

ASHURST & COLBURY PARISH COUNCIL

Minutes of the Full Council Meeting of the Parish Council held on

Tuesday 18th October 2022 – 7:00pm

This meeting was held at Colbury Church Rooms



Attended by: Cllr Caroline Hubbard (Chair), Cllr Adrian Eyre, Cllr Sue Robinson, Cllr Caroline Smith, Cllr Mike Thomas, Cllr Bobbie Torkington, Cllr Clive White
NFDC Cllr Joe Reilly

In Attendance: Karen Cramoysan (Clerk), 3 members of the public

22/041 Apologies – HCC Cllr Keith Mans, NFDC Derek Tipp, PCSO Richard Williams

22/042 Declarations of Interest – None.

22/043 Public Participation – None.

22/044 Approval of the Minutes of the Previous Full Council Meeting as a Correct Record of Proceedings and Matters Arising / Action Updates From those Minutes. To Receive Minutes of the Full Council Meeting held on 19th July 2022. PROPOSED: To Receive and Agree the Minutes of the Full Council Meeting held on 19th July 2022.

RESOLVED: Proposed by Cllr Robinson and Seconded by Cllr White, the Minutes were **AGREED** by all Members and the Clerk provided the Chair with a copy for signing.

22/045 Matters Arising

Water Bowser – Cllr Hubbard advised that watering of the planters had continued throughout the summer months with the help of the car wash who provided water free of charge. The bowser was stored by a resident in Ash Road who also stepped in to help at short notice with watering.

22/046 Reports

a. County and District Councillors

Joe Reilly NFDC – advised that NFDC have a grant scheme available for local groups in the region of £200-£1000 to provide warm spaces. Local groups need to contact NFDC to apply.

Parking Charge Clocks – there will be no increase in parking fees in NFDC car parks or increases to the Parking Charge Clocks.

b. Committee Chairs/Working Parties – Cllr Robinson advised that she, Cllr Hubbard and Cllr White had met with Alison Barnes and Steve Avery from NFNPA regarding the Whartons Lane development and there was an agreement for them to keep the Parish Council updated as things progressed. The NFNPA noted that the Parish Councillors had done an amazing job with reviewing the planning application and also agreed that there was a training issue internally within the NFNPA as an NFNPA Councillor had spoken to an Ashurst resident and implied that the Parish Council could take things further to stop the development.

It was agreed by all Members for Cllr Robinson to contact NFNPA to ask about the recent signs of activity on the site.

c. Parish Councillors – Cllr Eyre reported that he had attended the recent NE Quadrant Meeting. Enforcement Plan - There had been some issues with caravans and if they are notified, they will deal with problems. Camping permits are now being dealt with by the New Forest Agricultural

Show, not the Forestry Commission. There are around 4.5 thousand applications processed each year.

The NFNPA planning portal is currently being upgraded and this has resulted in a 3-week delay uploading some applications to the new site.

Next Quadrant meeting is being held in January 2023.

d. Police / Neighbourhood Watch - No report available.

e. Clerk's Report – The Clerk reported that;

Treehouse insurance claim 27220000670 has been submitted to Zurich. Ashurst sign & smashed gate insurance claim 27220000376 - Zurich have agreed claim ref and the money should be in our bank account within the next 5 days. Clerk has contacted the sign maker to make sure that the prices haven't gone up excessively since the last claim.

Allotment Water – The Clerk has received a cheque refund of £4,778.27 from Business Stream for the overpayment of water at the allotments. The direct debit has now been reduced to £26 per month.

It was noted that Cllr Smith's husband attended very promptly to another leak at the allotments during the summer and our thanks go out to him for his swift action.

22/047

Policy

a. To Receive Notice of Conclusion of Audit from External Auditor

RESOLVED: Presented to Councillors .

b. To Review Policies – Scheme of Delegation – the Policy was agreed and re-adopted with no changes

c. Co-option of New Councillor -

RESOLVED: Keith Nutburn gave a presentation to the Councillors and all Members voted unanimously to accept him onto the Council.

d. To Pass a Resolution to Sign up to the SLCC Civility and Respect Pledge

RESOLVED: All Members unanimously agreed to sign up to the SLCC Civility and Respect pledge.

e. Open Spaces Committee – Update from Committee Meeting

There hadn't been a meeting scheduled during the summer, but one would be scheduled for November 8th or 9th. Clerk to find out when the room is available and will advise Councillors.

22/048

Community & Environment

a. Recreation Ground Boundary Trees Adjacent to Resident's Property in Lakewood Road – Final Decision Required re Ongoing Maintenance for Willow Trees–

RESOLVED: Councillors finally decided to go ahead and remove all the trees/stems from Works Order 04096 in one go at the maximum cost of £6452.61, though if the work is done all in one go and the trees are chipped on site then this price could go down to £3650.00. Clerk to contact Gristwood & Toms and NFDC Tree Officer Mark Bursey to get the work scheduled in and to let the resident know.

b. Recreation Ground – Update on Swings and Removal of Timberline Equipment - Two of the swings were swapped over to toddler swings on Tuesday 2nd August 2022 and have been very well received by residents. The Timberline equipment was removed by Armada Contracting on 23rd July 2022

c. Recreation Ground – Vandalism to Treehouse and Soldier

The vandalised wooden struts and steppingstones were removed and replaced by A.Frost Designs on 17th August 2022 at a cost of £2800

These new struts are much sturdier than the previous ones and should look good for many years and will not be so easily vandalised. An insurance claim has been submitted by the Clerk for repair works.

