

MINUTES OF THE MEETING OF ASHURST AND COLBURY PARISH COUNCIL.

Held at Colbury Church Rooms on 18th February 2020 at 7.30pm.



Present; Cllr Caroline Hubbard (Chair), Cllr Andy Austin, Cllr Jacqui Bonnin, Cllr Sue Robinson, Cllr Mike Thomas, Cllr Adrian Eyre.
Clerk; Helen Klaassen
HCC; Cllr Keith Mans
NFDC; Cllr Derek Tipp
Members of the Public; 5

19/088 Apologies for Absence.

Apologies were received and accepted from Cllr White and Cllr Pickford.

19/089 Disclosure of Interest in an Agenda Item.

None.

19/090 Public Participation

A resident informed the Council that he was having problems with an overflowing ditch outside his house which was causing his driveway to flood. He had been in contact with HCC Flood and Water Management Team who had informed him that the problem lay with a property further up the road whom they had been in contact with regarding clearing the drains. They advised that a letter had been sent to the landowners requesting that they clear the ditch and advising that if they did not HCC would do so and charge them the cost. However there seemed to be no timescale to the process as this matter had been ongoing since October last year.

The resident was informed of the Parish Council's own efforts to resolve the situation.

Cllr Mans noted the details and it was agreed the Clerk would email him the details of the landowner.

Clerk

Woodlands Road; a resident had emailed regarding a lack of a footpath on that road. It was noted how well the road was used by pedestrians and how fast the traffic was on that road, making walking along the edge hazardous.

19/091 Approval of the Minutes of the Previous Full Council Meeting as a Correct Record of Proceedings, and Matters Arising / Action Updates From those Minutes.

The minutes were agreed and the Chair signed them.

The clarity of minute 19/085 was questioned by members of the working party, in terms of what was expected of them.

Clearing the mud at the bus stop had been passed to the Lengthsman.

The Clerk noted she had still to reply to the boundary consultation.

The CE meeting and community chat item had still to be arranged.

Clerk

19/092 Reports. To receive reports and relevant information from;

1. County and District Councillors

Cllr Mans;

HCC Budget; Increase of 1.99% and a further 2% from government to go towards social care. However this would maintain the status quo and not improve it. Cllr Mans has made continual representations to MPs that this present state cannot continue as it is distorting HCC's ability to do anything else. Cllr Mans noted that other counties were in a worse position than Hampshire.

Libraries; This has been driven by the need for savings to be made. Book borrowing was down by 30% mainly due to more eBook and audio online borrowing. Cllr Mans stressed that his was a genuine consultation as ideally all libraries would be maintained but perhaps with a decrease in opening hours and smaller libraries being manned by volunteers. Libraries could also fulfil other purposes, for example as a social hub, or for people to access for computer use. Budget pressures had made them look afresh at things to develop new strategies.

A326; improvements were being funded ahead of the Fawley development with finance applied for from government.

Cllr Tipp;

Ward Boundary Consultation was open until 2nd March. The proposal was for the existing ward of Copythorne South, Netley Marsh and Ashurst and Colbury to be merged with Bramshaw and Copythorne North. This would create a better sized ward for two councillors.

The leisure services consultation was still ongoing with tenders received being reviewed by NFDC. There had been interest from 4 different firms.

NFDC would be taken over the provision of on-street parking from HCC.

The housing proposed for the north of Totton had gone from 900 to 1000 properties.

2. Committee Chairs

H&T; Cllr Austin reported that he had spoken with the shop owners who all wanted Christmas trees on their shops. Suitable lighting needed to be sourced and one of the shop owners had offered to power them.

The Parish Councils' assets had been added to the map by Cllr Austin ready to be added to the final map by the Clerk.

3. Parish Councillors

Cllr Thomas had attended the recent Quadrant meeting hosted by the Parish Council. He reported that the NFNPA was seeking volunteers to help with rights of way clearing.

Fawley planning was discussed and it was noted that proposals from ABP regarding Dibden Bay were back for reconsideration.

The matter of nitrites was raised as holding up many planning applications because of their egress into the Solent.

Cllr Mans noted that a test case in the Netherlands had meant that Natural England had signed up the UK to reducing nitrites without really checking the implications as most development's nitrite emissions were minor compared to farming for example and that HCC would be taking legal advice on each case.

4. Police / Neighbourhood Watch.

None.

19/093

Village Fete 2020.

It was **Resolved**; To form a working party with the purpose of arranging the fete. TORS (appendix 1) were **Agreed** with one minor amend.

19/094

Time Banking.

The project would be run under the powers of S137 of the Local Government Act 1972.

Cllr Robinson had met with Cllr Hubbard and the Clerk to go through the bid for funding, which if gained, would provide the running costs for the first two years.

19/095

Environmental Issues – Making Ashurst Greener.

The Clerk noted that the spreadsheet was on dropbox for councillors to contribute ideas to.

Cllr Bonnin reminded those present that many ideas could be found in the Hampshire 2050 Vision for the Future;

<https://www.hants.gov.uk/aboutthecouncil/haveyoursay/visionforhampshire2050/hampshire-2050-partnership>

Councillors were tasked with reading the information provided and the matter would return to the March agenda.

