

MINUTES OF FULL COUNCIL MEETING OF THE PARISH COUNCIL

This meeting was held on at 6:45pm on Tuesday 16th July 2024
at The Church Rooms, Deerleap Lane, Colbury

In Attendance: Cllr Caroline Hubbard (Chair), Cllr Sue Robinson, Cllr Caroline Smith, Cllr Esther Taylor
Cllr Bobbie Torkington, Cllr Clive White (Vice-Chair), Karen Cramoysan (Clerk),
7 Members of the Public

29. Apologies – Cllr, Trevor Jakeman, Cllr Keith Nutburn - Absent, Cllr Derek Tipp (NFDC)

30. Declarations of Interest - None

31. Public Participation – Resident advised that there were still numerous camper vans parked up overnight at the entrance to the railway station. Clerk advised that she had contacted Forestry England and HCC about this.

Resident asked if the Parish Council knew when Fibre Broadband would be coming to the village – Cllr Mans answered that he had not heard anything.

Tony Barron advised that there is still about 25 metres of ditch that still needs to be cleared at the back of the allotments heading towards the Totton allotment site.

32. To Receive Minutes of the Full Council Meeting held on 18th June 2024

RESOLVED: Minutes of the Full Council Meeting held on 18th June 2024 were received and agreed by all Councillors as a true and accurate record. Proposed by Cllr Robinson and Seconded by Cllr White. These were then signed by the Chair.

33. Matters Arising At Chair's discretion (if not covered by agenda below)

Allotments – Foxhills Plot – Cllr Hubbard advised that the school have been advised that their plot was cleared by Community Payback Team and thanked the Council for organising this.

District Councillor Grant – Cllr Joe Reilly for thanked for his donation towards the fete which will pay for a climbing wall.

34. Reports

a. County and District Councillors –

Cllr Keith Mans – HCC – advised that he did not have much to say following the recent change in Government. There is a meeting on Thursday this week to set new tasks and Councillor Mans expects that the focus will be on devolution which will give more powers to District and local Councils.

Cllr Mans' grant pot is now open for applications from Town & Parish Councils.

Cllr Joe Reilly – NFDC – advised that the planning application for the Fawley site had been withdrawn by the applicant. The current phase of the A326 scheme will not be affected as it has already been budgeted for, but Cllr Mans advised that any future improvement works may be.

NFDC have published their customer satisfaction score and 81% of tenants are happy with their living conditions.

b. Committee Chairs/Working Parties –

1) Whartons Lane Drainage – Cllr Robinson advised that she, Cllr Hubbard and Cllr Jakeman had met with Steve Avery and Natalie Walter at NFNPA and outlined again the concerns about the drainage problems along Whartons Lane. Following this meeting, a letter was sent to Vivid and Foreman Homes asking them to address the drainage problems and also to engage with the Parish Council giving updates on the progress of the development.

Clerk advised that she had received an email from Foreman Homes asking us to let them know our areas of concern and has invited them to attend the September meeting to engage with Councillors and residents.

Signed:

Date:

- 2) **New Play Equipment** – Cllr Taylor advised that she had been looking into funding and was presented with problems as some schemes needed match funding, some schemes were closed and others were waiting for more funding. Clerk advised all Members that NFNPA were holding £116,649 and that the new play equipment scheme would be acceptable under the S106 agreement, however, they will be unable to release the funds to us until the first occupation of the new houses.

c. **Parish Councillors –**

Emergency Resilience Plan – Cllr Hubbard advised that the Working Party met on 5th July along with Neighbourhood Watch and Outreach group. The next meeting will be held on 20th August at St Josephs and it is hoped that Nick Adlam from Hampshire & Isle of Wight Community Resilience can attend the Fete and work with the group.

- d. **Neighbourhood Watch** – Mandy Evans advised that a resident having work done at their home, which is set back from the road, emailed me to warn others about a man coming up their drive to ask about an item that couldn't be seen from the road if it was for scrap. It was more likely that he saw the workman's van and had intentions of helping himself to tools etc as the doors were open and was using that as an excuse. Recently a white unmarked van had been seen driving slowly through the estate.

