

## AGENDA OF FULL COUNCIL MEETING TO BE HELD ON Tuesday 16<sup>th</sup> November at 7.30pm at The Church Rooms, Deerleap Lane, Colbury

To: Cllr Caroline Hubbard (Chair), Cllr Andy Austin, Cllr Adrian Eyre, Cllr Sue Robinson,  
Cllr Caroline Smith, Cllr Mike Thomas, Cllr Bobbie Torkington, Cllr Clive White (Vice Chair)  
In Attendance: Karen Miles (Clerk)

**All Members of the Committee are hereby summoned to attend for the business of considering and resolving upon matters as set out below.**

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### AGENDA

- 21/070 Apologies –**
- 21/071 Declarations of Interest–** Councillors are reminded that under the Code of Conduct, if they have a personal or pecuniary interest in any item on the agenda, they must declare it now.
- 21/072 Public Participation -** A 15-minute period will be allowed for members of the public, with approval of the Chair, to have the opportunity to make representations, raise issues, or ask questions.
- 21/073 Approval of Minutes of the Previous Full Council Meeting -** To agree and sign the minutes of the previous meeting held on 19<sup>th</sup> October 2021
- 21/074 Matters Arising from above at Chair's discretion (if not covered by agenda below)**
- 21/075 Reports**
- a. County and District Councillors
  - b. Committee Chairs/Working Parties
  - c. Parish Councillors
  - d. Police / Neighbourhood Watch
- 21/076 Policy**
- a. To Review Parish Council Policies – Email and Code of Conduct
  - b. Councillor Responsibilities/Working Parties – to update the Councillor Responsibilities list
- 21/077 Community & Environment**
- a. Whartons Lane Recreation Ground gaps in fencing – Update the Clerk
  - b. Planters – request for volunteers – update Cllr Hubbard
  - c. To approve expenditure of £286.80 for water bowser (Grant from Cllr Derek Tipp)
  - d. To approve Rotary club tree donation 10ft Maple Tree to be planted in Recreation Ground
  - e. To approve Resident's Christmas lights competition plus article for magazine
  - f. To confirm dates for Parish Council Christmas lights to go up in Ashurst – Cllr Austin
- 21/078 Accounts**
- a. To Approve Online Payment Schedule dated 19.11.2021
  - b. To Ratify Approval of Online Payment Schedule for 21.10.2021 and 29.10.2021
  - c. To Receive Income and Expenditure Reports for October 2021
  - d. Precept – to review the amount to be requested for 2022/2023
- 21/079 Communication**
- a. Parish Magazine – Update Cllr White/Cllr Torkington
- 21/080 Correspondence –**
- 21/081 Items for discussion at the Next Meeting**
- Close of Meeting**