

MINUTES OF FULL COUNCIL MEETING OF THE PARISH COUNCIL

This meeting was held on at 6:45pm on Tuesday 17th September 2024
at The Church Rooms, Deerleap Lane, Colbury

In Attendance: Cllr Caroline Hubbard (Chair), Cllr Trevor Jakeman, Cllr Keith Nutburn, Cllr Caroline Smith, Cllr Esther Taylor, Cllr Bobbie Torkington, Cllr Clive White (Vice-Chair), Cllr Keith Mans (HCC), Cllr Derek Tipp (NFDC), Karen Cramoysan (Clerk), 7 Members of the Public

42. Apologies – Cllr Sue Robinson, Cllr Joe Reilly (NFDC)

43. Declarations of Interest - None

44. Public Participation – Tony Barron advised that the allotment holders were concerned about the drainage in the allotments coming into the winter months and asked if the drainage would be sorted out. He also advised that the original contractor may have put the 't' sections in the wrong place as originally, they should have been in between the allotment plots. Cllr Jakeman advised that we are still waiting for a quote for replacement drainage works.

45. To Receive Minutes of the Full Council Meeting held on 16th July 2024

RESOLVED: Minutes of the Full Council Meeting held on 16th July 2024 were received and agreed by all Councillors as a true and accurate record. Proposed by Cllr Taylor and Seconded by Cllr White. These were then signed by the Chair.

46. Matters Arising At Chair's discretion (if not covered by agenda below)

Whartons Lane site visit – Cllr Hubbard advised that Foreman Homes were due to come to the September meeting but the Clerk had had a recent email from them to advise that they were unable to make it but instead, Foreman Homes have suggested a site visit for 5 Councillors only (due to their Health & Safety restrictions on the site) on Wednesday 2nd October 2024 at 10am. Their most recent site inspection was on the 9th September. Groundworks are currently underway laying on-site drainage, cutting in the roads and digging foundations and this is expected to complete in November. There will be an invitation for a follow up site visit in February.

Cllr Hubbard mentioned the Tracy Cooper drive in August which caused disruption in the village. The Parish Council hadn't received any resident emails but Mandy Evans had received many from concerned residents. The Clerk and Mandy Evans had written to the Police and Crime Commissioner, Donna Jones about this and she was due to attend our meeting tonight but the Clerk had received her apologies as she was now unable to attend.

47. Reports

a. PCSO Richard Williams – gave a report about Speedwatch in the village. Richard has been doing Speedwatch for about 6 years in the village and the current team comprises of him, and Trevor & Ann Jakeman. They meet about three times a month and could do with more volunteers. Some residents have asked him about speed measures along the A35, namely Speed Indicator Devices or a fixed camera. There are problems with the SID's as they can only be sited along a stretch of road for upto 3 weeks, 2 weeks in one directions and 1 week in the opposite direction, and this impacts on the number of visits that the area can be visited by the Police camera van. Fixed cameras are a costly option and are down to Highways to install if they think that the road warrants a fixed camera. The Police will be starting Operation Holly in November to catch Drink and Drug drivers.

Burglaries and DNA Marking Kits – Richard advised that the Police have difficulty in identifying people's property following burglaries as the items haven't been marked by the owners and the perpetrators claim that it is their property and have purchased it at a car boot sale. NFDC have purchased DNA marking kits for residents to mark their property in the event that it is ever stolen and the Police are giving these out to residents for free. Details of items which have been marked can be uploaded to a national database, each pot has a unique 9 code number which if stolen, can be traced back to the original owner.

b. County and District Councillors –

Cllr Keith Mans – HCC – advised that the decisions delayed by the elections will be made in the next couple of weeks, so keep an eye on the HCC website for updates.

Grants - Councillor Mans still has money left in his grant allocation and has suggested that the Parish Council applies for £250 to put towards the Fire Engine play area surfacing repairs. Clerk to action grant application.

Signed:

Date:

Cllr Derek Tipp– NFDC – advised that he has recently been dealing with nutrient mitigation credits towards Nitrate Neutrality. Nutrient mitigation credits are what developers have to pay to offset nutrient pollution from housing development.

Grants – NFDC still have various grants available; the Community Grant Scheme, Rural Prosperity Fund for businesses and Parish assets.

Awards – The Brilliance in Business awards competition is currently running; entries need to be in by 30th September 2024.

