

## MINUTES OF FULL COUNCIL MEETING OF THE PARISH COUNCIL

This meeting was held on Tuesday 15<sup>th</sup> October 2024 at 6:45pm  
at The Church Rooms, Deerleap Lane, Colbury

In Attendance: Cllr Caroline Hubbard (Chair), Cllr Trevor Jakeman, Cllr Keith Nutburn, Cllr Sue Robinson,  
Cllr Caroline Smith, Cllr Bobbie Torkington, Cllr Joe Reilly (NFDC),  
Karen Cramoysan (Clerk), 2 Members of the Public

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**55. Apologies** – Cllr Esther Taylor, Cllr Clive White (Vice-Chair), Cllr Derek Tipp (NFDC), Cllr Keith Mans (HCC),  
Mandy Evans (Neighbourhood Watch)

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**56. Declarations of Interest** - None

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**57. Public Participation** – None

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**58. To Receive Minutes of the Full Council Meeting held on 17<sup>th</sup> September 2024**

**RESOLVED:** Minutes of the Full Council Meeting held on 17<sup>th</sup> September 2024 were received and agreed by all Councillors as a true and accurate record. Proposed by Cllr Smith and Seconded by Cllr Jakeman. These were then signed by the Chair.

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**59. Matters Arising At Chair's discretion (if not covered by agenda below)**

**HCC County Councillors Grant** – Cllr Hubbard thanked Cllr Mans for his £250 grant payment which will go towards the surfacing repairs around the Fire Engine.

**Colbury Memorial Hall** – Cllr Hubbard thanked the Trustees for offering the Parish Council the use of all the halls and grounds for the Summer Fete next year free of charge for the Friday evening set up of and all day Saturday for the Fete.

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**60. Reports**

- a. **Cllr Joe Reilly – NFDC** – the rollout of the new waste collections will start happening in the summer of 2025 and complete in the spring of 2026. Food waste will be collected weekly, recycling & general waste will be fortnightly and glass collections will be every 4 weeks. Flats will be having communal wheelie bins. NFDC will write to residents beforehand to advise the timescales.

**Local Cycling & Walking Infrastructure Plans (LCWIP's)** – HCC are looking to identify and address local cycling and walking needs in the Totton, Marchwood, Hythe & Fawley areas. The public consultation is open from noon on Monday 9 September for eight weeks - for your chance to comment please visit the consultation site [New Forest District LCWIP](https://arcgis.com) (arcgis.com) and read the draft [LCWIP report](#).

**Parking Scams** - (NFDC) has warned residents about a parking fine scam that involves text messages or QR Codes asking for vehicle registration and payment. NFDC does not contact residents by text message about parking fines. Instead, they will notify residents by putting a notice on the windscreen or by sending a letter.

**Parking Charge Increase** – unfortunately car parking charges will increase.

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Signed:

Date:

- b. **Committee Chairs/Working Parties** – The Emergency Resilience Working Party have met and have produced a draft document. Nick Adlam from Hampshire County Council has been invited to the next meeting and will join via Zoom.

Open Spaces - Cllr Jakeman advised that the Community Payback Team will be attending the allotments on Wednesday 16<sup>th</sup> October and that he will ask them to carry on with the clearance of the ditch at the back of the allotments and the ditch between us and Totton and Eling allotments.

- c. **Parish Councillors** – Councillor Hubbard recently attended the NFALC meeting and asked the Clerk to contact NFALC as they have wrongly missed her name from the minutes. The next meeting will be held on 13<sup>th</sup> November at 6pm at Appletree Court, Lyndhurst.
- d. **Neighbourhood Watch** – As Mandy Evans was unable to make the meeting, her report was sent in advance and added to the agenda packs.

**Dog Attack** - Incident with an 'off lead' dog attacking an 'on lead dog' and biting the owner on the leg in the Recreation Ground. The off-lead dog was a large tan & white spaniel type dog without a collar and lead on and is thought to live near the park. Reported to the NFDC Dog Warden and Police via 101.

**Lyndhurst Road** – doorbell rung at 10.20pm in Lyndhurst Road man asked to use the toilet. The resident's cameras showed that the man came back an hour later and was hanging around. Resident rang 999.

**Stables broken into in the Longdown area** - everything was stolen, including horse feed.

**Hounsdown student approached** - Student approached by two adults after school who then attempted to steal their bike. The young person is safe, issue was reported to the police. All students who remain in school at clubs etc. were advised to contact home in the first instance if they intend walking or riding home. Any student who had concerns were welcome to stay in school whilst waiting for parents or carers.

