

DRAFT MINUTES OF FULL COUNCIL MEETING OF THE PARISH COUNCIL

This meeting was held on at 7:00pm on Tuesday 20th February 2024
at The Church Rooms, Deerleap Lane, Colbury

In Attendance: Cllr Caroline Hubbard (Chair), Cllr, Trevor Jakeman, Cllr Sue Robinson,
Cllr Esther Sutherland, Cllr Clive White (Vice Chair), Karen Cramoysan (Clerk), 5 Members of the Public

-
- 69 Apologies** – Cllr Keith Nutburn, Cllr Bobbie Torkington, Cllr Derek Tipp (NFDC),
Cllr Keith Mans (HCC)

-
- 70 Declarations of Interest** - None

-
- 71 Public Participation** –

Resident Tony Barron spoke on behalf of the Allotment Committee and advised that he had recently been contacted by a local farmer to ask if plot-holders would be interested in manure for their plots. The farmer is happy to store this until there is enough for a load to be delivered to site. Tony will advise all plot holders that manure will be available if required.

Another resident advised that he has been having problems with low internet speeds in the area where he lives. He has contacted Openreach and they have said that it is unlikely that he will get any higher speeds due to the low number of houses in his close. He asked if the Parish Council could do anything. The Clerk directed him to the HCC website to register for superfast broadband which the resident said that he had already signed up for. Cllr White said that the speeds the resident was experiencing was about right for the area and advised him to go back to Openreach and ask them to recheck his connection.

-
- 72 To Receive Minutes of the Full Council Meeting held on 16th January 2024**

RESOLVED: Minutes of the Full Council Meeting held on 16th January were received and agreed by all Councillors as a true and accurate record. Proposed by Councillor Robinson and seconded by Councillor White. These were then signed by the Chair,

-
- 73 Matters Arising At Chair's discretion (if not covered by agenda below)**

Neighbourhood Watch Meeting – Cllr Hubbard advised that the recent meeting had been a success – more to follow in Neighbourhood Watch section further in the agenda.

Allotments – There had been an amendment with plot 8a and plot 8b as reported in the January minutes. Plot 8a was not vacant as thought and the plot holder of 8b has now taken over tenancy of plot 16a in addition to 8b. There will be an update of vacant plots further in the agenda.

Foxhills Federation – Councillor Hubbard had heard from Lucy Howe, Headteacher at Foxhills Federation re forging closer links with the Parish Council and working together on community initiatives. Councillor Hubbard advised that the Parish Council would be delighted to work with them and the new playground project would be an ideal opportunity. The school's pupil voice committee meets every Friday at 8:30am and Councillors were invited to talk through plans and designs. As previously discussed at the January Full Council and Open Spaces meetings, allotment plot 17a will be offered for the school to use and the school are happy to pay for Councillor DBS checks.

Signed:

74 Reports

- a. **District and County Councillors - Joe Reilly – NFDC** advised that NFDC are currently reviewing the Local Plan. The current plan was adopted in 2020 and there have been several significant changes since then which will need to be addressed. These include lower than expected housing delivery, climate change and nature emergency declaration in 2021, and the opportunities from the designation of sites across the Waterside as part of the Solent Freeport.

Community Grants - 29 organisations will benefit from this year's community grant funding totalling £130,000 in revenue grants and £96,040 in capital grants, have been allocated along with community transport grants totalling £51,100. The grant funding will go to a wide range of organisations from across the district who support the most vulnerable residents and communities in the New Forest district. This includes organisations such as Honeypot Childrens Charity, New Forest Basics Bank, Forest Forge Theatre Company, Youth and Families Matter, and New Forest Disability Information Services.

Garden Waste Bins – as of 7th February 2024, 20,000 garden waste bins have now been delivered to households.

Wheeled Waste Bin Update – HCC have advised that the roll out of new wheeled waste bins has been delayed slightly as the new site at Chickenhall Lane is not ready.