19/096

Community Network Event and APM.

The working party noted that they were unsure what was expected of them and weren't in agreement with the event going ahead in the APM format, recommending to council that it be combined with the Fete.

The Clerk reminded Councillors that their Standing Orders dictated that they couldn't revoke a decision until after 6 months after it had been made.

After further discussion a date was agreed for either 2nd May or 28th April, the former being the preference as it was a Saturday. Clerk to check if it was legally possible to hold the meeting on a Saturday.

Clerk

All

Clerk

Groups to invite were discussed, and the invite list was;

- Colbury Church
- ACOG
- ACCG
- St Josephs
- Longdown
- WI
- Probus
- Scouts and Guides
- Trustees at Colbury Hall

The Clerk would prepare a letter and make first contact. Information in the APM folder on dropbox. A Budget was discussed. The Clerk informed Councillors that they would be able to allocate funds from the unallocated reserves and so it was **agreed** to set an amount of £100.

Clerk

19/097 Accounts and Clerk's Update.

The Monthly Schedule of Payments, and bank reconciliation to December 31st, 2019 were received and **approved.** (Appendix 1).

The Clerk requested that a motion be agreed to lift Financial Regulation 4.2 to allow Cllr Thomas to sign his own cheque for meeting refreshments in the absence of other signatories. This would only be for this instance. **Motion agreed.**

19/098 Items for Discussion at the Next Meeting.

Cllr Austin noted that he had contacted the Environment Agency regarding the washing practices at the Car wash at the end of Ash Road, as they appeared to be allowing run off of washing water into the roadside drains, in addition he had contacted HCC Highways regarding the litter issues from their premises.

A meeting for the Fete Working Party was set for the 3rd March at 7pm at Cllr Hubbard's house.

Meeting concluded at 9.12pm.

Signed: _____

Date: _____

Ashurst and Colbury Parish Council

Terms of Reference – Fete Working Party 2020



Group Type	Working Party
Purpose	To organise the Ashurst and Colbury Village Fete taking place on Saturday 5 th September 2020.
Membership	Councillors (all) / Clerk / MOPs
Terms of Reference	<p>Specific Purposes; Planning the fete;</p> <ul style="list-style-type: none"> - organising groups, local organisations, entertainments, refreshments, events as deemed appropriate - organising promotional materials - organising miscellaneous support as deemed necessary - ensuring all legal and health and safety requirements are met prior to the event and that a risk assessment is in place and adhered to on the day <p>Financial;</p> <ul style="list-style-type: none"> - consideration and authorisation of costs / fees for items connected to the fete
Delegated Powers	The committee is authorised to make decisions on behalf of Ashurst & Colbury Parish Council regarding all specific purposes in the Terms of Reference, subject to those that have been outlined in the referred business section.
Referred Business	<p>The committee will report for decision making powers, to the full Parish Council on the following matters:</p> <ul style="list-style-type: none"> - Any matter that is deemed significant enough for the attention of the Full Council and not covered by the delegated powers. - Funding outside of the allocated amount in the Fete Budget account.
Quorum	3 councillors
Budget	£1916.11 balance brought forward in Fete budget. Additional funding would be considered referred business.
Frequency of Meetings	As required.
Review	N/A
Dissolution	At the closure of the wash up meeting following the fete (date tbc).
Date of Formation;	18.02.2020

Appendix 2

ASHURST AND COLBURY PARISH COUNCIL

Bank Reconciliation

Month ending 31st December 2019



Prepared by; Helen Klaassen, Clerk and RFO – 11th February 2020.

Balance per bank statements as at 31.12.2019:	£	£
Current Account	£44,761.66	
Reserve Account	£32,344.07	
	<u>£77,105.73</u>	
Less: any un-presented cheques	£1,198.57	
Net balances as at 31.12.2019	£75,907.16	
Add: any un-banked cash at 31.12.2019	£245.00	
Total Closing balance as at 31.12.2019	<u>£76,152.16</u>	

The net balances reconcile to the Cash Book (receipts and payments account) for the quarter, as follows:

CASH BOOK:

Opening Balance 1st September 2019	£66,911.02
Add: Receipts from 1/09/19 - 31/12/19	£21,996.96
Less: Payments from 1/09/19 - 31/12/19	£13,000.82
Closing balance per cash book [receipts and payments book] as at Dec 31st 2019 (must equal net balances above)	<u>£75,907.16</u>

ACCOUNTS PAYABLE - 18.02.2020

Payments To be Made					
Date	Payee	Details	Chq	Amount	VAT
08.02.2020	Nightingale Ground Care	Rec and Allot Maint	2462	243.90	40.65
08.02.2020	H Klaassen	Salary and Expenses	2463	924.05	
08.02.2020	Business Stream	Water in Allots	2464	105.13	
08.02.2020	Elite Playground Inspections	quarterly rec inspections	2465	50.40	8.40
08.02.2020	TLC	Feb, March, April, May mags	2466	1800.00	
08.02.2020	M Thomas	Meeting expenses (bics, milk etc)	2467	7.35	
08.02.2020	HMRC	NIC Mth 11	2468	17.13	
08.02.2020	Hants and IOW CRC	CPS	2469		
			Total	3,147.96	49.05

DRAFT