



Gateway to the **New Forest**

Open Spaces Meeting Minutes

Tuesday 30th August at 2.30pm

Colin Room, Church Rooms, Deerleap Lane, Colbury

Draft Minutes of the Open Spaces Committee Meeting
Held on Tuesday 30th August 2023 at 2.30pm
At the Colin Room, Church Rooms, Deerleap Lane, Colbury

Attending

Cllr Caroline Hubbard, Cllr Trevor Jakeman, (Chair), Cllr Sue Robinson, Cllr Bobbie Torkington (Vice-Chair), Cllr Clive White, Karen Cramoysan (Clerk), 0 Member of the Public

52	Apologies – Cllr Caroline Smith
53	Declarations of Interest - None
54	Public Participation - None
55	<p>To Receive Minutes of the Open Spaces Committee Meeting held on 14th June 2023 RESOLVED: Minutes of the Open Spaces Committee Meeting held on 14th June 2023 were received and signed as an accurate copy</p>
56	<p>Matters Arising At Chair's discretion (if not covered by agenda below)</p> <p>Precinct Seats – Clerk advised that she still had not heard back from the contractor who was going to contact HCC about the replacement of the seats. Councillors asked if a new contractor could be sourced.</p> <p>Recreation Ground Strimming of Grass outside the Park – The grass outside the boundary of the park still hasn't been cut. Clerk to chase this up with Grounds Maintenance contractor.</p> <p>Recreation Ground Replacement Fire Truck – It was resolved for the replacement Fire Engine to be sited in the same place as the old one and to ask the contractor if they could sort out the issue of the wet pour. Clerk to contact Lengthsman to ask him to clean off the algae around the play area surfaces.</p> <p>Sensory Garden – Cllr Hubbard advised that she hasn't heard back from Go Botanical yet with regards to planting and costs.</p>
57	<p>Recreation Ground</p> <p>a. Play Area Inspection RESOLVED: Clerk to contact Lengthsman to ask him to clean off the algae around the play area surfaces. The slide is due to be removed soon and quotes will be discussed and the bolt caps on the cradle seat swing need attention.</p> <p>b. To Discuss Play Equipment and Obtaining Quotes for New Equipment RESOLVED: All Members agreed to set up a Working Party to contact previous suppliers. Item to be brought to the next Full Council Meeting.</p> <p>c. Drainage Cllr Jakeman advised that he has had problems getting contractors to quote for the works required. It was therefore RESOLVED: to carry out the remedial works needed as agreed at the Full Council Meeting on July 18th 2023.</p> <p>d. To Discuss the Condition of the Noth Side of QEII Park The area which had tree works done on the boundary of Lakewood Road last year is beginning to look overgrown and unkept. Some ideas about how to use this space were discussed; pétanque pitch, sensory garden, and it was AGREED: that Councillor Hubbard would write an article for the next edition of the Magazine asking residents for ideas on how to develop/landscape this area and what they would like to see in the space.</p> <p>e. To Consider Quotes for Removal of Slide RESOLVED: All Councillors agreed to go with Quote 2 and asked if the area could be turfed instead of being seeded. Clerk will speak to contractor to ask and how much extra this would be.</p>

58 Community & Environment**a. To Discuss Marking the Occasion of the 80th Anniversary of D-Day**

After a lengthy discussion from all Members about whether to purchase a Beacon or a Flagpole, it was **RESOLVED**: to look at purchasing a Flagpole and flag and for this to be sited near the soldier in the Recreation Ground. The flag can then be changed for Remembrance Day and any other occasions in the future. Item to discussed at the September Full Council Meeting.

b. Noticeboards – To Discuss a Noticeboard Policy

Councillor Torkington advised that she has noticed a lot of businesses advertising on the noticeboard which is situated underneath the Parish Council noticeboard outside the Co-op and also the one in the precinct. It was **AGREED**: that a notice would be displayed on both noticeboards to say that these boards are for local groups to use only and not for businesses to advertise on. There is a local business that frequently staples flyers onto this board. If the board outside the Co-op is still abused by businesses, then it will be removed. Councillor Hubbard will also write an article in the next edition of the Magazine stating the above.

c. To Arrange a Date for Allotment Inspections

RESOLVED: The date for the next allotment inspection will be Wednesday 6th September at 10.30am. Inspection will be carried out by Councillors Hubbard and Torkington and Councillor Jakeman would also like to attend.

d. To Discuss updating Tenancy Agreements

RESOLVED: All Councillors reviewed the agreement and decided to remove point 5.22 as it was covered in points 7.1, 7.2 and 7.3. It was also agreed to add in that the Parish Council will be responsible for vermin control and also that allotment fees will be reviewed on an annual basis.

e. To Discuss Christmas Lights Arrangements

The Clerk advised Councillors that if the installation of the precinct Christmas trees and lights was to go ahead again this year, then arrangements for this needed to be started shortly. One of the Councillors who had previously organised this has now left the Council and there are concerns about the Lengthsman scaling the ladders and getting onto the rooftops in the icy weather. Hiring an outside contractor with a cherry picker would be a costly exercise plus the cost of the electricity to run the light motifs (last year the electricity was supplied by Jumbo House with the Parish Council making a financial contribution to them). After a very lengthy discussion, it was **RESOLVED**: not to install the light motifs and trees above the shops, but to look at purchasing a larger tree and install it in the main planter with solar/battery powered lights around the tree.

Councillor Hubbard will also write an article in the next magazine asking residents to keep an eye out for the dates for the Best Dressed House and Best Dressed Bungalow Christmas Lights competition,

59 Planters**a. Planters**

Cllr Hubbard advised that the planters are looking lovely. The watering rota has gone well this year and that the car wash have been brilliant in supplying the water for the bowser. The seal on the bowser has perished, but this doesn't affect the usage.

60 Next Meeting Date**a. To Agree the Next Meeting Date**

RESOLVED: The next Open Spaces Committee Meeting will be held on Wednesday 1st November 2023 at 2:30pm.

Meeting Closed at 4:03pm

Signed:

Date: _____