- b. **Committee Chairs/Working Parties** – Councillor Sutherland advised that they had recently had their first Working Party meeting to discuss the new playground project and that Councillors Jakeman and White had also met with one supplier this week and had another meeting lined up later this week. The Committee would like to hold an information event for residents before the Annual Parish Meeting to show residents the plans and engage feedback. It was **AGREED**: for this event to run from 4:00pm-6:00pm on Tuesday 16th April and will be publicised in the Parish Magazine, Facebook and Noticeboards. Clerk to book the Church Rooms and Councillor White will also follow up with them due to the Clerk's annual leave.

Whartons Lane Development – Councillor Robinson advised Members that the Legal Agreement has now been agreed by NFNPA and there are three issues which are of concern to the Parish Council. Councillor Robinson has emailed the NFNPA Planning Officer Natalie Walter with questions about how the wording of the agreement will affect the Parish Council and the S106 funds and has not heard back as yet. Councillor Jakeman spoke to Steve Avery about the deficiencies in the water pipework at the recent NFNPA Quadrant meeting and was asked to follow this up by email which he has done.

- c. **Parish Councillors** – Nothing to report
-

- d. **Neighbourhood Watch – Mandy Evans** –

Break ins - Shed broken into and golf clubs were taken. Early morning someone walking about and stealing milk. Meter reader purporting to be from Southern water with no ID trying to gain access. Garage and two vans broken into. Fly-tipping of paint cans and tarpaulins.

Social evening – this was a successful event and 38 people attended. Residents asked about a permanent speed indicator device on A35.

A recent victim of a bike theft from his shed advised that he had purchased an alarm padlock. These are available from the NFDC Council offices at Appletree Court and Totton Civic Centre for £10. It can be used as a regular padlock or as an alarm which emits 110 decibels deterring any would be thief.

Scam texts doing the rounds 'Mum, my screen has smashed. I dropped my phone. Can you message me back on *****'. I am on a friends old iPhone X'. This has caught a lot of people out! If you get one of these texts do not call the number but forward the message to 7726 with details of the actual number that sent the text.

Emails were sent to Neighbourhood Watch members regarding the above, but also regular emails include: Crime Prevention Updates, Which? Scam Alerts, NFDC Updates, Beat Report, Our News from Ourwatch

75

Clerks Report – In her report, the Clerk advised that;

- **Defib Cabinet** - The new defib cabinet was replaced on Friday 19th January 2024. The new code to access the cabinet is C159X.
- **Removal of slide** – Contractor contacted and said this has been hampered by the wet weather and will be carried out as soon as it gets drier.
- **Benches in Precinct – delay on installation.** On HCC's website it states that contractors must be insured to 10 million pounds – our contractor is only insured to 5 million. HCC have confirmed that no contractor can do the work unless insured to 10 million pounds. Contractor has contacted his insurance company for a quote to get this upgrade
- **Bottom Noticeboard outside Co -op** .The Lengthsman has the materials ready to be replaced. Co-op are happy to pay for the full replacement costs and installation will be carried out by the end of this week
- **Planters Licence Consent to Cultivate the Public Highway.** New Licence expiry 23rd February 2027
- **Clerk's holiday** - Thursday 22nd February 2024 returning to work Tuesday 5th March
- **Audit** - Will be carried out on Wednesday 13th March 2024
- **Christmas Lights.** We've received one offer of advice from the Chair of a Christmas lights committee in Stratford whose grandparents are Ashurst residents, and another offer from a resident who knows someone who can install Christmas lights.
- **Whartons Lane Rec Ground Bin.** Email sent to NFDC asking them to re site one of the bins back onto Whartons Lane

76 Policy

a.

