

NOTICE OF PARISH COUNCIL PLANNING MEETING

I hereby give notice that a Meeting of Ashurst and Colbury Parish Council Planning & Development Committee will be held at

The Church Rooms, Deerleap Lane, Colbury on Tuesday, 20th July 2021 at 5.30pm.

Whilst Government Restrictions have been lifted as of 19th July, the Council has a Duty of Care to its staff and members and as such, have undertaken a Risk Assessment which has determined that attendee numbers will be limited to 18 for this meeting. The Parish Council would respectfully request that masks are worn as cases are rising everywhere and we cannot guarantee 1m+ Social Distancing. Any members of the public who wish to attend on this basis please contact the Clerk so that reservations can be made on a first come first served basis.

Please email the Parish Clerk at the address above no later than 5pm on Monday 19th July.

All Members of the Committee are hereby summoned to attend for the business of considering and resolving upon matters as set out hereunder.

AGENDA

PD21/022 Apologies for Absence.

PD21/023 Declarations of Interest.

PD21/024 Public Participation – 2 minutes per person up to a maximum of 15 minutes

PD21/025 Minutes of the Last Meeting. To agree and sign the minutes of the previous meeting held on 15th June 2021.

PD21/026 Matters Arising from the Minutes.

PD21/027 Tree Work Applications for the Committee's Consideration:

TPO/21/0316	147 Lyndhurst Road, Ashurst	Prune 2 Oak Trees
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Consideration will be given to any applications that come in after the publication of this agenda and are listed on the NFNPA's Planning Portal.

PD21/028 Planning Applications for the Committee's Consideration;

Case No	Address	Proposals
21/00521	171 Lyndhurst Road, Ashurst	Replacement Shopfront
21/00587	18 Ashdene Road, Ashurst	Single Storey Extension
21/00472	Land Adj 40 Whartons Lane, Ashurst	62no. dwellings; access; associated parking; public open space; landscaping; associated works.

Consideration will be given to any applications that come in after the publication of this agenda and are listed on the NFNPA's Planning Portal.

Recommendation Options;

1. We recommend PERMISSION, but would accept the decision reached by the NPA Officers under their delegated powers.
2. We recommend REFUSAL, but would accept the decision reached by the NPA Officers under their delegated powers.
3. We recommend PERMISSION
4. We recommend REFUSAL
5. We are happy to accept the decision reached by the NPA Officers under their delegated powers.

PD21/029 40 New Road – Update Clr White

PD21/030 Items for the Next Meeting.

Note: This meeting must end at 7.15pm in readiness for the Full Council meeting starting at 7.30pm in accordance with the Risk Assessment attached.

Risk assessment – Planning & Development Committee Meeting 20th July 2021

Ashurst & Colbury Parish Council

Assessment carried out by: Cllr Caroline Hubbard (Council Chair), Karen Miles (Clerk), & Lorraine Wheeler (Locum Clerk)

Date assessment was carried out: 14th July 2021

What are the hazards?	Who might be harmed and how?	What are you already doing to control the risks?	What further action do you need to take to control the risks?	Who needs to carry out the action?	When is the action needed by?	Done
Spread of Covid-19 Coronavirus	<ul style="list-style-type: none"> Members of the Parish Council Clerk to the Council Members of the District Council Members of Hampshire County Council 	<p>Cleaning – Procedure; Prior to the meeting, disinfecting objects and surfaces that are touched regularly particularly in areas of high use such as door handles, light</p>	Rigorous checks will be carried out to ensure that the necessary cleaning procedures are being followed.	CH/KM/LW	5.15pm on 20.07.21	

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	<ul style="list-style-type: none"> Members of the Public 	switches, chairs & tables and reception areas using appropriate cleaning products and methods.				
		Hand Sanitising Station – A table will be placed in the foyer providing hand sanitiser (and gloves if required) and must be used before entering the meeting area.	To be monitored by the Chair and the Clerk until the start of the meeting.	CH/KM/LW	5.30pm 20.07.21	
		Social Distancing - Reducing the number of persons in any work area to comply with the 1m+ metre (3.25 foot) gap recommended	The meeting area has been assessed to accommodate 5 Members of the Council plus the Clerk & Locum at 1m+ apart and across 7 individual tables, plus 18	CH/KM/LW	5.30pm 20.07.21	

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		<p>by the Public Health Agency. https://www.gov.uk/ Attendees must contact the Clerk to confirm their attendance.</p>	<p>members of the public seated 1m+ apart. All attendees to remain in their seats at all times. All opening windows and doors along the side of the room will remain open before and during the meeting and windows/doors in the kitchen area. Should social distancing be deemed to be compromised during the meeting, the meeting will be closed forthwith. More attendees than the area has been assessed to safely comply with the 1m+ rule, will result in the closure of the meeting forthwith.</p>			

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		<p>PPE – All attendees are required to bring and wear a mask, use hand sanitiser provided (and bring their own hand sanitiser if they prefer) and will be offered single use gloves.</p>	<p>Rigorous adherence to the procedures must be applied. If procedure is not adhered to, an attendee will be asked to leave the meeting. In the event that the health and safety of the meeting and attendees has been compromised, the meeting will be closed forthwith.</p>	CH/KM/LW	5.30pm 20.07.21	
		<p>Cleaning – Procedure; After the meeting, disinfecting objects and surfaces that are touched regularly particularly in areas of high use such as door handles, light</p>	<p>Rigorous checks will be carried out to ensure that the necessary cleaning procedures are being followed.</p>	CH/KM/LW	At the finish of the meeting (7.15pm prior to Full Council Meeting Start) 20.07.21	

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		switches, chairs & tables and reception areas using appropriate cleaning products and methods.				
		<p>Symptoms of Covid-19 If anyone becomes unwell with a new continuous cough or a high temperature in the 7 days following the meeting, they must advise the Clerk or Chair and are advised to follow the stay at home guidance.</p>	Contact Tracing - Attendees must leave contact details prior to the start of the meeting, if not already known to the Council and/or use the building QR Code.	All Attendees	5.30pm 20.07.21	

More information on managing risk: www.hse.gov.uk/simple-health-safety/risk/ More information on managing your health & wellbeing during the crisis: www.mind.org.uk/information-support/coronavirus/coronavirus-and-your-wellbeing/