

**MINUTES OF THE MEETING OF ASHURST AND COLBURY PARISH COUNCIL.**  
**Held at Colbury Church Rooms, Deerleap Lane, on 18<sup>th</sup> September at 7pm.**



**Present;** Cllr Emma Lacey (Chair), Cllr Mike Thomas (Vice Chair), Cllr Ian Hobbs, Cllr Caroline Hubbard, Cllr John Morris, Cllr Heather Richards, Cllr Clive White.

**Clerk;** Helen Klaassen

**NFDC;** Cllr Les Puttock

**Members of Public;** 3

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- FC/931 Co-option of New Parish Councillor.** **Action**  
The candidates were interviewed, and a vote taken by secret ballot. It was **RESOLVED** to invite the successful applicant, Andy Austin to join the Parish Council. Mr Austin accepted and took his place at the table. He signed the Declaration of Acceptance of Office, which was countersigned by the Clerk. The Chair thanked the other candidate Mr Adrian Eyre for his time and interest in the Parish Council.
- FC/932 Apologies for Absence.**  
Cllr Keith Mans.
- FC/933 Disclosure of Interest in an Agenda Item.**  
None.
- FC/934 Approval of the Minutes of the Full Council Meeting held on 17<sup>th</sup> July 2018 as a Correct Record of Proceedings and Matters Arising / Action Updates From those Minutes.** **Clerk**  
FC/917 Cllr Hubbard had contacted Waterside Developments and asked to be kept informed.  
FC/936 The Clerk had confirmed the PC's place at the hearings but had yet to write back to the Citizens Advice Bureau.  
FC/937 The hedges had been reported.  
The Clerk had contacted David Illsley regarding the existence of a site a plan for Whartons Lane and been told that none was available for public scrutiny.  
The Clerk reported that the money from S106 contributions and Cllr Keith Mans had been received.  
  
The minutes were **AGREED** and signed by the Chair as a true and accurate record.
- FC/935 Reports;**
- 1. County Councillor**  
None.
  - 2. District Councillor**
    - The Development at Fawley was still being looked at, with traffic a major consideration.
    - Noted that the housing figures required to be attained by NFDC and NFNPA were over a 20-year period.
    - Reminded the Parish Council to keep up to date with local developments.
  - 3. Police / Neighbourhood Watch**  
August had been quiet with no dwelling burglaries, although there had been an attempt to break into a local shop and 20 bikes had been stolen from the local campsite.  
Speedwatch; 34 vehicles had been reported as exceeding the speed limit.  
Scamnesty; As part of a crackdown on scam emails, anyone who received them could send them to the Police and Crime Commissioner at [pcc.scamnesty@gmail.com](mailto:pcc.scamnesty@gmail.com).  
Policing Through the Ages; There would be an exhibition in West Quay on 6<sup>th</sup> October from 10-4.  
Older Driver Awareness Week; 1-5<sup>th</sup> October, with free events at Brockenhurst Village Hall on 1<sup>st</sup> October and Haskins on 2<sup>nd</sup> October for support and advice.
- FC/936 Memorial to Sally Arnold.**  
The Clerk reported that the plaque and post should cost in the region of £100 and that she and Cllr Hubbard would work together to get it ordered and installed, thus it was **AGREED**.
- FC/937 Installation of 'Tommy'.** **Clerk**  
The matter was discussed, Hunters Hill area had been identified as the preferred location. However, concern was raised that it could be a distraction to motorists and that suitable locations on Hunters Hill were limited due to street signage and trees. It was **AGREED** to site the Tommy in the recreation ground for the interim and so that it could be up in time for armistice. In the meantime, the Clerk would contact HCC to discuss the location on Hunters Hill and seek HCC approval and speak to Lengthsman regarding installation. The matter would be brought back to October's meeting.

**FC/938 Installation of Benches.**

Cllr Hobbs reported that locations for the three new benches had been proposed; on the south side of Lyndhurst Road - after the Co-op but before the precinct, on the grassed area to the left-hand-side of the Co-op and in New Road. The matter would be brought back to the November meeting for resolution after which Cllr Hobbs would be applying for funding and the benches would be sited January onwards.

**FC/939 Minutes of Committee Meetings.**

- Planning and Development Committee – 28<sup>th</sup> August 2018  
The minutes were **AGREED** and Cllr Hubbard signed them as a true and accurate record.

