

MINUTES OF THE MEETING OF ASHURST AND COLBURY PARISH COUNCIL OPEN SPACES COMMITTEE.

Held at The Parish Council Office on 27th February 2019 at 3.30pm.



Present; Cllr Caroline Hubbard (Chair), Cllr Heather Richards, Cllr Clive White.

Clerk; Helen Klaassen

- OS/052 Apologies for Absence.** **Action**
Apologies were given and accepted for Cllrs Lacey and Thomas.
- OS/053 Declarations of Interest.**
Cllr Richard declared an interest as an allotment tenant.
- OS/054 Minutes of Previous Meeting.**
The minutes were agreed as an accurate representation and were signed by the chair.
- OS/055 Matters Arising from the Minutes and Action Updates.**
- OS/048
Safety Review – Update**
The grass matting had been installed, but more was required to finish the job – Clerk to purchase. **Clerk**
- Wild Play – Update**
The Committee agreed that the eco bottle walls could be used. The Clerk would ask Claire to the APM.
- Maintenance**
The grass cuts had been increased and would start in March.
The trees had been bought from Landford Nurseries and had been heeled in, to be planted in due course.
- Tommy.**
It was agreed that the Tommy would stay where it was.
- Any Other Matters**
The fence had been finished and signed off, the issue with gap was rectified. **Clerk**
- OS/056 Recreation Ground Matters to Consider;**
- a. Safety Inspection;** to review the latest inspection notes and decide upon any remedial action
It was noted that the large slide was suffering from rust and would need replacement before long.
- b. Parish Plan Outcomes;** to follow up from the meeting in 2018
All outcomes were on the agenda for discussion.
- c. Equipment;**
The matter of the shelter was deferred to the next meeting, but it was agreed that a co-ordinated approach to equipment replacement would be better than ad hoc as each piece expired. It was discussed as to whether some funding could be gained from developments within the village or whether grant aid should be sought. It was agreed to bring the matter back to the next meeting and the Clerk would seek further advice regarding quotes.
The quote from Wicksteed for the pin replacement was considered and it was **agreed** to go ahead with the work. **Clerk**
- d. Drainage;** to review the advice received from Farwells regarding a pond and decide on further action **Clerk**
To be deferred to the next meeting.
- e. Wild Play;** update and next steps
Claire would be invited to the APM to update the PC and the committee gave their support to the eco wall. **Clerk**
- f. Maintenance Issues and Update**
- g. Trees;**
Following the review of the suggested tree works, it was **agreed** to go ahead with Gristwood and Toms as recommended by NFDC. **Clerk**
Lengthsman to sweep gravel off tarmac path
Is the path and streetlight in the Recreation Ground the responsibility of the PC – Clerk to investigate **Clerk**
- h. Art Exhibition**
Deferred to next meeting. **Clerk**
- i. Any Other Matters.**

If the NFNPA Animals are coming to the creation ground, they should be placed in front of the plaque.
Flowers and bulbs to be considered at next meeting.

Clerk

OS/057 Allotment Matters to Consider;

a. Clearance and Maintenance (including CPS Services);

The CPs would dig a drainage trench by the railway line. Clerk to supervise.

Clerk

b. Allotment Numbering; update and costs.

The Matter would be delegated to the authority of the Clerk to liaise with the CPS to carry out the work.

c. Allotment Fees; to consider the fees payable for the year 2020

It was **agreed** to levy higher rates of £20 for a half plot and £30 for a full plot to applicants outside the parish. The charges would not be applied retrospectively to existing tenants. The matter of fees for existing tenants to be deferred to the next meeting.

Clerk

d. Any Other Matters

OS/058 Any Other Business

Items for next meeting;

- **Shelter**
- **Exercise equipment**
- **Drainage**
- **Play equipment quotes and grants**
- **Sign**
- **Litter sign / dog poo bags**
- **Consideration of 'non-voting' committee members.**

Meeting concluded at 4.05pm.

Signed: _____

Date: _____