

MINUTES OF THE MEETING OF ASHURST AND COLBURY PARISH COUNCIL.

Held Online via Zoom on 21st July 2020 at 7.30pm.

Present; Cllr Caroline Hubbard (Chair), Cllr Clive White (Vice Chair) Cllr Jacqui Bonnin, Cllr Sue Robinson, Cllr Adrian Eyre, Cllr Andy Austin.
HCC: Cllr Keith Mans
NFDC: Cllr Derek Tipp, Cllr Joe Reilly
Clerk; Helen Klaassen
Members of the Public; 1.

- | | | |
|---------------|---|---------------|
| 19/109 | Apologies for Absence.
Apologies were received from Cllr Thomas. | Action |
| 19/110 | Disclosure of Interest in an Agenda Item.
None. | |
| 19/111 | Public Participation
None. | |
| 19/112 | Approval of the Minutes of the Previous Full Council Meeting as a Correct Record of Proceedings, and Matters Arising / Action Updates From those Minutes.
Minutes agreed and Chair to sign. | |
| 19/113 | Reports. To receive reports and relevant information from;
1. County and District Councillors
Cllr Mans:
Spoke regarding the pandemic and the effect on HCC, he noted that it had cost HCC in the region of £95m so far.

The Clerk asked what the county council's position on Southampton Airport was.
Cllr Mans responded the CC was broadly in support of the proposals as they understood that the airport was on the cusp of closure. He noted that there could be a change in types of air transportation that may relieve the pressures of air pollution and that it was a good opportunity to take part in the airport's evolution.

Cllr Reilly:
Noted the closure of the campsites in the NF area and the impact that was having on businesses and the forest.
Noted that from 1 st Aug there would be automatic number plate recognition at the HCC tips.

Cllr Tipp:
Noted that NFDC had approved the plans for Fawley and that there was an ongoing discussion regarding the railway linking it to Totton.

2. Committee Chairs
None.
3. Parish Councillors
None.
4. Police / Neighbourhood Watch.
None. | |
| 19/114 | General Power of Competence.
Motion:
It was AGREED that the Parish Council met the criteria for eligibility and thus adopted the General Power of Competence. | |
| 19/115 | Delegation of Powers to Clerk.
Current scheme to left in place, Clerk to prepare one to supersede. To be brought back to September meeting. | Clerk |
| 19/116 | Code of Conduct Consultation.
It was AGREED that members should respond to the LGA Consultation on the Code of Conduct individually. | |

19/117 Noticeboard.

It was **AGREED**, following the donation from the Co-op of £500, that any extra, up to a total value of £1500 should come from the reserves, preferably metal and with safety glass. The Clerk would prepare three quotes to present to councillors via email for their consideration and use her delegated powers to accept the most popular quote.

19/118 Accounts and Clerk’s Update. To:

1. Receive and Approve the Monthly Schedule of Payments – **Appendix 1**
2. Receive and approve Bank reconciliation for the first quarter to 30th June 2020.
3. Receive any relevant information from the Clerk, including any decisions taken under delegated powers.

All three items were received and approved.

19/119 Items for Discussion at the Next Meeting.

- Christmas lights.

Meeting concluded at 21.19.

Signed: _____

Date: _____

Appendix 1**Accounts Payable – July 2020**

Date	Payee (chq to be made payable to)	Details	Chq	Amount	VAT	Total
Jul-20	TLC Online	Website Maint Apr, May, Jun 20	2506	£45.00		£45.00
Jul-20	Nightingale Ground Care	Rec and Allot Maint	2507	£203.25	£40.65	£243.90
Jul-20	Business Stream	Water at Rec	2508	£86.63		£86.63
Jul-20	Rokill Ltd	Pest Control at Allotments	2509	£140.00	£28.00	£168.00
Jul-20	Hants & IOW CRC	CPS at allotments	2510	£90.00		£90.00
Jul-20	Nursling and Rownhams Parish Council	Lengthsman Scheme	2511	£1,100.00		£1,100.00
Jul-20	A Baker	Salary	2512	£156.00		£156.00
Jul-20	H Klaassen	Salary and expenses	2513	£1,213.11		£1,213.11
			Total	£3,033.99	£68.65	£3,102.64

Appendix 2
ASHURST AND COLBURY PARISH COUNCIL

Bank Reconciliation

Month ending 30th June 2020

Prepared by; Helen Klaassen, Clerk and RFO – 24th July 2020.



Balance per bank statements as at 30.06.2020:	£	£
Current Account	51,374.56	
Reserve Account	32,387.27	
	<u>£83,761.83</u>	
Less: any un-presented cheques	1097.43	
Net balances as at 31.03.2020	£82,664.40	
Add: any un-banked cash at 30.06.2020	£0.00	
Total Closing balance as at 30.06.2020	<u>£82,664.40</u>	

The net balances reconcile to the Cash Book (receipts and payments account) for the quarter, as follows:

CASH BOOK:

Opening Balance 1st April 2020	£63,406.53
Add: Receipts from 04.04.2020 - 30.06.2020	£26,918.88
Less: Payments from 04.04.2020 - 30.06.2020	-£7,661.11
Closing balance per cash book [receipts and payments book] as at 21st March 2020 (must equal net balances above)	<u>£82,664.40</u>

Appendix 3

Date	Matter	Resolution	Consultees	Budget
15.06.2020	Damage to tree in rec, email from PCSO Williams	To leave the matter.	CH, CW	0
17.07.2020	Change to fc meeting date. Internet issues caused agenda to fall outside of 3 clear days posting.	Lift Standing Order 3.2, requiring meetings to be held on third Tuesday. FC meeting postponed to fourth Tuesday.	CH, CW	0