

## MINUTES OF FULL COUNCIL MEETING OF THE PARISH COUNCIL

This meeting was held on at 6:45pm on Tuesday 21<sup>st</sup> March 2023  
at Church Rooms, Deerleap Lane, Colbury

Attending: Cllr Caroline Hubbard (Chair), Cllr, Trevor Jakeman, Cllr Sue Robinson, Cllr Caroline Smith, Cllr Bobbie Torkington, Cllr Clive White (Vice Chair) Karen Cramoysan (Clerk), 5 Members of the Public

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**104 Apologies** – Cllr Keith Nutburn, Cllr Derek Tipp (NFDC)

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**105 Declarations of Interest** - None

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**106 Public Participation** – None

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**107 To Receive Minutes of the Full Council Meeting held on 21<sup>st</sup> February 2023 -**  
**RESOLVED:** Minutes of the Full Council Meeting held on 21<sup>st</sup> February 2023 were received and signed by the Chair, proposed by Cllr White and Seconded by Cllr Robinson.

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**108 Matters Arising At Chair's discretion (if not covered by agenda below)**

Councillor Hubbard advised that Councillor Adrian Eyre had tendered his resignation to her shortly after the last meeting with immediate effect and had indicated that he would not be re-standing in the upcoming elections. Councillor Hubbard has written a note in the magazine thanking Councillor Eyre for his help with installing the precinct Christmas lights.

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**109 Reports**

**a. District and County Councillors**

**Keith Mans – HCC** – advised that the Government have given HCC £5 million pounds towards pothole repairs. Hampshire has more cars on the road than any other County. He also advised that the Director of Childrens Services, Steve Crocker was retiring. Councillor Mans also has some money left over in his Councillor budget which could be used towards Parish Council Coronation events. Clerk to apply for this.

**Joe Reilly – NFDC** – advised that the Council have recently installed new recycling banks at some of their public car parks in Fordingbridge, Hythe, New Milton, Lymington, Lyndhurst, Ringwood, and Totton. Residents can now take cartons and other paper containers, that can't currently be included in their clear recycling sack, to the new community recycling banks. At these banks you can recycle: food and drink cartons, paper-based containers with metal ends, such as tubes used for crisps, gravy, and hot chocolate, paper containers used for dough. More information, and addresses for community recycling banks, can be found at <https://www.newforest.gov.uk/recyclingbanks>

Cllr Reilly also advised that he had forwarded the Clerk an email from HCC Highways explaining the works to the A35 Redbridge Flyover.

**b. Committee Chairs/Working Parties –**

Cllr Robinson advised that the Whartons Lane application has had another extension to 31<sup>st</sup> March 2023 and the Ashurst Hospital site application has been extended to 30<sup>th</sup> March 2023.

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**110 Clerk's Report**

The Clerk has registered for both the FILCA and CILCA Courses and is waiting for a start date.

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Signed:

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## 111 Policy

a. **To Formally Welcome Cllr Trevor Jakeman onto the Council**

**RESOLVED:** Councillor Jakeman was welcomed onto the Council.

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b. **Councillor Co-option**

**RESOLVED:** There was one applicant for co-option – Esther Sutherland, who gave a presentation to Councillors about her current work history and what she felt she could give to the Parish Council. All Members unanimously agreed to Co-opt Esther onto the Council and she will submit her nomination papers to NFDC for election.

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c. **Parish Council Elections 4<sup>th</sup> May 2023**

The Clerk updated all Members on the upcoming election procedures and timescales. All Councillors have either submitted their nomination papers or are in the process of doing so.

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d. **To Review and Re-adopt Memorial Policy, Website Contact Privacy. Training & Development Policy**

**RESOLVED:** Points 2.7 and 4 were amended on the Memorial Policy. Website Contact and Training & Development Policy were re-adopted without any amendments.

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e. **To Review and Accept New Policies – Recruitment, Freedom of Information, Media**

**RESOLVED:** All new Policies were adopted by Members.

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## 112 Community & Environment

a. **To Consider Proposed Fencing for Play Area in Recreation Ground**

**RESOLVED:** The Clerk presented Members with two quotes received and is meeting with a third contractor on Thursday morning. Item deferred to April agenda to compare all three quotes.

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b. **To Consider Quotes for Replacing Gate on A35**

**RESOLVED:** All Members agreed to Quote 1 for £421.18 on Agenda Pack.

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c. **To Consider Quotes for Installation of Noticeboard in Recreation Ground**

**RESOLVED:** All Members agreed to Quote 1 for £175.18 on Agenda Pack.

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d. **To Consider Quotes for Installation of Noticeboard in Recreation Ground**

**RESOLVED:** All Members agreed to Quote 1 for £169.39 on Agenda Pack.

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e. **Summer Fete Working Party Update**

Cllr Robinson advised that Working Party Meeting are going well and the next meeting is being held on Monday 27<sup>th</sup> March.

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f. **To Receive Minutes from Open Spaces Meeting held on 15<sup>th</sup> March 2023**

**RESOLVED:** The Minutes were circulated to all Members and noted. Councillor Torkington gave an update of what was discussed at the Open Spaces meeting and Councillor Robinson advised that the fence dog proofing still needed to be finished off at the top end of the park on the Lakewood Road side. Clerk will order more supplies and contact Lengthsman to ask him to finish this section off.

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**113 Finance**

- a. **To Confirm Expenditure for Dog Signage for Whartons Lane Rec Grd.**  
**RESOLVED:** All Members agreed to the expenditure of £82.14 for two new signs. Clerk will get these ordered.

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  - b. **To Approve Online Payment Schedule dated 21st March 2023.**  
**RESOLVED:** There were no payments awaiting authorisation.

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  - c. **To Ratify Approval of Online Payment Schedules for 7th & 15<sup>th</sup> March 2023.**  
**RESOLVED:** These were presented to Councillors and all Members ratified the expenditure.

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  - d. **To Receive Income & Expenditure Reports from 24<sup>th</sup> Feb 2023 onwards.**  
**RESOLVED:** The Income & Expenditure Reports from 24<sup>th</sup> February 2023 onwards were received and agreed by all Members.

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  - e. **Magazine – Update**  
Councillor White advised that he had been looking at the income & expenditure of the magazine and will have an answer for us shortly. As he is unable to attend the April meeting, the item will be deferred until the May agenda.
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**114 Future Meeting Dates**

- a. **Planning Committee 18<sup>th</sup> April 2023, 6:30pm**
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- Full Council Meeting 18<sup>th</sup> April 2023, 7.00pm**
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**Meeting Closed at 8pm**