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## NOTICE OF PARISH COUNCIL MEETING

I hereby give notice that a Meeting of Ashurst and Colbury Parish Council Finance and Resources Committee will be held online via Zoom on **11<sup>th</sup> February 2021 at 3pm**

[Join Zoom Meeting](https://us02web.zoom.us/j/87147642690)  
<https://us02web.zoom.us/j/87147642690>

[Meeting ID: 871 4764 2690](#)

**All members of the Committee** are hereby summoned to attend for the business of considering and resolving upon matters as set out hereunder.

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### Agenda

- FR19/22 Apologies for Absence.**
- FR19/23 Declarations of Interest.**
- FR19/24 Approval of the Minutes of the Previous Meeting.**
- FR19/25 Matters Arising from the Minutes.**
- FR19/26 Banking.** To receive an update from the Clerk. To resolve which signatories are required for the accounts.
- FR19/27 Parish Council Office.** To consider renewal of contract.  
**Exclusion of Press and Public.** Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, a resolution is required to exclude the public and press to protect the confidential nature of the business to be transacted during consideration of this item.
- FR19/28 Staffing Matters**  
Clerk's Contract Update – To receive the recommended updates to the contract, discuss and approve.
- FR19/29 Financial Risk Assessment.** To receive Clerks suggested amends, consider any other updates members may deem necessary, and resolve to recommend to full council.
- FR19/30 Quarterly Bank Reconciliation.** To receive the 20/21 Q3 Bank Reconciliation from the Clerk.
- FR19/31 Items for the Next Meeting** (No decisions may be made under this heading, but information may be exchanged).



Helen Klaassen  
Clerk to the Parish Council  
5<sup>th</sup> February 2021