

DRAFT MINUTES OF FULL COUNCIL MEETING OF THE PARISH COUNCIL

This meeting was held on Tuesday 19th November 2024 at 6:45pm
at The Church Rooms, Deerleap Lane, Colbury

In Attendance: Cllr Caroline Hubbard (**Chair**), Cllr Trevor Jakeman, Cllr Sue Robinson, Cllr Caroline Smith, Cllr Esther Taylor, Cllr Clive White (**Vice-Chair**), Cllr Derek Tipp (NFDC), Karen Cramoysan (Clerk), 3 Members of the Public

67. **Apologies** – Cllr Keith Nutburn, Cllr Bobbie Torkington, Cllr Joe Reilly (NFDC), Cllr Keith Mans (HCC)

68. **Declarations of Interest** - None

69. **Public Participation** – None

70. **To Receive Minutes of the Full Council Meeting held on 15th October 2024**

RESOLVED: Minutes of the Full Council Meeting held on 15th October 2024 were received and agreed by all Councillors as a true and accurate record. Proposed by Cllr Robinson and Seconded by Cllr Jakeman. These were then signed by the Chair.

71. **Matters Arising At Chair's discretion (if not covered by agenda below)**

Finance Committee – met on 6th November 2024 and agreed the precept request.

Precinct Benches – There is an update about this further in the agenda.

Request from Plot 22 to swap onto Plot 23 – A request had come in to the Clerk from the plot holders of plot 22 asking if they could swap to plot 23 once it is vacated. Councillors discussed this and decided that the plot should go to the next person on the waiting list as contact had already been made with potential new Tenants.

72. **Reports**

a. **Cllr Derek Tipp – NFDC** advised on the following;

Car Parking Strategy - New Forest residents are being invited to help shape a future parking strategy. The public consultation runs 29 October until 1st December 2024, on a new district-wide parking strategy which will consider their off-street car parks. The survey can be accessed here; [Public consultation on district-wide parking strategy - New Forest District Council](#)

Local Plan – Call for Sites - Call for Sites is part of the evidence gathering process for the Local Plan review which will help NFDC set a vision for the future of the area, and a strategy for how, when, and where needs of the community will be met. This includes addressing housing needs and provides policies to address specific matters. Residents are encouraged to make suggestions on the NFDC website by 13th December 2024. [Welcoming ideas for potential sites for future development - New Forest District Council](#)

CIL bids – The Cil window is now open. Bids towards local infrastructure can be made at any point during the bidding window between 21 October 2024 and 13 December 2024. Bids should be made via website [CIL bids and expenditure - New Forest District Council](#), and via email to; developer.contributions@nfdc.gov.uk

Keyhaven Natural Capital Scheme – Developers must ensure wildlife is left in a better state than it was before any development takes place, which requires a 10% improvement or 'Biodiversity Net Gain'. The habitat creation required to achieve 10% net gain can be undertaken within the applicant's development site or BNG units can be purchased offsite from schemes such as the Keyhaven Natural Capital Scheme, should provision for onsite mitigation not be feasible. New development must also ensure it does not exacerbate water quality issues in the Solent's internationally designated sites. Keyhaven Natural Capital Scheme will play a key role in protecting water quality through also providing Nitrate Mitigation credits. Keyhaven is the first Biodiversity Net Gain and Nitrate Mitigation scheme in the New Forest. [First Biodiversity Net Gain \(BNG\) and Nitrate Mitigation scheme in the New Forest. - New Forest District Council](#)

Green Waste Collections –Reminder to Residents not to put fruit in green waste collection - Cllr Tipp was contacted by a resident whose green waste bag was refused as the bag contained lots of apples along with apple tree branches. NFDC had refused to collect this waste as the fruit breaks down and produces a lot of liquid and the waste couldn't be disposed of/composted in the same way.

Signed:

Date:

b. Committee Chairs/Working Parties – Cllr Robinson advised Councillors that she had not heard back from Stevy Avery at NFNPA regarding the email she sent him asking for information about the Whartons Lane development after the October meeting and will chase him for a reply. She has however had a reply from her letter to Sir Julian Lewis who has written to say that he has written to Steve Avery at NFNPA.

c. Parish Councillors – Councillor Hubbard attended the NFALC meeting remotely last week and said that the hybrid meeting worked very well.

