

Councillor Responsibilities

reviewed at the Annual Council Meeting on 20.05.2025

Chair	Caroline Hubbard
Vice-Chair	Clive White
Clerk & Responsible Finance Officer	Karen Cramoysan
Colbury Memorial Hall Trustees – Parish Council Trustee	Caroline Hubbard
<u>Communication</u> ➤ Magazine ➤ Website/Social Media	Bobbie Torkington/Clive White/Trevor Jakeman (Bobbie to come off doing adverts when replacement is found) Clerk
Defib Checks	Trevor Jakeman, Esther Taylor/Caroline Smith
Emergency Resilience Working Group	Caroline Hubbard/Trevor Jakeman/Sue Robinson/Esther Taylor
<u>Finance Working Group</u> ➤ Budget Management ➤ Grants	Clerk/Clive White/Caroline Hubbard Clive White/Caroline Hubbard/Esther Taylor
Foxhills School – Parish Council Liaison	Caroline Hubbard/Clive White/Bobbie Torkington
Hampshire Association of Local Councils (HALC)	Clerk/vacant
<u>Highways and Transport</u> ➤ Footpaths ➤ Highways Issues/Infrastructure ➤ Public Transport ➤ Flooding/Trees	 Clerk/Any Councillor
New Forest Consultative Panel	Caroline Smith/vacant/vacant
NFALC (New Forest Association of Local Councils)	Caroline Hubbard/Sue Robinson/vacant
NFNPA Quadrant Meetings	Trevor Jakeman (to be removed when new Councillor arrives)
<u>Open Spaces</u> ➤ Allotments ➤ Recreation Ground ➤ Play Area Inspections ➤ New Play Equipment project ➤ Planters	Trevor Jakeman(Chair)/Caroline Hubbard/Bobbie Torkington/Caroline Smith Sue Robinson Sue Robinson Caroline Hubbard/ Trevor Jakeman/Esther Taylor/Bobbie Torkington/ Clive White Caroline Hubbard & volunteers
Planning & Development Committee	Sue Robinson (Chair)/ /Caroline Hubbard/ Trevor Jakeman/ Esther Taylor/Clive White
Remembrance Sunday	Caroline Hubbard/All Councillors
Staffing Working Group	Caroline Hubbard/Sue Robinson/Clive White
Village Design Statement	Sue Robinson/Caroline Hubbard
Village Event & Christmas Event	Bobbie Torkington/ Sue Robinson/ Clive White/Caroline Hubbard/Caroline Smith/Trevor Jakeman/ Esther Taylor (not Christmas event)