**Hampshire Roofing and Cleaning & Clean Right Cleaning Solutions - Warning - Rogue Traders in our area** - several reports of a group of Irish people cleaning roofs and charging extortionate prices for a terrible job in the Bashley & Waterside areas. They are also very aggressive. The vans have Irish vehicle registration plates. Police, Action Fraud and Trading Standards are all aware. Please still report to Police as it'll be more likely the rogue traders will be caught.

**Apple air tag on camper vans** - Warning to all campers out there from Vancon Conversions Ltd....  
'Our customer came in today for a electrics check. While doing our checks we found an Apple Air Tag fitted in his hook up socket. only 2 nights ago it wasn't there. they are obviously starting to track what vehicles they want to steal... this was stuck in at Cart Gate services Yeovil. He thinks as that's where he last stopped ...'

**Vans Broken Into** - Several vans in Totton and Eling broken into and contents(mainly tools) were stolen – Residents made aware to register on IMMOBILISE. If logged items are recovered the police will be able to return them. The link for DNA marking kits was given. [SelectaDNA Home Kit | SelectaDNA.](#) Whilst these kits cost approx £60, it is cheaper than having to replace stolen goods.

**Southern Water Card** - Resident had a card from Southern Water put on his van which is situated on his own driveway advising that the van must be moved that night and following day between 10am-6pm for emergency work on my driveway. Southern Water confirmed no emergency work is scheduled on my driveway.

**Hampshire Constabulary Halloween Posters** - 'Sorry No Trick or Treating Here - Please Respect our Wishes ' emailed to all NW members. Copies for anyone who needs one and will leave some at the Co Op.

**Street Signs** - Trevor Brookes, his neighbour Steve and my husband Tim Evans installed all NW street signs. Some in new positions and others were to replace old and faded signs. The old metal ones will be taken for scrap and the money put into NW funds. There has been interest about NW as a result of the new signs, and I have signed up new members. An article will also go in the November parish magazine.

**7 New Members** - plus seven also signed up with Ourwatch.

**Report Scam emails** - Any scam emails should be forwarded to the National Cyber Security Centre at [report@phishing.gov.uk](mailto:report@phishing.gov.uk). These reports help them to compile evidence for the prosecution of scammers. From July to August 793,778 reports were received by NCSC, 4670 scams were removed over 7272 URLs.

