased plaques for the remaining trees.
- f) **Tree Works in Recreation Ground - RESOLVED:** Clerk advised that she will chek with HRG Tree Surgeons to find out when the repair to the decking will be carried out and also a date for the remaining tree works.
- g) **Resident request for overhanging trees to be cut back on Lakewood Rd boundary - RESOLVED:** Councillors **AGREED** the quote from Nightingale Groundcare of £700. Work will be carried out early September after Ground Nesting Birds season.

23. Finance

- a. **To Receive Bank Reconciliation for June 2026 – RESOLVED:** Bank Reconciliation report received by all Councillors and signed by the Chair.
- b. **To Approve Online Payment Schedule for 21st July 2026 – RESOLVED:** No payments to approve.
- c. **To Ratify Online Payments since last meeting – RESOLVED:** Payments circulated as part of the agenda pack and approved by all Members.
- d. **To Receive Income & Expenditure Reports since 21st July 2026 – RESOLVED:** Income & Expenditure Reports were circulated as part of the agenda pack and approved by all Members.

24. Magazine

Cllr Torkington advised that the August edition was being worked on. Cllr Robinson advised that she can write an article about the Summer Fete and a poster will also be in the next edition.

25. Next Meeting Dates

Tuesday 18 th August 2026	6:30PM	Planning Meeting (if req'd)
Tuesday 25 th August 2026	2:00PM	Open Spaces Meeting
Tuesday 15 th September 2026	6:30PM 6:45PM	Planning Meeting Full Council Meeting

Meeting Closed at 8:31pm for the confidential item.