Planning – NFDC and NFNPA are currently looking at the Local Plan. Local Plan preparations are going ahead and studies into the requirements for housing, open spaces, recreation, pitches for travellers. There will be a call for sites and a consultation coming out by Spring next year.

The Government have indicated that housing needs to be trebled. There is currently a National Planning Policy framework which is found on the Gov.Uk website consultation on this ending on 24th September 2024.

c. Committee Chairs/Working Parties – No reports.

d. Parish Councillors – Cllr Jakeman advised that he had recently attended the Exxon Mobile Pipeline Corridor Consultation and brought back an information pamphlet for Councillors to view. The consultation ends on 30th September 2024.

e. Neighbourhood Watch –Mandy Evans gave her report summarised below on the following;

Tracy Cooper Drive - Hampshire PCC Donna Jones is investigating the event due to complaints about the behaviour of the travellers and concerns about animal welfare. Police confirm that two horses were put down.

NW Meeting at Happy Cheese 22 July - 28 people attended. Teresa Blakey CEO of Age Concern talked about Age Concern free services; Attendance Allowance, Blue Badge forms and writing a will to Lunch Clubs and Befriending service. 3 new members signed up on the day.

Fly tipping Whartons Lane 1 August - Fly tipped furniture at the top of Whartons Lane reported and removed.

Rogue traders 6 August - Message sent round warning of the influx of rogue traders in the summer months.

Nomination 19 August - I was one of 400 people who had been nominated for the annual Volunteer Recognition Award. Whilst unsuccessful, it was humbling to have been nominated. Our group of coordinators is a great team.

Co-op Break-in 21 August & 10th September - No one was hurt but cigarettes were taken. Concrete bollards not in front of the shop. Other convenience stores have been targeted in Totton, Nursling, Chandlers Ford & Eastleigh.

Tree surgeons 30 Aug – Two men partially hiding identity cards and purporting to be tree surgeons were seen knocking doors and offering to do work and were quite surly when refused. Warning sent round to members.

Camper vans - A noticeable decline in camper vans pulling up past the bins thanks to the Parish Clerk, contacting the website & asking them to remove the details. Logs placed where the camper vans used to pull in.

Station brick edging 1 September - The brick edging along the path to the station has been vandalised.

New Forest Heart Police – Follow the New Forest Heart Police Facebook account, they are able to... Advertise upcoming beat surgeries. Share crime prevention advice. Provide arrest and charge updates, court results and sentences for those convicted of a crime. Tell you about the execution of warrants. Let you know what they've been getting up to while out on the beat. Learn of your policing priorities, answer your questions & respond to your concerns. Share witness and missing person appeals. Reunite people with their property. Introduce new officers who have joined the team & officers who are retiring or moving on. Show you the more light-hearted side of policing, share good news stories photos and videos from our communities and beyond

BT scam 30 Aug – Resident warned of a BT scam call saying that there are engineers in the area to speed up our broadband speed. However, realised that they wanted to gain accessibility to his computer and files. He rang BT who said that it was a scam. They had quoted the resident's name and address so it all sounded quite convincing.

BT with Trevor - Trevor Brookes and I will be attending training next year for the BT Digital Voice Project.

BT's Digital Voice project - National Neighbourhood Watch is supporting BT with its UK Digital Voice roll out project, the country wide change of the phone network from analogue landlines to a digital service in a rolling programme to be completed by Nov. 2027. The new service will have improved voice quality and will screen out

unwanted sales calls and scammers. BT are holding roadshows in towns and cities. In Hampshire's smaller towns and rural areas, there will be eight events in 2025. Volunteers from NW (trained by BT) will be at the drop-in venue for 3-4 hours to answer questions & BT personnel will be available on a computer link for technical questions. BT to market the events by contacting customers and will use various local networks Age UK etc. to spread the word.

Live Facial Recognition - The police are carrying out a three-day operation using live facial recognition technology alongside traditional policing tactics. This will be the first time this will be used in Hampshire. Vans will be in Portsmouth, Southampton, Basingstoke and Winchester with areas clearly marked with signage and officers will be on hand to speak to members of the public. Images of people are added to a bespoke 'watch list' that is unique to the operation, live video footage of crowds passing a camera is compared to the image to the list. Any image that does not cause an alert is automatically and immediately deleted; no personal data is stored. Alerts are verified by the operator and Police will conduct enquiries with anyone who is matched.