**Next Joint NW & Police Surgery** - will be at St Joseph's on Tuesday 22 October from 7pm to 7.30pm.

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- 61. Village Design Statement** – Cllr Robinson advised that there had been a zoom meeting with Councillors and David and Emily from NFNPA Planning Committee. NFNPA had this on their agenda for their October meeting. 6-week consultation. A flyer is to be drafted for the magazine, noticeboards and Facebook from 25<sup>th</sup> October onwards and it is hoped that the final can be prepared in January. Cllr Hubbard thanked Cllr Robinson for continuing on the plan after it being put on hold through Covid. Cllr Robinson thanked Cllr Hubbard and Cllr Jakeman for their work on the plan.
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- 62. Whartons Lane Site Visit 2<sup>nd</sup> October** – Councillors from the Planning Committee attended the site visit and felt that the visit had gone well. Questions were answered and they came away from the visit with a lot of information which will be relayed to residents via an article in the Parish Magazine. However, it has now come to light from a line in an email from developer that all of the houses will be affordable (initially it would have been 50% affordable with a local connection and 50% private). Cllr Robinson has emailed Natalie Walter at NFNPA asking when this change was agreed and why the Parish Council hadn't been made aware. NFNPA have said that it was up to the developer if they wanted to change all houses to being affordable and they didn't have to seek the NFNPA's permission but didn't answer the question about how long they'd know that it was going to happen. Councillors feel misled about this change of information and that this will have an impact on transport movements, and a change to the demographic of the village. Cllr Robinson will write to Steve Avery at NFNPA, MP Sir Julian Lewis and Vivid Homes and will submit a FOI request if necessary.
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- 63. Policy**
- 1. To Agree Council Meeting Dates for 2025 – RESOLVED:** The 2025 meeting dates were approved.
  - 2. Emergency Resilience Plan Working Party Meeting 26<sup>th</sup> September** – Report under Committee Chairs
  - 3. Remembrance Sunday Arrangements – RESOLVED:** The service in the Recreation Ground on Sunday 10<sup>th</sup> November will start at 11am with the laying of wreaths and raising the flag. Cllr Jakeman will be the Parish Council's representative at the Church Service and then will attend the Recreation Ground service afterwards. Cllr's Nutburn and Taylor will do a reading also. Clerk to publicise this via Facebook and a poster for noticeboards. Clerk has also contacted the Grounds Maintenance contractor and has arranged for the grass to be cut around the soldier w/c 4<sup>th</sup> November.
  - 4. To Set a date for the Finance Committee to meet to discuss 2025 Precept demand** – As Councillor White was not at the meeting, Cllr Hubbard and the Clerk will contact him to arrange a suitable date to meet.
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- 64. Community & Environment**
- a., Recreation Ground**
- 1) Broken/Missing Pieces of Replacement Fencing – RESOLVED:** The Clerk advised that the contractor will be replacing these on 13<sup>th</sup> & 14<sup>th</sup> November.
  - 2) Accessible Gate at Lakewood Road entrance - RESOLVED:** Councillor White met with the contractor and agreed that the tarmac area will be slightly larger than originally quoted for. The new quote is for £247.21 which was accepted by the Clerk and all Councillors. The work will take place on Friday 18<sup>th</sup> October at 8:30am.
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- b. Allotments**
- 1) Drainage Update** – Cllr Jakeman advised that the original contractor had arranged to meet with him on Saturday 12<sup>th</sup> October but then cancelled and he has not heard from him since.
  - 2) To Review Quote for £6752.18 for New Drainage Works from JSN Arnold** – The quote was discussed in great detail and it was **AGREED** to defer until January to see what the impact of clearing the stream along the rear of the allotments will have on the general condition of the plots.
  - 3) Request from Tenant of Plot 23 re giving up plot – RESOLVED:** A family member of the resident had been working alongside him on the plot and wanted to take on the plot themselves if the resident gave up the plot. Councillors advised that if the resident gives up the plot, it will become vacant and that the next person on the waiting list can apply for it. Clerk to contact the resident to advise this.
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- c. Precinct Benches & Installation** – Clerk advised that the licence from HCC had come through and that the benches were delivered direct to the contractor last week. Licence runs from 1<sup>st</sup> to 30<sup>th</sup> November 2024 and the benches will be delivered sometime between those dates.
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**d., Christmas Event Working Party Update** – Cllrs Hubbard and Robinson advised that the meeting had gone well. The event is being held at St Josephs on Thursday 12<sup>th</sup> December between 6-8pm. Entertainment from Foxhills School Choir, Hand to Mouth, New Forest Mummers. Cllr White is confirming Ocean Harmony's performance. Clerk to publicise event via posters and Facebook posts. Next meeting will be on 3<sup>rd</sup> November.

**e., Magazine – To Discuss Increase in Advert Prices & Pages** - Cllr Torkington advised Councillors that the magazine has become very popular with advertisers and that to fit all the adverts in, we are having to look at paying for more pages for the magazine. It has now become 60% ads and 40% content and some residents have complained that it is just pages of adverts. It was therefore **AGREED:** to slightly increase the advert prices in line with the Lyndhurst publication and to not continue with the newer organisations who have recently come to us and are placing larger adverts which are taking up the pages. Cllr Torkington will contact these companies to advise them that once their current commitment is over, then we regrettably will not be able to accept their adverts.

*\*\* Cllr Reilly left the meeting at 7:48pm \*\**

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#### 65. Finance

- a) **To Approve purchase of RBL Remembrance Flag at£15.99 - RESOLVED:** The purchase of a RBL Remembrance Flag was approved by Councillors. Cllr Jakeman will order this for delivery to his address.
- b) **To Approve Online Payment Schedule Dated 15<sup>th</sup> October 2024** – No payments received in.
- c) **To Ratify Approval of Online Payment Schedule Dated 24<sup>th</sup> September 2<sup>nd</sup> & 9<sup>th</sup> October 2024 – RESOLVED:** All payments were approved by Councillors.
- d) **To Receive Income & Expenditure Reports from 17<sup>th</sup> September to 15<sup>th</sup> October 2024- RESOLVED:** Financial Transactions were received and approved by all Councillors.

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#### 66. Next Meeting Dates

- a. **Open Spaces Meeting – Tuesday 5<sup>th</sup> November 2024 – 10:15am**
  - b. **Planning Meeting – 19<sup>th</sup> November 2024 – 6:30pm**
  - c. **Full Council Meeting – 19<sup>th</sup> November 2024 – 6:45pm**
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Meeting Closed at 7:52pm