Police and NW Surgery - Our July surgery was held at the Happy Cheese and we had three more residents attend who raised various concerns with PCSO Richard.

Tracy Cooper and Danny Cooper Drives – Tracy Cooper Drive will be 10th and 11th August in Fletchwood lane. Danny Cooper's Drive will be 6th – 8th September based at Blossom Farm, Salisbury Road, Ower.

Always report scam texts and emails - All scam emails should be reported to the National Cyber Security Centre (NCSC) by forwarding the email to report@phishing.gov.uk. The Suspicious Emails Reporting Service (SERS) was launched in April 2020 by NCSC and City of London Police. As of June 2024, they had 32,897,230 reports, which is 651,230 up on the previous month. 184,500 scams, which is 3400 up on May figures and 337,672 URLs were removed, which is 7,772 up on May figures. Scam texts forwarded to 7726 are acknowledged by the phone provider, and in four years 60,000 malicious websites have been removed as a result.

Car on its roof at Foxhills Roundabout - On 3rd July a car flipped on its roof at the Foxhills Roundabout when a car heading north on A326 pulled out in front of it. Visibility is reduced on the approach to the roundabout by long grass so the driver approaching the roundabout should have been more careful, but apparently there were other factors as well. I understand that the driver who was hit was OK.

Street Signs - I have notified Enverveo details of the streetlamps that I wish to put up NW signs

Defibrillator - The defibrillator at the Coop has been replaced after it was used at the recent accident on the main road. I have heard from someone who knows that casualty that he was told that the defib definitely saved his life.

New Members - Regularly signing up new NW members and we had 9 this last four weeks,

Resilience and Emergency Action Plan - I was invited to the Resilience and Emergency Action Plan meeting by the committee to see how NW could help should certain situations arise. There are many things to consider and many issues were raised so I will bring it up with NW Coordinators to see what role we could play if needed.

Safer Neighbourhood Team - The Safer Neighbourhood Team based at Appletree Court went to Totton Precinct on 10 July to talk to the public and raise awareness of safety and security issues. I have picked up an RFID wallet which NFDC will be selling soon and some purse/handbag bells. I will let everyone know when they are available.

Break-in in Holly Road - last Thursday a house in Holly Road had their rear patio doors smashed and the property was ransacked upstairs. Nothing was taken but left the place was in a mess. Their dog was found in Fir Road unharmed. Enquiries are ongoing.

NW Social Meeting and Talk at Happy Cheese - On Monday 22 July the CEO of Age Concern is attending to give a talk about the services that Age Concern have to offer. Many people don't realise what is available. Aimed at the over 55's, younger residents may have older relatives who may benefit from their services. The meeting is for anyone and everyone whether NW Member or not. Please do come along as I have only had 8 replies so far!

35. Clerks Report – The Clerk advised that;

Allotments – It's been a very busy month dealing with allotment problems. My thanks goes to Councillor Jakeman who has been constantly on hand to meet contractors and potential new plot holders.

After several weeks of investigations by Southern Water & Clancy Docwra, the water leak seems to have been sorted – Councillor Jakeman and Ross Hansom spent time at the allotments at the end of June filling the water troughs, turning off the meter to see if the meter was still spinning, which it wasn't luckily as one of the contractors had quoted an eye watering £17,280.00 to replace the water pipe!

Our contractor is due to site on 21st July to dig a couple of inspection holes to see if the membrane is there and intact before we decide whether to appoint Drain Rescue to do further surveys.

The Community Payback team have now visited 3 times and have managed to clear a couple of plots and the ditch running at the back of the allotments. They are due back again and I'm awaiting dates.

All vacant plots have now been let and we look forward to seeing these neglected plots looking lovely once more.

An allotment inspection was carried out in June and letters have been sent to plot holders where problems have been identified.

The judging for the best half plot and best full plot happened in June and the winners will be presented with their certificates and prize trowel and spade at the Full Council meeting as the BBQ scheduled for 20th July has been cancelled.

Trees – The scheduled tree works in the Recreation Ground happened at the beginning of the month, but the contractor has asked to return to site on the 24th to complete these. Following an contact from a resident and Councillor White, a diseased Scots Pine not identified on the original works order will also be felled.