**FC/940 Accounts and Clerk's Report.**

1. To Receive and Approve the Monthly Schedule of Receipts and Payments  
The payments were presented and approved.  
Cllr Lacey noted that she had asked the Clerk to provide half yearly reports to enable committee chairs to start planning their budgets for 19/20.  
The Clerk would inform F&R Committee members of the date for the next meeting very soon. **Clerk**
2. Clerk's Report  
Nothing to add. **Clerk**
3. Annual Insurance Renewal  
The Clerk reported that the insurance was up for renewal at the end of the month and that she had received two similar quotes, one of which offered the opportunity to sign up for a long-term arrangement for a lower annual fee. It was agreed that this sounded a good idea and the Clerk was asked to proceed with matters. **Clerk**
4. Correspondence
  - Request for Funding from New Forest Disability  
It was decided to politely decline their request in favour of local projects and charities.
  - Email from David Illsley  
It was noted that streetlighting was provided by HCC and not NFNPA unless as part of a planning application.

**FC/941 Public Participation and Councillor Reports.**

IO; Had observed that in building the new footpath in Foxhills by the allotments, the water meter seemed to have disappeared.

The Clerk would chase HCC to ensure it had been properly moved. **Clerk**

Councillors noted that since the building of the new footpath a pinch point had been created and would make it interesting during school drop off and pick ups and for the buses to turn round. An eye would be kept on the situation.

Fete; the wash-up working party meeting would be on 25<sup>th</sup> September at 7.30pm. It was noted that the fete had been very well received, was a brilliant day and Cllr Hobbs was a bit of local hero for organising it. Cllr Hobbs in turn thanked those who had helped in the organisation, particularly Cllr Hubbard, Cllr White, Cllr Lacey and Cllr Richards and all their spouses for all the hard work they had put in and to the people who had volunteered on the day.

Cllr Lacey updated Cllrs that the parish plan full results would be with them before the next meeting, she was currently working on the final draft of the document.

A Community Engagement Meeting was required soon. **Clerk**

**FC/942 Items for Discussion at the Next Meeting.**

- Tommy
- Committees for Cllr Austin to join
- Benches location etc (November)
- Precept (November)
- Parish Plan

**There being no further business the Chair closed the meeting at 9.15pm.**

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

**ACCOUNTS PAID AND PAYABLE – FC/940**

<b>Payment To be Made</b>					
<b>Date</b>	<b>Details</b>	<b>Payee</b>	<b>Chq</b>	<b>Amount</b>	<b>VAT</b>
28.08.18	Salary	A Baker	2280	93.60	
28.08.18	Salary and expenses	H Klaassen	2281	1759.92	152.08
28.08.18	PAYE / NIC	HMRC	2282	33.19	
28.08.18	Locum Clerk Services	L Wheeler	2283	263.92	
28.08.18	Rec and Allotments Maint	Nightingale GroundCare	2284	593.40	98.90
28.08.18	Rec and Allotments Maint	Nightingale GroundCare	2285	185.40	30.90
28.08.18	Website and email JAS	TLC Online	2286	99.00	
28.08.18	Wasps nests in Allotments	Rokill	2287	98.40	16.4
28.08.18	Water at allotment Feb-Aug	Business Stream	2288	172.02	
28.08.19	Fete Expenses	C Hubbard	2289	49.98	
28.08.19	Fete; Good night Sweethearts	D Holman	2290	120.00	
18.09.18	Fete; Storyteller	Mike O'Leary	2291	50.00	
18.09.18	Lengthsman Salary & Expenses	A Baker	2292	261.82	9.46
18.09.18	Clerks Salary and Expenses	H Klaassen	2293	805.38	
18.09.18	CPS in Precinct	Hants and IOW CRC	2294	80.00	
18.09.18	Extra grass cut in rec	Nightingale GroundCare	2295	192.00	32.00
18.09.18	Christmas light electrical testing	MDES	2296	85.00	
18.09.18	October Mag and Fete Leaflets	Tlc Online	2297	495.00	
18.09.18	Locum Services	Lorraine Wheeler	2298	89.65	
18.09.18	Xmas Lights Elec 17/18	Scottish and Southern Elec	2299	17.48	
18.09.18	PAYE / NIC Month 5	HMRC	2300	33.22	
18.09.18	Allotment Key refund	Louise Reynolds	2301	40.00	
			<b>Total</b>	<b>£5,618.38</b>	<b>£339.74</b>