

MINUTES OF FULL COUNCIL MEETING OF THE PARISH COUNCIL

This meeting was held on at 6:45 on Tuesday 20th June 2023
at Church Rooms, Deerleap Lane, Colbury

Attending: Cllr Caroline Hubbard (Chair), Cllr, Trevor Jakeman, Cllr Keith Nutburn, Cllr Sue Robinson, Cllr Caroline Smith, Cllr Esther Sutherland, Cllr Bobbie Torkington, Cllr Clive White (Vice Chair)
Karen Cramoysan (Clerk), 3 Members of the Public

15 Apologies – Cllr Derek Tipp

16 Declarations of Interest - None

17 Public Participation – None

18 To Receive Minutes of the Full Council Meeting held on 16th May 2023 –
RESOLVED: Minutes of the Full Council Meeting held on 16th May 2023 were received and signed by the Chair, proposed by Cllr Sutherland and Seconded by Cllr Jakeman.

19 Matters Arising At Chair's discretion (if not covered by agenda below)

Councillor Hubbard advised that the updated Councillor Responsibilities have been displayed on the noticeboards and website.

Vandalism to Ashurst Sign coming in from Lyndhurst – Clerk to ask Lengthsman to have a look at.

Sensory garden - Plans have been sent out to all Councillors – to go on July Agenda.

20 Reports

a. District and County Councillors

Cllr Keith Mans - HCC – said that there was currently a public consultation which started on 12th June until 23rd July about how HCC spends its money. He also advised that a significant number of potholes have been filled.

Joe Reilly – NFDC – said that volunteering since Covid had hit an all-time low. NFDC are working with Community First in trying to recruit more volunteers.

NFDC have now installed 41 Electric Car Charging ports across the District.

There have been several public consultations about the widening of the A326 which will happen in 2027. Cllr Reilly has also been appointed to sit on the NFNPA Planning Committee.

b. Committee Chairs/Working Parties – Councillor Robinson advised that the Whartons Lane application has had yet another extension to 30th June 2023 whilst the Section 106 conversations are still going on with NFNPA and the Ashurst Hospital application has also been extended to 30th June 2023.

c. Parish Councillors - Councillor Sutherland, Councillor Nutburn, Councillor Jakeman and Councillor Smith have all recently attended the new Councillor courses and have found them to be very interesting. Councillor Sutherland will write an article about this for the next edition of the magazine.

d. Neighbourhood Watch

Mandy Evans reported that her team of Coordinators had distributed 600 leaflets to homes that were not covered by a Coordinator and that she also delivered to the outlying areas including Ashurst Lodge, the three farms at the bottom of Pound Lane and up to Deerleap car park. This included businesses who can become affiliate members and share information with their staff. With that and the articles in the Parish Magazine there has been a positive response resulting in three new Coordinators. This means that there are nearly 200 more homes covered by a Coordinator and new NW members are joining daily. There is still a need for more Coordinators as it would be beneficial to have a Coordinator in each road who is known to their neighbours and who could assist with information regarding safety and security. 3 bicycles were taken from the Ashurst Campsite which were locked up, but thieves cut through the locks. Police recommend keeping bicycles inside or take off a wheel or saddle, or both.

There will be an article in the next Parish Magazine asking for anyone who would like to become a Coordinator. PCSO Richard Williams (& Police vehicle) will be at the Parish Council's Fete and will be positioned next to Mandy's stall.

Signed:

21 Clerk's Report

The Clerk advised that the signs on both Recreation Ground gates have been installed, the AGAR has now been submitted to the External Auditor and the Public Rights notices are on the website and noticeboards. Public Rights dates are 5th June to 21st July 2023. And that she now has the Area Manager's email address for the Co-op and have spoken to him verbally about changing over the Defib cabinet. Clerk is now looking for quotes for an electrician. Clerk also advised that she had had correspondence from an allotment holder about bags of dumped waste near to her plot. It had then been removed some days later.

22 Policy**a. To Review and Re-adopt Memorial Policy & Privacy Notice**

RESOLVED: All Members agreed to remove clause 2.7 of the Memorial Policy
The privacy Notice and Privacy Impact Statement had no amendments and were re-adopted.

b. To Review and Adopt Reserves Policy

RESOLVED: All Members received the Reserves Policy and these were adopted.

23 Community & Environment**a. Recreation Ground - Goalposts**

RESOLVED: All Members agreed to the quote for £1365.48. Clerk will go ahead and order these for delivery to Chair's home address and obtain quotes for installation. One goalpost to be moved slightly so that they are both level. The company is on annual shutdown until 3rd July 2023, so the Clerk will order these then.

b. Summer Fete Working Party Update

Cllr Robinson advised that Working Party Meetings are still progressing well.

c. Update from Open Spaces Meeting 14.06.2023

Minutes of the Open Spaces meeting were circulated to all Councillors in advance of the Full Council Meeting. Members were updated about the decisions made to remove the Slide and not to have any new plants in the planters this year due to the lack of volunteers. Clerk to get quotes for removal of slide. Cllr Jakeman advised that the Drainage Survey of the Recreation Ground will happen on Tuesday 27th June and he will report back at the July meeting.

d. Allotment Waste Pile - Clerk advised that it had taken two skips and a band of plot holders who filled the skips to remove the waste. The Parish Council wishes to thank the plot holders who gave up their time and also to Ian Oliver for organising this.**e. Planters in Precinct**

Councillor Hubbard updated all Members about the lack of volunteers to water the planters this year, despite many requests via the Parish Magazine, website and Facebook. Last year it fell mainly to Councillor Hubbard and Julie Harding to do the main bulk of the watering which was not sustainable this year. Julie Harding had also put flyers in every shop along the precinct and it had only generated 3 new offers of help. It had been decided at the Open Spaces meeting not to buy any new summer bedding plants this year, but to try and keep what plants we had left in the planters alive and watered, especially in this hot spell. The Parish Council would like to thank Julie Harding for her hard work in keeping the planters stocked and looking lovely, and to the volunteers who are continuing to water throughout the summer months.

24 Finance

- a. **To Approve Online Payment Schedule dated 20th June 2023.**
RESOLVED: The Online Payment Schedule for 20th June 2023 was approved.
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- b. **To Ratify Approval of Online Payment Schedules for 30th May 2023 and 13th June 2023.** **RESOLVED:** These were presented to Councillors and all Members ratified the expenditure.
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- c. **To Receive Income & Expenditure Reports from 1st April 2023 onwards.**
RESOLVED: The Income & Expenditure Reports from 1st April 2023 onwards were received and agreed by all Members.
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- d. **To Approve expenditure of £1365.48 for Two New Goalposts.**
The expenditure of £1365.48 for two new goalposts was approved.
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- g. **Magazine** – Councillor Torkington advised that all of the outstanding invoices had now been paid. There are still two companies who have until 5th July to paid. At the moment, there are no plans to increase advertising costs.
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25 Future Meeting Dates

- a. **Planning Committee 18th July 2023, 6:30pm**
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- Full Council Meeting 18th July 2023, 7.00pm**
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Meeting Closed at 7:58pm