

**MINUTES OF FULL COUNCIL MEETING OF THE PARISH COUNCIL HELD ON  
Tuesday 15th November 2022 at 7.30pm  
Church Rooms, Deerleap Lane, Colbury**

**Attending**

Cllr Caroline Hubbard (Chair), Cllr Adrian Eyre, Cllr Keith Nutburn, Cllr Sue Robinson, Cllr Caroline Smith, Cllr Mike Thomas, Cllr Bobbie Torkington, Cllr Clive White (Vice Chair) Karen Cramoysan (Clerk), 4 Members of the Public

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**52 Apologies – Cllr Joe Reilly, Cllr Keith Mans, (Cllr Mike Thomas arrived at 7.46pm)**

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**53 Declarations of Interest - None**

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**54 Public Participation** – Ian Oliver advised that he had been approached by a couple of residents who might be interested in taking over the Neighbourhood Watch Co-Ordinator role

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**55 To Formally Welcome Keith Nutburn onto the Parish Council** – Cllr Keith Nutburn was formally welcomed onto the Council

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**56 To Receive Minutes of the Full Council Meeting held on 18<sup>th</sup> October 2022 - RESOLVED:** Minutes of the Full Council Meeting held on 18<sup>th</sup> October 2022 were received and approved as a true copy. Proposed by Cllr White and seconded by Cllr Robinson. A copy was given to the Chair for signing.

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**57 Matters Arising**

**At Chair's discretion (if not covered by agenda below)**

Water Bowser - Cllr Hubbard advised that this is still being stored by a resident. She will contact them and arrange removal for the winter months.

NFNPA Planning Portal – there have been several teething problems with the new system, not least, that you are now unable to download more than one document at a time (the old system used to allow for several documents to be ticked and downloaded). The Planning Committee found this particularly frustrating when trying to access the documents for the proposed Ashurst Hospital development. Clerk to write to NFNPA to let them know.

Allotment Inspections - Cllr Hubbard and Cllr Torkington will be carrying this out on Monday 21<sup>st</sup> November 2022. Clerk to provide them with an inspection tick sheet.

Village of the Year Competition – Clerk attended the NFALC Meeting on 20<sup>th</sup> October 2022. collected our 'Runner Up' Certificates for 'Best Outdoor Space' and 'Best Parish Magazine' categories and presented them to Councillors at the recent Open Spaces Meeting.

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**58 Reports****a. County & District Councillors –**

Cllr Derek Tipp NFDC advised that NFDC are looking at bringing in Public Space Protection Orders in conjunction with NFNPA. This will see fines being issued for members of the public feeding and petting ponies in the New Forest and holding BBQ's. There will be a consultation about this in the Spring.

Warm Spaces - Grants are still available to local organisations.

Homelessness – There has recently been an increase in homelessness within the district – from 3 people to 40 in the past year. NFDC has set aside £1.3 million pounds to help provide accommodation for local people affected by homelessness.

**b. Committee Chairs/Working Parties –**

Whartons Lane Development - Cllr Robinson advised that she had received an email from Natalie Walter regarding the work happening on the Whartons Lane site. Apparently there had been some reptiles on the site that needed removal. NFNPA have issued another extension until the end of November 2022 to finalise conditions.

Ashurst Hospital – The Parish Council has received an application for a new application for 70 bed Care Home and other works to the site which it recommended refusal. (Our comments for refusal can be found on the NFNPA portal).

Christmas Event Monday 12<sup>th</sup> December 2022 – The Working Party met on 14<sup>th</sup> November and everything is ticking along nicely. They have now managed to confirm a pianist to play. The next meeting will be in a couple of weeks just before the event. Cllr Robinson has produced posters for the event and they are to go out onto noticeboards, Facebook and website.  
Clerk to action.

**c. Parish Councillors – No reports****d. Police/Neighbourhood Watch – No reports**

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**59 Clerk's Report**

The Clerk advised that monies for the two insurance claims for the Ashurst sign and gate and the vandalised treehouse had now been received in the bank and that the replacement sign and gate had been ordered.

Resident emails received this month included flooding issues in Ashdene Road, inconsiderate parking issues by parents' collecting children from Foxhills in Knellers Lane, replacement of missing Dragons Teeth in Foxhills and parking issues in Knightwood Close.

The Clerk had also received a Freedom of Information request about the Ashurst station project. As this is not a Parish Council initiative, the Clerk passed the complainant onto the Ashurst and Colbury Community Group.

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**60 Policy****a. To Agree Meeting Dates for 2023**

Meeting Dates for 2023 were circulated to Councillors in advance and agreed by all Councillors. \*\* The January date was not the 3<sup>rd</sup> Tuesday in the month as normal, but had been moved to the 4<sup>th</sup> January in the month. Clerk made Cllr Torkington aware of this to let John at TLC know for the next edition of the magazine.

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**b. To Review Councillor Responsibility Listing**

Following Co-option of New Councillor Keith Nutburn, the Councillor Responsibility list was reviewed by all Councillors and updated.

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**c. Open Spaces Committee**

Draft Minutes following the Meeting Held on 8<sup>th</sup> November 2022 were circulated in advance of the meeting. The next Open Spaces meeting will be held on 16th January 2023.

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**61 Community & Environment****a. Play Area Inspection**

It was agreed by all Members that this item would be discussed at the next Open Spaces meeting.

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**b. Christmas Event 12<sup>th</sup> December 2022 update**

Cllr Robinson fed back to Members under the Committee Chairs section.

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**c. Christmas Trees and Lights in the Precinct**

Installation will be on Thursday 1<sup>st</sup> December 2022. Clerk to contact local business for permission to site the trees and lights and order the Christmas Trees to be dropped off to the precinct. Cllr Hubbard will be calling to the lock up on Friday 18<sup>th</sup> November and will liaise with Cllr Torkington what is needed for the installation.

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**d. Ashurst and Colbury Community Group**

Update in Clerk's report.

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**62 Finance****a. To Approve Online Payment Schedule dated 18th November 2022**

The Online Payment Schedule for 18<sup>th</sup> November was approved by all Members.

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**b. To Ratify Approval of Online Payment Schedule dated 2<sup>nd</sup> November 2022**

The Online Payment Schedule for 2<sup>nd</sup> November was ratified by all Members.

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**c. To Approve expenditure of for new Chain of Office**

The old Chain of Office had disintegrated over the years and Cllr Hubbard thought that it was in storage at the lock up. She would be going there on Friday this week so would look for it so that the Clerk can get quotes for a similar replacement. Cllr Hubbard also asked if the Clerk could provide some name badges for all Councillors for events so that they did not have to wear Hi-Vis jackets. Clerk to action.

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**63****a. To Receive Income & Expenditure Reports from October 2022 onwards**

The Income & Expenditure Reports from October 2022 were circulated to Members and agreed.

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**b. To Agree a Date for the Finance Working Group to Meet to Discuss and Agree Proposed Precept for 2023/24**

A date of Wednesday 7<sup>th</sup> December has been agreed for the Finance Working Group to meet and discuss the proposed precept for 2023/2024.

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**64 Communication****a. Parish Magazine – Nothing to report**

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**65 Future Meeting Dates****a. Planning and General Purposes Committee 20<sup>th</sup> December 2022, 6.30pm**

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**b. Full Council Meeting 20<sup>th</sup> December 2022, 7.30pm – Councillor Nutburn has given his apologies for this meeting.**

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**Meeting Closed at 8.40pm**