Councillor Jakeman is unable to attend the Quadrant meeting on 23rd January, but Cllr Hubbard will attend in his place. As the location for this meeting is in Ashurst, Cllr Hubbard invited all Councillors to attend as there would be no travelling. Clerk to contact Debbie Copping at NFNPA to ask if she has organised a room or if she wants the Clerk to organise this.

Councillor Taylor advised that the Play Area Working Party are meeting tomorrow to go over the CIL bid application.

d. Neighbourhood Watch – Mandy Evans gave her report summarised below;

Pop In Police and NW surgery - Held at St Joseph's on 22 October 7pm – 7.30pm. No-one new attended which shows people don't have concerns. The last one will be on 17 December.

NW Teams meeting re BT Digital Voice Training - I attended BT Digital Voice training. Our event will be at Lyndhurst Community Centre early next year between 10am-3pm. BT will contact customers to advise. Trevor and I are at Lyndhurst Community Centre on Thursday 30 January and Romsey Library on Friday 31 January.

New Forest Police District Commander - New Chief Inspector Scott Johnson vows to combat shoplifting and other thefts.

Update on Cooper Drives - PCC Donna Jones on annual leave and our Clerk Karen had not heard anything apart from the apologies email her office sent when she was due to come to our September meeting. Karen wasn't even included on the zoom meeting that PCC Jones had with local Councils and only found out about it from Melanie at Lyndhurst Parish Council after it had happened!! I relayed this to PCC Donna Jones office. Subsequent email received from the office of PCC Donna Jones on 11 November 'I can confirm that there will be ongoing discussions and continued multi-agency planning for future events and I would continue to encourage you to make contact with Brian Byrne brian.byrne@NFDC.gov.uk from New Forest District Council as he will be informing and updating council members.'

Scam Phone Call to Local Residents about car breakdown cover - Residents were advised to contact NCSC and given link, also to report to Which? Scam Sharer tool.

Attempted Kidnap of a Woman in Lyndhurst - Police appealed for witnesses of a woman who was walking her dogs near Cuffnells Farm and was grabbed by a man, she managed to fend him off and return to her vehicle.

Cyber Talk for Ashurst Men's Probus Club - Trevor gave a talk about cyber security at Dibden Golf Club. This was well received and donation gratefully received.

Burglar sentenced - the burglar caught trying to steal electric bikes from a shed in Lyndhurst Road (caught by Polic Dog Blaize) was given a 12-month community order, including 100 hours of unpaid work, £440 in compensation, £114 victim surcharge and £85 costs.

Unwanted visitor selling paintings - Man knocking doors in the dark saying around the estate and also in Rushington, ignoring the 'No Cold Calling' signage. He said he was deaf and was trying to sell his paintings to raise funds for schooling. He was not abusive but would need a peddler's licence to sell door to door. Advised members to be aware and look out for vulnerable neighbours. If they felt the need then to call 999.

8 New Members - since last meeting.

Joint Police and NW Surgery 19th November - Held at the Happy Cheese. Meetings will be every month from January. We had two people who were already members came to Post Office. Plus one who came in to speak to PCSO Richard.

- 73. Clerk's Report** – Clerk advised the following; Correspondence from residents this month about speeding in the village and a couple regarding our article about the development at Whartons Lane, one resident phoned to complain about the noise from the fireworks from the Foxhills display being particularly loud. Precinct Benches replacement will be happening this month. Recreation Ground fencing was due to be carried out on 13th & 14th November but has had to be rescheduled to 27th November due to sickness. Allotment renewal invoices will be sent out shortly. Allotment water - Business Stream have upped our monthly direct debit from £26 per month to £891.69 per month.

- 74. Village Design Statement** – Cllr Robinson advised that the Public Consultation with NFNPA is running until 6th December with a view to it being formally adopted in January 2025. Councillors will be meeting with David Ilsley in December to discuss any feedback received from the Consultation.