- 1) **To Receive and Review the Asset Register**
RESOLVED: Councillors reviewed the Asset Register and with one amendment to be made about the number of dog waste bins, this was approved.
- 2) **To Review and Re-adopt; Document Retention & Disposal Policy**
RESOLVED: Councillors reviewed and re-adopted this policy with one amendment to be made on the Data Protection Act date.
- 3) **To Review a New Parish Council Mobile Contract**
RESOLVED: Councillors agreed for the current mobile phone contract to be renewed. The Clerk will contact Tesco Mobile and go for either of the two plans suggested depending on availability. New monthly price will either be £7.50 per month or £9 per month which is still cheaper than the £9.72 on the current contract.
- 4) **To Receive Open Spaces Committee Meeting Minutes of 25th January 2024**
RESOLVED: The Minutes were received by all Members. Councillor Jakeman asked for the Clerk to arrange quotes for the proposed Pétanque pitch and installation of the new flagpole which has now been delivered to Councillor Hubbard.
- 5) **To Set up a Working Party to Produce an Emergency Resilience Plan**
RESOLVED: Councillors Hubbard, Jakeman, Robinson, Smith and Sutherland will form the Working Party. Meeting has been set for Friday 15th March at 2:30pm at St Josephs. Councillor Smith is unable to make this as she has prior commitments.
- 6) **To Agree the Format and Timings of the Annual Parish Meeting on 16th April 2024 -**
RESOLVED: Councillor Sutherland will be holding an open event for residents to look at the plans for the new playground project between 4-6pm. Clerk will contact previous groups to see if they are happy to attend and give a ten-minute presentation.

77 Village Design Statement

Councillor Robinson gave all Members the updated VDS and asked for Councillors to let her have any feedback. These will be continually reviewed until the new VDS has been completed and will appear on future agendas.

78 Community & Environment**a. Recreation Ground**

- 1) **Removal of Slide** - The Clerk advised that the contractor had still been hampered by the wet weather since November and had been unable to complete this. It is still hoped that removal will be sometime this month.
- 2) **To Review Quote from Infinity Playground for Play Area Algae Clearance and Shrinkage – RESOLVED:** The Quote for £609.97 algae clearance and £1841.40 for shrinkage repairs was accepted by all Members. As the slide is about to be removed, the Clerk will email Infinity and ask for a revised quote.
- 3) **To Discuss the Working Party Meeting regarding the New Playground Project – RESOLVED:** Councillor Sutherland advised that the meetings are going well and looking towards being able to make a presentation at the Annual Parish Meeting in April.

b. Allotments

- 1) **To Review the Best Allotment Plot Competition and split the category to Best Full Plot and Best Half Plot - RESOLVED:** Councillors agreed to this being split and Councillor Jakeman advised that Tony Barron will purchase the trowel for the best half plot category.
- 2) **Recent Allotment Inspection - RESOLVED:** Councillors Jakeman and Hubbard carried this out on 9th February and all plots look to be in good order despite the recent bad weather.
- 3) **Vacant Plots – RESOLVED:** Councillor Jakeman has recently let two plots and the Clerk advised that she has received emails from people wanting to be added onto the waiting list.
- 4) **Foxhills School Allotment Plot – RESOLVED:** The School will be offered plot 17A

-
- c. Precinct – Installation of benches – update.** The Clerk advised that there has been a delay in the installation of the new benches because HCC's website states that contractors must be insured to 10 million pounds – our contractor is only insured to 5 million. HCC have confirmed that no contractor can do the work unless insured to 10 million pounds. Contractor has contacted his insurance company for a quote to get this upgrade

-
- d. Bottom Noticeboard Replacement outside Co-op –** The Clerk advised that the Lengthsman will be replacing this by the end of this week.

-
- e. To Set a Date for the Summer Fete – RESOLVED:** This will be held on 7th September 2024.

-
- f. Christmas Lights in Precinct – RESOLVED:** Councillors Nutburn, Jakeman, White and Smith will form this Working Party. Clerk still to contact Southern Electric re permit for lights.

79 Finance

- a. To Approve Online Payment Schedule dated 20th February 2024**

This was presented to all Councillors and **APPROVED**.

-
- b. To Ratify Approval of Online Payment Schedules 30th January 1st & 15th February 2024**

These were presented to all Councillors and **APPROVED**

-
- c. To Receive Income & Expenditure Reports from 16th January onwards**

These were presented to all Councillors and **APPROVED**

80 Future Meeting Dates

- a. Planning Committee – 20th March 2024 at 6:30pm**

-
- b. Full Council Meeting – 20th March 2024 at 6:45pm**

Meeting Closed at 8:16pm