

**Minutes of the Meeting of Ashurst and Colbury Parish Council, Tuesday, 16<sup>th</sup> January 2018.**  
**Held at The Church Rooms, Deerleap Lane, Colbury, at 7.30pm.**

**Present;** Cllr Emma Lacey (EL) Chair, Cllr Mike Thomas (MT) Vice Chair, Cllr Clive White (CW), Cllr Heather Richards (HR), Cllr Caroline Hubbard (CH).

**Clerk;** Helen Klaassen

**New Forest District Council;** Cllr Derek Tipp

**Members of the Public;** 7

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**Cllr Lacey welcomed those present and opened the meeting.**

It was noted that Cllr Thomas was recording proceedings.

**Action**

**FC/829 Public Participation.**

Questions asked by members of the public;

**Q;** There were potholes in Peterscroft Avenue that, despite being reported had not been attended to and whose condition were worsening and likely to cause damage to vehicles. Could the PC assist in pushing for them to be repaired.

**A;** The Clerk would contact HCC and ask for their immediate attention to this.

**Clerk**

**Q;** The speed of traffic coming into the village on the A35 was worryingly excessive, could that location be added to the mobile camera / SIDs listing?

**A;** The Clerk would make a note of this for addition to the Speedwatch areas.

**Clerk**

**Q;** The hedge on the left of the entrance / exit to the Church was overgrown and impeding vision of oncoming traffic, could it be trimmed?

**A;** The Clerk would report it to the landowner.

**Clerk**

**FC/830 Apologies for Absence.**

Apologies were received from Cllrs Hobbs and Morris, who were unable to attend as work commitments prevented them.

Apologies were also received via Cllr White for Cllr Sturgess who was poorly.

It was noted that it was Cllr Tipp's turn to attend the meeting hence the absence of Cllr Puttock.

**All apologies were accepted.**

**FC/831 Disclosure of Interest in an Agenda Item.**

Councillors declared an interest in the item FC/842, as residents living near the site proposed for development and also as having contributed to the previous edition of the NFNPA Local Plan.

**FC/832 Approval of the Minutes of the Full Council Meeting held on 19<sup>th</sup> December 2017 as a Correct Record of Proceedings.**

**The minutes were signed as a true and accurate record.**

**FC/833 Matters Arising Not on the Agenda.**

1. The article regarding local charities would go in the March edition of the magazine.
2. Cllr White had submitted an article regarding the funding of the magazine.
3. Cllr Lacey had emailed PCSO Williams regarding homeless people in the parish and was awaiting a response.
4. The Clerk had responded to the PCC regarding the office rental.
5. The Clerk had presented the precept request to NFDC.
6. Cllr Thomas and the Clerk had submitted a response to SWR regarding the timetables changes.

**CW**

**FC/834 Accounts and Clerk's Report.**

1. To consider accounts paid and payable

The Clerk presented the accounts for perusal. No comments were made.

2. Clerk's Report

The Clerk reported that due to the recent heavy rainfall she had been visiting known problems areas and that, seemingly since the gullies had been cleared by HCC, all was flowing well.

That she had spoken to her contact at the Community Payback Scheme who were doing some free work in the Recreation Ground that day and planned to meet him in the allotments next week to discuss the next programme of works.

That she would be meeting with a landscape and maintenance company to obtain a quote for the maintenance needed in the recreation ground and allotments, especially required since the current contractor was due to retire soon.

Finally, that following two weeks holiday over Christmas and several bouts of illness in the two months preceding, that she was spending time dealing with the backlog of work.

**FC/835 Correspondence.**

None. Although a letter had been received from the Outreach Group which would be presented in the February meeting.

Clerk

**FC/836 Police / Neighbourhood Watch Report.**

Neighbourhood Watch; Mrs Oliver reported that, presently, all was quiet, that there had been one theft from a motor vehicle recently, but that Bartley and Emery Down has suffered thefts recently, although someone had been arrested in connection with those.

One another note Mrs Oliver informed Councillors that the Neighbourhood Watch Scheme was locally and county-wide very successful. In immediate local area there were 166 schemes, covering 4850 households, whilst in Hampshire there were 4413 schemes, with 200480 households covered.

**FC/837 County Councillor's Report.**

None.

**FC/838 District Councillor's Report.**

Cllr Tipp reported that he had himself responded to the South Western Rail consultation.

That luckily, given the recent problems, NFDC had no contracts with Carillion.

That Council Tax would likely be increased by £5.

That there would be a panel review of the ward boundaries of NFDC, which was last done in 2002 and would happen in time for the 2023 elections.

That pollution on the A35 just outside Southampton was alarmingly high and a report was being prepared.

Possibly port activities were partly to blame?

That Southern Water were conducting very useful water efficiency visits to households that requested them.

They would test the water output and advise on ways to make your consumption more efficient.

They could be contacted at [waterefficiencyteam@southernwater.co.uk](mailto:waterefficiencyteam@southernwater.co.uk) to arrange a visit.

**FC/839 Minutes of Committee Meetings.** To receive and approve minutes of recent committee meetings.

- Planning and Development Committee – 19<sup>th</sup> December 2017

**Signed as a true and accurate record.**

- Community Engagement Committee - 7<sup>th</sup> November 2017

Noted that the date was wrong and adjusted paper copy, Clerk to adjust electronic copy. **Signed as a true and accurate record.**

- Finance and Resources – 7<sup>th</sup> November 2017.

**Signed as a true and accurate record.**

**FC/840 Protocol for Marking the Death of a Senior Royal.** Following the email from NFDC to discuss the Parish Council's plan for action in such an event.

