

MINUTES OF THE MEETING OF ASHURST AND COLBURY PARISH COUNCIL OPEN SPACES COMMITTEE.

Held at Whartons Lane Recreation Ground on 10th October at 5PM.



Present; Cllr Caroline Hubbard (Chair), Cllr Emma Lacey, Cllr Heather Richards, Cllr Clive White.

Clerk; Helen Klaassen

OS/044 Apologies for Absence.	Action
None.	
OS/045 Declarations of Interest.	
Cllrs Thomas, Richards and White as allotment holders.	
OS/046 Minutes of Previous Meeting.	
To sign as a true and accurate record the minutes of the previous meeting held on 24 th July 2018.	
The minutes were signed as a true and accurate record.	
OS/047 Matters Arising from the Minutes.	
OS/32 The 'No Cycling' signs had been removed.	
OS/33 – The Clerk had received the S106 funds and the order for the fencing placed, work had started.	
OS/33 The grass cutting had commenced	
OS/33 The tree beds were being maintained by the Lengthsman and Cllr Hubbard had met with Chris Eaton regarding a working party.	
OS/41 d The Clerk had written to the resident, but nothing further had been heard.	
OS/41 e The Clerk would chase regarding the wild play.	
OS/048 Recreation Ground Matters to Consider;	
a. Safety Review – Update	
The Clerk reported that she had met the Lengthsman at the recreation ground and he would be putting some sharp sand down by the smaller gaps next to the safety surfacing and that he had suggested some tarmac to bridge the bigger gaps. The Clerk was going to ask HCC if they had any spare.	Clerk
In addition, to cover the exposed concrete and protect the area around the newer play equipment the clerk would purchase grass matting and the Lengthsman would fit it.	Clerk
b. Equipment	
- To consider Shawyers Quote and decide upon further action	
It was felt that the Shawyers quote was too expensive.	
Clerk to contact Wicksteed to see if they could replace the pins that were wearing out on the bigger swing set.	Clerk
c. Drainage	
- To consider Farwells' Quote and decide upon further action	
Clerk to ask Farwells if this would definitely solve the problem and whether it would be possible to drain the water into a pond instead.	Clerk
d. Wild Play – Update	
Nothing to report. Clerk chasing.	Clerk
e. Maintenance	
Nightingales had been asked to increase the number of grass cuts as the present 6 was clearly not enough.	
The Clerk would contact Nik Gruber to see if he could help with the replace of the dead tree and an additional tree along the fence line to replace the older blossom tree that had died. If Nik could not help it was suggested that local nurseries be approached to see if they would sponsor a tree.	Clerk
f. Tommy.	CH/CW
To consider the temporary location of 'Tommy' within the recreation ground. Concern was expressed that Tommy wasn't in the best location at present. Cllr White and Hubbard would investigate alternate locations. Cllr Hubbard would be laying a wreath at Tommy's feet on Remembrance Sunday and article would go in the magazine.	MT
g. Any Other Matters	
The matter of the gap in the fence was raised and the clerk explained that they would be bridging the gap with a link of fencing which hopefully shouldn't notice when the gate was painted.	

Concerns were expressed regarding the direction of the gate opening, into the road was not very safe for wheelchairs, pushchairs or small children. Clerk to ask to re-hang.
NFDC would be doing a tree inspection at some point.

Clerk

OS/049 Allotment Matters to Consider;

a. Inspections – Update

Inspections were going well, two had taken place so far with another due on 31/10/18. Councillors were shown a copy of the standards used in inspection and it was agreed that these should be appended to the allotment tenancy agreement.

An advert would be placed in the magazine for new tenants.

b. Clearance and Maintenance (including CPS Services) – Update

The Clerk reported that the CPS had attended the allotments twice over the Summer, clearing the ditch and vacant plots.

c. Allotment Numbering – Replacement/Cost

Cllr Hubbard would bring the matter up with IO again.

d. Memorial Location

The Clerk and Cllr Hubbard had identified a suitable location by the bench adjacent to plot one and would work on getting the memorial installed.

e. Any Other Matters

The loos needed a clean and possible emptying. The Clerk to speak to the company that installed the loos / IO.

Clerk
Clerk

CH

Clerk

OS/050 Budget Considerations. To discuss and plan any expenditure for financial years 19/20 and following.

A working party would be formed to look at the parish plan ideas and budgets. Clerk to arrange a date. Cllr Austin would be invited to attend.

Clerk

OS/051 Any Other Business

None.

Meeting Concluded at 6.33pm.

Signed; _____
Date: _____