75. Policy

- 1. Emergency Resilience Plan Working Party Meeting** – No update as there will be a meeting next week – deferred to January agenda.
- 2. 2025 Precept – To Increase the Precept Demand by 2.5% - RESOLVED:** The Finance Committee met on 6th November to discuss the Precept arrangements for 2025. As the Council has some reserves it was agreed by all Councillors unanimously to only increase the Precept by 2.5%.
- 3. To Respond to Consultation about Remote Meetings - RESOLVED:** Councillors agreed that this was a good idea for those with caring responsibilities who would still be able to attend the meeting virtually instead of giving apologies, or if someone was sick and didn't want to pass it around to other Members of the Council. It could also cut down on travelling if Councillors had a long way to travel to a meeting. But they didn't want it to become an option instead of Councillors turning up at the meeting. It was therefore **AGREED** that Councillors would respond to the Consultation as individual Councillors.
- 4. To Note Clerk's Pay Increase Backdated to April 2024 - RESOLVED:** It was noted by all Councillors that the Clerk had received a 62p per hour wage increase.
- 5. To Review & Adopt the Allotments Policy - RESOLVED:** All Councillors unanimously agreed with the wording of the Policy. Clerk to insert a clause about no swapping of allotment plots between plot holders and also to amend Clause 1.1 to say 'at the discretion of the Council'. Once wording is amended then Clerk will send this.
- 6. To Review & Agree the Allotments Tenancy Agreement - RESOLVED:** New Tenancy Agreement to be sent out with the renewal invoices. This must be signed and returned to the Clerk to hold on file.

76. Community & Environment

a. Remembrance Sunday – Cllr Jakeman advised that it was a lovely tribute. He had attended the Church service then met with other Councillors at the Recreation Ground. Resident Dennis raised the flag, Cllr Hubbard and Julie Harding laid wreaths. Cllr Nutburn read a poem and provided mulled wine. Next year they would like to live stream the service and also to provide some chairs for elderly residents.

b. To Receive the Open Spaces Minutes from 5th November 2024 Meeting - RESOLVED: These were noted by all Councillors and will be signed off at the next Open Spaces meeting in February.

c. Recreation Ground

- 1) Broken/Missing Pieces of Replacement Fencing - RESOLVED:** The Clerk advised that the contractor was supposed to be replacing these on 13th & 14th November but had to cancel due to staff sickness so this has been scheduled to 27th November 2024.
- 2) Accessible Gate at Lakewood Road entrance - RESOLVED:** Councillor White advised that the resident who had asked for this area to be repaired was very happy with the new patch of tarmac and it made accessing the park much easier.
- 3) To Note the Recent Play Area Safety Inspection - RESOLVED:** Clerk to contact Infinity Playgrounds for a quote regarding the bolt shackles.

d. Allotments

- 1) Community Payback** – Cllr Jakeman advised that they have done an amazing job at the allotments during their time. The inside boundary hedge has been cut and the ditch along the railway track has been cleared. The ditch between us and Totton allotments could still do with a bit of clearance and the Clerk needs to arrange a large skip for all the waste to go into as unfortunately this has been left where the manure pile usually sits. Clerk will speak to Stephen Grove at CPS and try to firm up a date for their next visit so that a skip can be ordered.

e. Precinct Benches & Installation – Clerk advised that Andy Frost Design had been in contact regarding the siting of the new benches as they are larger than the original benches. It has been proposed that one of the planters is moved to accommodate the new bench and also the location of the bench by the noticeboard will be moved as it wouldn't fit in the original place. Clerk will try and confirm a date with them.

f. Christmas Event Working Party Update – All is going well, choosing which carols to sing at the moment – the next Working Party meeting will be held on 5th December.

*** Cllr Tipp left the meeting at 7:58pm ***

77. Finance

- a) **To Approve Online Payment Schedule Dated 19th November 2024 (if required)** – No payments received in.
 - b) **To Ratify Approval of Online Payment Schedule Dated 23rd October & 12th November 2024 – RESOLVED:** All payments were approved by Councillors.
 - c) **To Receive Income & Expenditure Reports from 15th October onwards - RESOLVED:** Financial Transactions were received and approved by all Councillors.
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78. Next Meeting Dates

As the Precept has been agreed at this Meeting, Councillors decided to cancel the December meetings scheduled for Tuesday 17th December 2024. Clerk will contact Borough and County Councillors, website provider and cancel the date on Facebook. The Christmas Event will be held at St Josephs on Thursday 12th December 6-8pm and the next Council meetings will be;

- a. **Planning Meeting – Tuesday 21st January 2025 – 6:30pm**
 - b. **Full Council Meeting – Tuesday 21st January 2025 – 6:45pm**
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Meeting Closed at 8:02pm