Attempted Burglary in Lyndhurst Road 9 September - A neighbour was alerted to intruders in a property in Lyndhurst Road attempting to cut through metal locks on an outbuilding. Police called and PD Blaze deployed. Intruder caught and charged.

Males Seen Acting Suspiciously in Ashdene Road 13 September - Report of two young white males dressed in black driving very slowly along the bottom of Ashdene Road in a silver Ford Focus Estate red EJ59BPU looking up driveways a couple of times approx. 2.30pm. Message sent to all NW members and police informed.

Lymington Times – Use it or Lose it - 13 September - Lymington and New Milton police were disappointed that only one resident turned up to their Beat Surgery and warned 'Use It or Lose It'. Credit to PCSO Richard for persevering as it is proving worthwhile for us.

Number of emails sent - 16 July-15 September, 7812 emails sent out for Crime Prevention Bulletins, NFDC Updates, Which? Scam Alerts, Neighbourhood Alerts & local information, plus emails sent to Coordinators for them to pass on to their residents. This was not including my emails to individuals.

Street signs - Signs are all ready to go up.

16 New members - since July all sent welcome email, NW Handbook, alarm signs & door stickers.

Next Joint Police and NW Beat Surgery - Tuesday 24 September 11am – 11.30am at the Happy Cheese.

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48. **Clerks Report** – The Clerk advised what she had been doing over the summer, tasks included; 10 allotment keys cut which are held by Cllr Torkington & Cllr Hubbard, allotment update to plot holders about what has been happening at the allotments letting them know that the Parish Council has received a massive water bill. Receiving and replying to Residents' correspondence; ranging from rats around the Co-op – a request for certain magazines from 2020 online, thank you from residents re the unofficial camping around the Happy Cheese area, and a request from a resident for a more accessible entrance at the Lakewood Road entrance – this will be discussed further in the agenda. Contacting Donna Jones, Police & Crime Commissioner about the drive issues in August with the horses stuck in the cattle grid in Woodlands Road. Arranging for the 4 Broken benches in the precinct to be removed and liaising with a contractor for a quote to replace these. Arranging for a quote for pathway surface repairs at Lakewood Road entrance to the Recreation Ground and a date from Nightingale Groundcare for the fencing repairs around the recreation ground. I have heard nothing heard from the contractor re allotment drainage. Liaising with Vivid homes re a site meeting with Councillors at Whartons Lane development, contacting CPS re the next visit at the allotments. Invoicing and chasing up overdue magazine invoices.

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49. **Village Design Statement** - Cllr Robinson has sent the draft VDS document to NFNPA who will be reviewing it at their September meeting.

50. Policy

- a. **Conclusion of AGAR – RESOLVED:** Councillors given copy of AGAR certificate.
 - b. **Safety of Lithin Batteries and e-bikes and scooters - RESOLVED:** All Councillors agreed to support this motion. Cllr Taylor abstained from the vote due to working within the sector.
 - c. **To Review & Re-adopt Grant Awarding Policy- RESOLVED:** Policy was readopted.
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51. Community & Environment

a., Recreation Ground

- 1) **Tree Works – RESOLVED:** The Clerk advised that all tree works had now been completed.
- 2) **Broken/Missing Pieces of Replacement Fencing – RESOLVED:** The Clerk advised that Nightingale Groundcare will be installing chicken wire along the bottom edge of the fencing which had gaps and would also install a post over on the Whartons Lane side by the large Oak. Clerk is waiting for confirmation of date from Nightingale.
- 3) **Play Equipment Project - RESOLVED:** Councillor Taylor advised that there had been no further Working Party meetings.
- 4) **Accessible Gate at Lakewood Road entrance - RESOLVED:** Councillors reviewed the suggested type of gate and **AGREED:** that this would be looked at further as part of the Play Area Regeneration Scheme. Clerk to ask resident if they would like to be part of the Working Party to give their ideas about inclusion. New gate to be budgeted for in 2025 precept.
- 5) **To Receive Open Spaces Meeting Minutes of 13th August 2024 - RESOLVED:** All Councillors received the Minutes and noted the contents.
- 6) **To Review Quote from Infinity Playgrounds re Edging Repairs - RESOLVED:** Councillors agreed to go with the Fire Engine edge replace quote 1 for £194.70 (Cllr Mans said that he would pay for this out of his Councillor Community Grant) and Multiplay Unit mulch pad quote of £368.65 only as the other equipment is hoped to be replaced next year. Clerk will contact Infinity Playgrounds and find out a date for the works and apply for a grant from Councillor Mans.
- 7) **To Review Quote from JSN Arnold re surfacing of Lakewood Rd entrance of Recreation Ground – RESOLVED:** - All Councillors accepted the quote for £162.18. Cllr White wanted clarification from the contractor that the area quoted was large enough. Clerk will arrange for a meeting between the contractor and Cllr White on site to confirm the repair area dimensions.

