

NOTICE OF PARISH COUNCIL MEETING

I hereby give notice that a Meeting of Ashurst and Colbury Parish Council Planning & Development Committee will be held at

The Church Rooms, Deerleap Lane, Colbury on Tuesday, 15th June 2021 at 6.30pm.

This meeting must be managed within the social distancing and 'safer workplaces' guidance produced by Government, which includes the requirement to conduct a risk assessment to determine if it is feasible and safe to hold a physical meeting in this Room. The Council have conducted a Risk Assessment which has determined that attendee numbers will be limited to 8. Any members of the public who wish to attend on this basis please contact the Clerk so that arrangements may be made on a first come first served basis. Please email the Parish Clerk at the address above no later than 5pm on Monday 14th June.

All Members of the Committee are hereby summoned to attend for the business of considering and resolving upon matters as set out hereunder.

AGENDA

PD21/012 Apologies for Absence.

PD21/013 Declarations of Interest.

PD21/014 Minutes of the Last Meeting. To agree and sign the minutes of the previous meeting held on 18th May 2021.

PD21/015 Matters Arising from the Minutes.

PD21/016 Planning Applications for the Committee's Consideration;

Case No	Address	Proposals
21/00275	10 Fir Road, Ashurst	Amended Plans

Consideration will be given to any applications that come in after the publication of this agenda and are listed on the NFNPA's Planning Portal.

Recommendation Options;

1. We recommend PERMISSION, but would accept the decision reached by the NPA Officers under their delegated powers.
2. We recommend REFUSAL, but would accept the decision reached by the NPA Officers under their delegated powers.
3. We recommend PERMISSION
4. We recommend REFUSAL
5. We are happy to accept the decision reached by the NPA Officers under their delegated powers.

PD21/017 Tree Work Applications for the Committee's Consideration:

TPO 21/0278	13 Copsewood Road, Ashurst, Southampton, SO40 7DL	Prune 2 Oak Trees
TPO 21/0276	7 Chestnut Drive, Ashurst, Southampton, SO40 7DW	Prune 1 Oak Tree

Consideration will be given to any applications that come in after the publication of this agenda and are listed on the NFNPA's Planning Portal.

PD21/018 Trees on land near the air Raid Shelter – Update Cllr Austin

PD21/019 40 New Road – Update Cllr White

PD21/020 21/00472 Land Adj 40 Whartons Lane, Ashurst,
62no. dwellings; access; associated parking; public open space; landscaping; associated works.
Preliminary discussions re items requiring further clarification from the developer or NFNPA.

The discussion at this meeting is not to make a full recommendation, but rather to aim to identify areas requiring further clarification.

Residents are therefore requested to ensure that your comments are submitted to the NFNPA Planning Portal (not directly to the Parish Council) in order that the Planning & Development Committee Members can access them and take them into consideration when compiling their list.

It is intended that a recommendation will be made at the July 20th Planning Committee Meeting, or, at an interim public meeting, if the lifting of current Government restrictions permit (this will not be known until 14th June Government announcement).

PD21/021 Items for the Next Meeting.

Note: This meeting must end at 7.20pm in order to clear the room and make it Covid 19 safe in readiness for the Full Council meeting starting at 7.30pm in accordance with the Risk Assessment attached.



Lorraine Wheeler
Locum Clerk to the Parish Council – 09.06.21

Risk assessment – Planning & Development Committee Meeting 15th June 2021

Ashurst & Colbury Parish Council

Assessment carried out by: Cllr Caroline Hubbard (Council Chair), Cllr Clive White (Council Vice Chair) & Lorraine Wheeler (Locum Clerk)

Date assessment was carried out: 8th June 2021

What are the hazards?	Who might be harmed and how?	What are you already doing to control the risks?	What further action do you need to take to control the risks?	Who needs to carry out the action?	When is the action needed by?	Done
Spread of Covid-19 Coronavirus	<ul style="list-style-type: none"> Members of the Parish Council Clerk to the Council Members of the District Council Members of Hampshire County Council 	Cleaning – Procedure; Prior to the meeting, disinfecting objects and surfaces that are touched regularly particularly in areas of high use such as door handles, light	Rigorous checks will be carried out to ensure that the necessary cleaning procedures are being followed.	CH/CW/LW	6.15pm 15.06.21	

What are the hazards?	Who might be harmed and how?	What are you already doing to control the risks?	What further action do you need to take to control the risks?	Who needs to carry out the action?	When is the action needed by?	Done
	<ul style="list-style-type: none"> Members of the Public 	switches, chairs & tables and reception areas using appropriate cleaning products and methods.				
		Hand Sanitising Station – A table will be placed in the foyer providing hand sanitiser (and gloves if required) and must be used before entering the meeting area.	To be monitored by the Chair and the Clerk until the start of the meeting.	CH/CW/LW	6.30pm 15.06.21	
		Social Distancing - Reducing the number of persons in any work area to comply with the 2m metre (6.5 foot) gap recommended by	The meeting area has been assessed to accommodate 6 Members of the Council plus the Clerk at 2m apart and across 6 individual tables, plus 8 members of	CH/CW/LW	6.30pm 15.06.21	

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		<p>the Public Health Agency. https://www.gov.uk/ Attendees must contact the Clerk to confirm their attendance.</p>	<p>the public seated 2m apart. All attendees to remain in their seats at all times. All opening windows and doors along the side of the room will remain open before and during the meeting and windows/doors in the kitchen area. Should social distancing be deemed to be compromised during the meeting, the meeting will be closed forthwith. More attendees than the area has been assessed to safely comply with the 2m rule, will result in the closure of the meeting forthwith.</p>			

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		<p>PPE – All attendees are required to bring and wear a mask, use hand sanitiser provided (and bring their own hand sanitiser if they prefer) and will be offered single use gloves.</p>	<p>Rigorous adherence to the procedures must be applied. If procedure is not adhered to, an attendee will be asked to leave the meeting. In the event that the health and safety of the meeting and attendees has been compromised, the meeting will be closed forthwith.</p>	CH/CW/LW	6.30pm 15.06.21	
		<p>Cleaning – Procedure; After the meeting, disinfecting objects and surfaces that are touched regularly particularly in areas of high use such as door handles, light</p>	<p>Rigorous checks will be carried out to ensure that the necessary cleaning procedures are being followed.</p>	CH/CW/LW	<p>At the finish of the meeting (7.25pm prior to Full Council Meeting Start) 15.06.21</p>	

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		switches, chairs & tables and reception areas using appropriate cleaning products and methods.				
		<p>Symptoms of Covid-19</p> <p>If anyone becomes unwell with a new continuous cough or a high temperature in the 7 days following the meeting, they must advise the Clerk or Chair and are advised to follow the stay at home guidance.</p>	Contact Tracing - Attendees must leave contact details prior to the start of the meeting, if not already known to the Council and/or use the building QR Code.	All Attendees	6.30pm 15.06.21	

More information on managing risk: www.hse.gov.uk/simple-health-safety/risk/ More information on managing your health & wellbeing during the crisis: www.mind.org.uk/information-support/coronavirus/coronavirus-and-your-wellbeing/