- d. **Christmas Event** – Being held at St Josephs on Monday 12th December 2022, between 6.30-8.30pm – confirmed are Ocean Harmony, Mummers, Carol singers. The Working Party are still looking for a pianist and an appeal will go out in the next magazine.
- e. **Allotments** –
 - i) **To Consider an Increase in Fees from 2023** –
RESOLVED: In line with rising costs to the upkeep and maintenance to the allotments, all members agreed to increase a Half Plot from £25 per annum to £35 per annum and a Full Plot from £45 per annum to £65 per annum with effect from January 2023. Clerk to contact all allotment holders prior to renewal and notify them of the increase.
 - ii) **Community Payback Scheme visit** – The Clerk has met with Community Payback Scheme Co-Ordinator and has signed the works order form. We have been approved for the scheme and a visit should be scheduled soon depending on transport.
 - iii) **Rubbish in Car Park – Decision Required on Removal of Rubbish** – This will be looked at again when we have a firm date for CPS on site.
 - iv) **To Review Tenancy Agreement and new amendments**
RESOLVED: All Members agreed to include a point at 6.3 for ongoing maintenance to the toilet to be dealt with by the Parish Council. Clerk to amend the Tenancy Agreement.
 - v) **To Receive and Agree Rokill Quote of £304 plus VAT for installation and service of 8 additional Bait Stations.**
RESOLVED: All Members agreed to the quote. Clerk to contact Rokill and arrange installation.
 - vi) **Allotment Inspections - RESOLVED:** These will now be taken over by Councillor Hubbard and Councillor Torkington. The Clerk will forward details of prospective new plot holders to Councillor Hubbard and Councillor Torkington and they will arrange an inspection date. The allotment water would be turned off as usual at the end of October by the Lengthsman or Cllr Hubbard's husband Ross.
- f. **Foxhills – One way system and traffic issues** – Cllr Hubbard advised that the travel team have written to HCC to highlight the issues and have received exactly the same response from them as 4 years ago. The Parish Council cannot do anything to enforce the voluntary one way system as it is a highway/school/Police issue.
- g. **Removal of Seats in Precinct**
The Clerk has now heard back from HCC and the Parish Council (or contractor) has to apply for a section 171 licence to dig up the pavement. The Clerk has spoken to the contractor who will apply for this on behalf of the Parish Council. The Clerk has tried to order the benches from the supplier but they have a minimum order of 5, and we only need 4. The company has an alternative at the same price which have a delivery time of about 3 weeks. The Clerk will liaise with the contractor who will store these on behalf of the Parish Council and once the licence has been approved, they will go ahead and install them.
- h. **Local History Exhibition 25th March 2023** – This will go ahead between 10 & 4pm and the Parish Council will make a donation towards room hire to Colbury Memorial Hall. The previous custodian of the

exhibition, Ray Arnold will be on the door welcoming people to the hall and there will be an opportunity for residents to make a donation if they wish.

- i. **HALC Village of the Year Awards – Ashurst Planters** - The Clerk entered Ashurst & Colbury planters into the 'Best Outdoor Space' category. Judging took place on 23rd August 2022 and we were awarded 'Runner Up'. The Clerk will attend the NFALC meeting on 20th October to collect our 'Runner up' certificate

j.

22/049

Accounts

- a. **To Approve Online Payment Schedule dated 18th October 2022**
RESOLVED: The Online Payment Schedule dated 18th October 2022 was received and agreed by all Members.
- b. **To Ratify Approval of Online Payment Schedule dated 31.07.2022, 15.08.2022, 31.08.2022 and 06.09.2022**
RESOLVED: The Online Payment Schedule dated a. 31.07.2022, 15.08.2022, 31.08.2022 and 06.09.2022 was received and ratified by all Members.
- c. **To Ratify Expenditure of £2400 + VAT for repairs to Treehouse –**
RESOLVED: All Members approved the invoice
- d. **To Receive Income and Expenditure Reports for August and September 2022**
RESOLVED: The Income and Expenditure Reports for August and September 2022 was received and agreed by all Members.
- e. **To Consider Grant Application from Probus for £200 and Victim Support for £50. -** **RESOLVED:** All Members agreed to award Probus £50 and Victim Support £50. Clerk will arrange payment to both organisations.

f.

22/050

Communication

- a. **Parish Magazine** – Cllr Torkington advised that due to issues with the magazine printers and pages being stapled in the wrong order, next month's issue would be free of charge

Items for Next Meeting

Christmas Event

Christmas Lights in Precinct

Replacement of Seats in Precinct

Close of Meeting.

The meeting closed at 8.47pm

The next meeting will be held on Tuesday 15th November 2022

Signed:

Date:

Signed:
