



**Present;** Cllr Emma Lacey (for first item only), Cllr Caroline Hubbard, Cllr Clive White, Cllr Adrian Eyre, Cllr Andy A  
Cllr Mike Thomas.

**Clerk;** Helen Klaassen

**NFDC;** Cllr Derek Tipp, Cllr Joe Reilly

**Members of Public;** 7

- | 19/001 Election of Chairman  | Action |
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| <p>Cllr Emma Lacey sought nominations for the position. A vote was taken, and <b>Councillor Caroline Hubbard was unanimously elected as Chairman</b> and Cllr Lacey stepped down.</p>  |        |
| <p><b>19/002 Election of Vice Chairman</b><br/>A vote was taken and <b>Cllr Clive White was unanimously elected as Vice Chairman.</b></p> <p>The Clerk received the Declarations of Office from Councillors and countersigned them.</p>  |        |
| <p><b>19/003 Apologies for Absence.</b><br/>Apologies were received and accepted from Cllr Sue Robinson and Cllr Keith Mans.</p>   |        |
| <p><b>19/004 Disclosure of Interest in an Agenda Item.</b><br/>None declared.</p>  |        |
| <p><b>19/005 Co-option of a Parish Councillor.</b><br/>Councillors heard from Charles Pickford who declared himself interested and available for the position and gave councillors a precis of himself and his interests. A vote was taken, and it was <b>unanimously AGREED that Mr Pickford should join the council.</b> He took his place at the table and signed his declaration of office in the presence of the Clerk.</p>   |        |
| <p><b>19/006 To Appoint Members to Parish Council Committees and Working Parties;</b></p> <ol style="list-style-type: none"><li>1. Community Engagement<br/>Cllrs; Pickford, Robinson, Thomas, White and Austin.</li><li>2. Highways and Transport<br/>Cllrs Austin, Eyres and Hubbard</li><li>3. Finance and Resources (chairs of committees)<br/>Chairs of Committees, Cllr White</li><li>4. Open Spaces<br/>Cllrs; Hubbard, White, Thomas, Pickford</li><li>5. Planning and Development<br/>Cllrs; Hubbard, Thomas, White, Robinson, Austin</li><li>6. Parish Plan Working Party<br/>Cllr Robinson</li><li>7. Other</li></ol> <p><b>A vote was taken, and it was unanimously AGREED to accept the membership of the committees.</b></p> |        |
| <p><b>19/007 To Appoint Members of the Public to Parish Council Committees</b><br/>Emma Lacey expressed a desire to continue the work she had started on the Parish Plan as a member of the Working Party, as did Heather Richards.<br/>Heather Richards also expressed a desire to be on the Open Spaces Committee as a non-voting member.<br/>Ian Oliver agreed to continue as Allotment Holders Representative, sitting on the Open Spaces committee as a non-voting member.<br/><b>A vote was taken, and it was unanimously AGREED to accept the members of the public onto the Parish Plan Working Group and Open Spaces Committee.</b></p>   |        |
| <p><b>19/008 To Appoint Representatives to "Other Bodies";</b></p> <ol style="list-style-type: none"><li>1. NFALC (New Forest Association of Local Councils)<br/>Cllrs Hubbard and Thomas.</li><li>2. New Forest Consultative Panel<br/>Cllr Pickford</li><li>3. New Forest Passenger Transport Forum<br/>Cllr Eyre</li></ol>  |        |

4. Colbury Memorial Hall Trustees – Parish Council Representative  
Following comments made by one of the trustees who was in attendance, there was doubt as to whether a PC Rep was needed. It was agreed that Cllr Hubbard would attend the next trustees meeting to see if it was acceptable and if so put herself forward.

Clerk

5. Other  
Quadrant Meetings; Cllrs Thomas and Eyre.

**19/009 Standing Orders and Financial Regulations.**

To review the Standing Orders and Financial Regulations with a view to vote upon any changes required.  
**It was AGREED to defer the matter until the June Meeting.**

Clerk

**19/010 Policies.** To Review Current Policies and Agree any New Policies;

1. Communication Protocol
2. GDPR Policy
3. Training and Development Policy
4. Grants and Charitable Giving Policy
5. Lone Worker Policy

**It was AGREED to defer the matter until the June Meeting.**

Clerk

**19/011 Public Participation**

A fifteen-minute period will be allowed for members of the public, with the approval of the Chairman, to have the opportunity to make representations, raise issues, or ask questions.

It was noted that the early morning bus services would be ceasing.

IO advised that allotment judging would take place in June and the BBQ would be on 7<sup>th</sup> July. Cllr Hubbard would attend on behalf of the PC.

A new padlock for the allotment noticeboards was needed.

**19/012 Approval of the Minutes of the Previous Full Council Meeting as a Correct Record of Proceedings and Matters Arising / Action Updates From those Minutes.**

**The minutes were agreed as an accurate record of the meeting and were signed by the Chair.**

FC/1016 The timetables had changed, the Clerk had been unable to find out any specific information on the impact to Ashurst Services.

Wildplay; It was noted that the excess wood being saved for the wildplay area was being used and left lying around. It was agreed the Clerk would take the piles off and put up signage requesting it be left alone.

Clerk

**19/013 Reports and Correspondence;**

**1. District Councillor**

Cllr Tipp introduced Cllr Joe Reilly and reported that the first meeting of NFDC and it's recently elected councillors had taken place. The make up of the council had changed considerably; 46 Conservatives, 13 Liberal Democrats and 1 Independent. Cllr Tipp reported that he would be Vice Chair and the he and Cllr Reilly would take it in turns to attend the Parish Council meeting.

Finally he noted that both he and Cllr Reilly had devolved budgets for grants of £600 each.

**2. Parish Councillors**

Nothing to report.

**3. Clerk**

The Clerk reported that she was working on the Accounts in preparation for the Auditor to review them in June and that the AGAR would be presented at the next Parish Council meeting.

There had been some new Tenants taking over allotment plots and there was only one or two left now.

With the Chair of Open Spaces Cllr Hubbard she had met a representative from a play company in the Recreation Ground to discuss exercise equipment.

**4. Police / Neighbourhood Watch**

PCSO Richard Williams reported that the Speedwatch teams could now record traffic on 40mph roads and would be doing the stretch after the cattle grid on Woodlands Road.

Priority was being given to employing more officers and greater engagement and safeguarding in communities.

Scams; vulnerable people who had lost spouses through bereavement or divorce were being targeted via online scams. Victims would meet someone via a website, who would pretend to be interested and often pretending to be American military and would tell stories of being involved in mine clearing and other such

activities. After a period of time wooing and forming an acquaintance with these women, they would then ask for money for items such as new equipment, or to bring injured colleagues homes, once money had been extracted they would disappear. PCSO Williams warned to be on guard against such approaches.

Mrs Oliver then gave the Neighbourhood Watch report with details of the crime numbers for the period.

#### 5. Correspondence

None.

**19/014 Local Plan Consultation.** To consider and decide upon the options for responding to the NFNPA Local Plan Consultation.

The final consultation was roundly discussed. It was **AGREED** that the Clerk should respond on behalf of the PC, making the points that;

The Parish Council support the proposed main modifications to the local plan but would request that the two following amendments be made;

- Policy XX Land at Ashurst Hospital; Extra care housing should include a provision for residents with disabilities.
- SP22 Land at Whartons Lane; The Council would like to see the wording regarding dwelling numbers amended to read *'a maximum of 60 residential dwellings'*

Clerk

**19/015 Fawley Power Station.** Following the planning application made to NFDC and NFNPA to consider and decide upon the options for responding.

**It was AGREED to delegate the matter to the Planning and Development Committee who would formulate a response which the Clerk would send round to Councillors for final agreement before sending.**

P&D/  
Clerk

**19/016 Fete.** To consider and decide upon arrangements for 2019 Fete.

**It was AGREED to formulate a Working Party, whose membership would consist of Councillors to decide the best format for the day and to take over organisation of such.**

Clerk to arrange a meeting.

Clerk

**19/017 Planters in Precinct.** To agree funding stream for the purchase of flowers and compost for the displays in the precinct.

**It was AGREED that the funding for the purchase of flowers and compost should be taken from the unallocated reserves.**

Clerk to contact Go Botanical to ascertain cost of compost and agree commencement.

Clerk

**19/018 Accounts.** To Receive and Approve the Monthly Schedule of Payments.

Appendix 1. The payment schedule was **AGREED**.

**19/019 Items for Discussion at the Next Meeting.**

- Policies
- Parish Plan Presentation

**Meeting concluded at 9.30pm.**

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

Appendix 1.

<b>Payments To be Made</b>					
<b>Date</b>	<b>Details</b>	<b>Payee</b>	<b>Chq</b>	<b>Amount</b>	<b>VAT</b>
21.05.19	HALC and NALC Fees	HALC	2378	570.00	
21.05.19	Allotment and Rec Maint	Nightingale Ground Care	2379	243.90	40.65
21.05.19	CPS at Allotments	Hants & IOW CRC	2380	85.00	
21.05.19	Clerks Salary and Expenses	H Klaassen	2381	892.42	11.22
			<b>Total</b>	<b>1,791.32</b>	<b>51.87</b>