The matter was discussed, and it was agreed that the Clerk would liaise with the Church and assure NFDC that a plan would be prepared, but it was noted that perhaps a non-denominational location for tributes and a condolence book should be considered too and that some way of publicly marking the mourning visible to passing cars etc. would be ideal.

Clerk

**FC/841 Parish Council Storage.** To receive quotes from the Clerk.

The Clerk presented a quote from Lok n Store for approx. £736 pa for a 25sq ft secure container, which was rejected. The Clerk was asked to approach the NHS to see if there was something available at Ashurst Hospital.

Clerk

**FC/842 Draft Local Plan Review.**

Cllr Lacey gave those assembled some back ground on the review and responses to date, after which the matter was vigorously debated.

Councillors all agreed that the NFNPA's revised policy no. 22 did not take account of the PC's comments and wishes for the Whartons Lane site as submitted in their response to the consultation in 2017. It did not address the needs of the village that the PC had identified following the large public meeting held last year to garner local opinion.

It was strongly felt by all Councillors that the PC should respond in the strongest terms to this current consultation and that another public meeting should be facilitated, to which NFNPA Policy Manager David Illsley would come, in order to ask questions and devise a response.

The meeting would be held on 20<sup>th</sup> February, in place of the Planning Committee meeting at 6.30pm in the Church Rooms.

An article would be prepared for the magazine to advertise it.

Cllr Lacey and the Clerk would prepare a list of questions, to submit to Mr Illsley before the meeting, that the PC would like answered. To include;

1. What exactly does it mean that proposals for this site are themselves a 'policy'?
2. What is the actual definition of affordable in this case?
3. Why is there no provision for older people, despite a demonstrable need for it in the village?

Councillors to submit any other questions to the Clerk.

CW  
EL/  
Clerk

ALL

It was noted that the use of the hospital site was now up for discussion again and the NHS were holding an open day to get local opinion of the designation of the services they would offer from the site.

**FC/843 Village Broadband Issues.** To consider information gathered on broadband and decide on next steps.

The Clerk had prepared the information gained following the recent article in the magazine for broadband speeds. It was noted that that;

- a) Not many responses had been received.
- b) That the data was incomplete in some cases and,
- c) That the question needed to be asked what broadband / fibre packages households were on to give the figures meaning.

It was decided to wait until the Parish Questionnaire responses had been received and combine the data, taking it further if there was a negative response.

**FC/844 Adequacy of Residual Parking Allocation in Planning Applications.**

Following the email from HALC dated 20<sup>th</sup> December 2017, to discuss the proposal to support changes to legislation to make adequacy of residual parking a material planning consideration for both planning applications and for permitted development.

It was agreed that the proposal should be responded to, that parking requirements be made a material consideration in new builds too (checking the current requirement first) and that Cllr Hubbard and the Clerk would work up a response.

CH/  
Clerk

**FC/845 Reports from Representatives of Other Bodies.** To receive feedback of information relevant to the parish from Councillors who attended those meetings.

Cllrs Hubbard and White attended an Outreach Meeting to plan the years programme of events, which would start with a trip to the school.

Cllr White reported that the Carol Concert raised £118.07 which would go to Oakhaven Hospice.

Cllr Lacey reported that the Parish Questionnaires had been sent for printing and were being delivered on 23<sup>rd</sup> January, after which it would be delivered between 24-28<sup>th</sup> January. Post boxes for completed questionnaires would be placed in the Post Office and Co-op. After which the business questionnaire would follow.

**FC/846 Items for Discussion at the Next Meeting.**

- Speedwatch.
- Cllr Hubbard noted that following a discussion on communication protocol that the Clerk had not sent the advisory email out to all councillors and suggested that the matter be discussed, and a Protocol for Lines of Communication be devised at the next FC meeting, following guidance notes sent out by the Clerk.

There being no further business the Chair thanked those present for attending and closed the meeting at 9.30pm.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

**Minute 834/FC 1. Accounts Paid and Payable**

<b>Payments Received Since Last Meeting</b>		
<b>Date</b>	<b>Details</b>	<b>Amount</b>
1.12.17	Solvent Ad	60.00
1.12.17	Longdown ad	440.00
18.12.17	WPT Ad	44.00
18.12.17	plot 18b fees 2018	15.00
19.12.17	plot 31 fees 2018	25.00
21.12.17	Cooper fees 2018	25.00
22.12.17	plot 12 fees 2018	25.00
27.12.17	plot 32 fees 2018	25.00
27.12.17	plot 40 fees 2018	15.00
29.12.17	plot 43 fees 2018	15.00
29.12.17	plot 7 fees	25.00
29.12.17	plot 4 fees 2018	25.00
	<b>Total</b>	<b>£739.00</b>

<b>Payments Made / To be Made</b>				
<b>Date</b>	<b>Details</b>	<b>Payee</b>	<b>Chq</b>	<b>Amount</b>
16.01.18	Carol Service Food	Helen Creighton	2224	5.46
16.01.18	Carol Service Drink	Jackie Baker	2225	55.59
16.01.18	Tree Work in Allotments	Daniel Roberts	2226	280.00
16.01.18	Parish Plan and March Mag	TLC Online	2227	752.00
16.01.18	Pest control in Allotments	Rokill	2228	168.00
16.01.18	Organist Services at Carol Service	C Gosney	2229	30.00
16.01.18	Clerk's salary and expenses	Helen Klaassen	2230	703.01
			<b>Total</b>	<b>£1,994.06</b>