

MINUTES OF FULL COUNCIL MEETING OF THE PARISH COUNCIL HELD ON

Tuesday 20th December 2022 at 7.00pm

Church Rooms, Deerleap Lane, Colbury

Attending

Cllr Caroline Hubbard (Chair), , Cllr Sue Robinson, Cllr Caroline Smith, Cllr Bobbie Torkington, Cllr Clive White (Vice Chair) Karen Cramoysan (Clerk), 3 Members of the Public

65 Apologies – Cllr Adrian Eyre, Cllr Keith Nutburn, Cllr Mike Thomas, Cllr Joe Reilly, Cllr Keith Mans,

66 Declarations of Interest - None

67 Public Participation – Resident advised that she enjoyed the Christmas Event held on 12th December 2022 at St Josephs

68 To Receive Minutes of the Full Council Meeting held on 15th November 2022 -
RESOLVED: Minutes of the Full Council Meeting held on 15th November 2022 were received and it was noted that there were a few amendments needed to;
item 7b which should have read that the Parish Council recommended Refusal and
item 10a date should read 12th December 2022 not 20th December 2023.
Clerk will amend the Minutes and these will be presented for signing at the January meeting.

69 Matters Arising

At Chair's discretion (if not covered by agenda below)

Allotment Inspection was carried out by Cllrs Hubbard and Torkington on 21st November 2022 and the paperwork has been given to the Clerk.

70 Reports

a. Committee Chairs/Working Parties –

Cllr Robinson advised that the Christmas Event was well received by residents and everyone enjoyed it. and the Elf hats went down well especially to help distinguish who were Councillors and who were members of the public. The Stella Maris charity received lots of lovely donations from members of the public which Cllr Robinson dropped into them the following day.

St Josephs was a great location to hold the event, the room was cosy and warm and it was **RESOLVED** by all Members to give a £100 donation to St Josephs to thank them for the use of their location.

71 Clerk's Report

The Clerk advised that she had received a thank you letter from Victim Support for the £50 Grant Donation made to them in November.

Resident emails received this month included a complaint from a resident about the removal of the Laurel/Elaeagnus trees and bushes from the Recreation Ground boundary. Councillors noted her comments.

Christmas Lights Competition – In the end, we had quite a few entries, judging took place on a very wet Sunday 18th December and the winners were; 38 Ashdene Road and 14A Dene Way. Clerk has notified the winners via email and Councillor Hubbard will deliver the hampers to them on 21st December 2022.

Chain/Ribbon of Office – The Clerk has got some prices for a replacement and will present these at the January meeting.

72 Policy

a. To Agree Precept Request for 2023/2024

Following the Finance & Resources Committee Meeting held on 7th December 2022, it was proposed to increase the current Precept by 15%. Budget reports were circulated to all Councillors in advance of the Full Council Meeting with the projected expenditure for 2023/2024 and it was **RESOLVED**: by all Members to increase the Precept to 15%. Clerk to inform NFDC.

b. To Note Office Christmas Working Hours (Office Closure 22.12.2022 to 03.01.2023)

RESOLVED: All Members were advised that the Clerk is on Annual Leave from Thursday 22nd December 2022 and would return to work on Tuesday 3rd January 2023. Cllr Hubbard said that she would be available (if needed) for any urgent requests from residents and although the Clerk is on Annual Leave, she will be logging on occasionally to check emails.

73 Community & Environment

a. Removal of Christmas Trees and Lights in the Precinct

RESOLVED: All Members agreed that removal of the Christmas Trees and Lights will take place on Thursday 5th January 2023 at 10.30am. Clerk to liaise with Cllr Eyre and Lengthsman about transport for the ladder.

74 Finance

a. To Approve Online Payment Schedule dated 20th December 2022

RESOLVED: The Online Payment Schedule for 20th December was issued and approved by all Members.

b. To Ratify Approval of Online Payment Schedule dated 30th November 2022 and 15th December 2022

RESOLVED: The Online Payment Schedule for 30th November and 15th December was received and ratified by all Members.

c. To Receive Income & Expenditure Reports from November 2022 onwards

RESOLVED: The Income & Expenditure Reports from November 2022 were received by all Members.

75 Future Meeting Dates

- a. **Open Spaces Committee 16th January 2023, 2.30pm**
RESOLVED: Cllr Torkington asked if this proposed date could be moved to February as there weren't any items for the agenda. It was therefore agreed by all Members that the meeting would be moved to **Tuesday 14th February 2023 at 2:30pm**. Clerk to cancel the room booking for 16th January and re-book for 14th February. It was also agreed that Cllr White would offer the logs left in the Recreation Ground to local residents with wood-burners. Cllr Torkington also knew someone who may be grateful of logs and will let them know.

Planning and General Purposes Committee 24th January 2023, 6:30pm

Full Council Meeting 24th January 2023, 7.30pm

76 Items for Next Agenda

- a. Chain of Office
Summer Fete
November Minutes to be amended and signed
Lengthsman salary increase

77 Confidential Item

Meeting Closed at 8.00pm