AGAR – There have been no requests from residents to view the accounts under the Notice of Public Rights.

Clerks Annual Leave – I will be on annual leave week commencing 29th July 2024 for 1 week and also week commencing 26th August 2024 for 1 week.

- 36. Village Design Statement** - Cllr Robinson, Cllr Hubbard and Cllr Jakeman met with David Ilsey at NFNPA and went through the amended final draft Village Design Statement. It will now have to be tidied up and put into an accessible format for viewing on the website. Cllr Robinson will obtain quotes for this to happen and it will then be presented to NFNPA Planning Committee for their approval, sent for 6-week consultation and ratified at the NFNPA December or January meeting.

37. Policy

- 1) **To Review Grant Requests from Ladies Probus and Life Education Wessex & Thames Vally – RESOLVED:** Councillors agreed to award Ladies Probus £75 and Life education Wessex £0.
 - i) **To Review and Adopt the updated Financial Regulations – RESOLVED:** Adopted
 - ii) **To Review & Re-adopt the following; Protocol for Public & Press Reporting at Council Meetings, Publication Scheme, Social Media & Equality & Diversity Policies- RESOLVED:** All policies were re-adopted. The Equality & Diversity Policy needs some wording amended. Publication Scheme – some wording to be amended to Hard copy can be provided.

38. Community & Environment**a., Recreation Ground**

- 1) **Tree Works – RESOLVED:** The Clerk updated all Councillors that the contractor will be returning to finish the tree works on 24th July 2024 and that a diseased Scots Pine will also be felled.
- 2) **Broken/Missing Pieces of Replacement Fencing – RESOLVED:** The Clerk suggested that the Grounds Maintenance contractor look at the fence and bank up some soil in the areas to alleviate the problem. All Members agreed to this.
- 3) **Play Equipment Project - RESOLVED:** an update was given by Councillor Taylor under Working Party reports above.

b. Allotments

- 1) **Drainage Update** – Contractor will be calling to site on Sunday 21st July to dig trial holes.
- 2) **Water** – Cllr Hubbard advised that there is no leak. Cllr Jakeman and Ross Hanson, had spent time at the beginning of July filling the water troughs, turning off the meter and checking for leaks. None were found.

c. Precinct

1) Benches – Clerk advised that she had contacted NFDC Property Department to confirm if they have records of who is liable for the replacement of the benches. As three of the benches are now deemed as dangerous, it was **AGREED**: that the Clerk would instruct a contractor to remove these urgently.

d. Christmas Lights Working Party – Cllr Nutburn and Cllr Jakeman were unable to make the meeting and had not sent in a report in time for the meeting, however, the Clerk was in receipt of an email from an ex-resident who deals with Christmas lights in the town where he lives who had had a meeting with Cllr Jakeman, Nutburn and Smith. The Clerk read out his suggestions and proposals. Councillors felt that they needed more information re costings and deferred the decision to the September meeting.

e., Summer Fete – all is going well. The next Working Party meeting will be held on 24th July at 2:15pm.

39. Finance

- a) **To Approve Online Payment Schedule Dated 16th July 2024 - RESOLVED**: The Online Payment Schedule was approved by all Councillors.
- b) **To Ratify Approval of Online Payment Schedule Dated 26th June & 9th July 2024 - RESOLVED**: The Online Payment Schedule was approved by all Councillors.
- c) **To Receive Income & Expenditure Reports from 19th June to 16th July 2024- RESOLVED**: Financial Transactions were received and approved by all Councillors.
- d) **To Receive Q1 Bank Reconciliation – RESOLVED**: Received and signed by the Chair.
- e) **To Ratify Additional Tree Works of Deceased Scots Pine in Recreation Ground £514.29 – RESOLVED**: Agreed by all Members.

40. Next Meeting Dates

- a. **Open Spaces Meeting – 13th August 2024 – 2pm**
 - b. **Planning Meeting (if required) – 20th August 2024 – 6:30pm**
 - c. **Planning Meeting – 17th September 2024 – 6:30pm**
 - d. **Full Council Meeting – 17 September 2024 – 6:45pm**
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Meeting Closed at 8:29pm