b. Allotments

- 1) **Drainage Update –** Cllr Jakeman advised that the trial holes had been dug in July and that several things had been found; there was no Terram liner, the pipe laid was flexible, not rigid and the contractor had problems finding the 't' sections. The Clerk spoke to the original contractor who carried out the work in 2017 and he confirmed that he hadn't used a Terram liner as the was clay and didn't need it, and that he would like to go to site and check where the 't' sections were as it was such a long time ago. Clerk had given the contractor Cllr Jakeman's details, but so far, the original contractor had not contacted him and has not responded further to the Clerk. JSN Arnold has been approached for a quote to replace the original works which hadn't been carried out properly which hadn't been received by the Clerk. The next option would be for the pipes to be jet washed through. The Clerk will chase JSN Arnold for the replacement works quote and contact HALC to find out if there is any legal recourse/options to pursue the original contractor over the works not carried out.
- 2) **Water –** Cllr Jakeman advised that the Clerk had received a water bill of over £6k and due to the drain valve inside the allotments being left in the open position.
- 3) **Request from Tenant of Plot 9 to take over Plot 8a once the Plot is given up – RESOLVED:** - All Councillors agreed to this request. Clerk to contact both plot 9 tenant to advise that this can go ahead

c. Precinct

Benches – Clerk advised that she was now in possession of a quote of £1740.00 for the replacement benches from A. Frost Design. All Councillors unanimously **AGREED:** for this to go ahead asap. Clerk also advised that the original benches agreed on in 2022 were not discontinued, but had found a similar spec online and will order the benches and let the contractor know. Cllr Hubbard will take delivery of the benches at her home address.

d. Christmas Lights Working Party – Cllr Nutburn advised that he was still awaiting information from the person he has been liaising with regarding the Christmas lights, but the electricity permit application is with the Clerk and that it just needs to be completed. It is thought that the electricity costs could be upto £500, plus £1600 for hire of 2 visits from a cherry picker. After a lengthy debate, Councillors **RESOLVED:** that due to the lack of information provided and the cost involved, it would be too late and too costly to organise the Christmas lights for 2024. A consideration will be made in the budget for 2025 and the Precept to be raised accordingly.

e., Summer Fete – Unfortunately due to the atrocious weather a couple of days before the fete, Councillors made the sad decision to cancel the fete. The ground conditions were bad with sodden grass. Vehicles would have got stuck, churn up the grass and cause muddy slip hazards for residents. It was **AGREED** by all Councillors for Cllr Hubbard to approach Colbury Memorial Hall to ask if the fete could be held there next year on 6th September 2025.

f., Christmas Event - Councillors **AGREED** that this year's Christmas Event will be held on Thursday 12th December 2024 at St Josephs from 6pm-8pm

52. Finance

- a) **To Approve Online Payment Schedule Dated 17th September 2024 - RESOLVED:** The Online Payment Schedule was approved by all Councillors.
- b) **To Ratify Approval of Online Payment Schedules Dated 24th July, 7th, 14th, 22nd August & 4th September 2024 - RESOLVED:** The Online Payment Schedules were approved by all Councillors.
- c) **To Receive Income & Expenditure Reports from 17th July to 16th September 2024- RESOLVED:** Financial Transactions were received and approved by all Councillors.

53. Next Meeting Dates

- a. **Planning Meeting (if required) – 15th October – 6:30pm**
 - b. **Full Council Meeting – 15th October 2024 – 6:45pm**
 - c. **Open Spaces Meeting – Tuesday 5th November 2024 – 10:15am**
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Meeting Closed at 8:38pm