

<b>Name of Committee</b>	<b>Highways and Transport</b>
<b>Membership</b>	CLlr Ian Hobbs (Chair), CLlr Ann Sturgess, CLlr Emma Lacey, CLlr John Morris.
<b>Purpose of the Committee</b>	<ul style="list-style-type: none"> <li>To be responsible for attending to all Highways and Traffic issues within the parish on behalf of the Parish Council</li> <li>To liaise with all stakeholders in any matters that needs Parish Council attention.</li> </ul>
<b>Terms of Reference</b>	<p>The committee will, on behalf of the Parish Council, make observations/comments/recommendations on Traffic Management matters.</p> <ul style="list-style-type: none"> <li>Traffic challenges</li> <li>Speed watch</li> <li>Safety</li> </ul> <p>The committee will, on behalf of the Parish Council, make observations/comments/recommendations on matters relating to Highways in the village.</p> <ul style="list-style-type: none"> <li>Maintenance &amp; improvements</li> <li>Verges</li> <li>Ditches with associated drainage</li> <li>Litter problems</li> <li>Street lighting</li> </ul> <p>Nominate representative of the Parish Council at NF Passenger Transport Forum.</p> <p>The committee will, on behalf of the Parish Council, have responsibility for the following;</p> <ul style="list-style-type: none"> <li>Footpaths</li> <li>Bus shelters</li> <li>Street furniture: <ul style="list-style-type: none"> <li>Benches</li> <li>Notice boards</li> <li>Bins</li> </ul> </li> <li>Precinct maintenance</li> <li>Christmas Lights</li> </ul> <p>The committee will, on behalf of the Parish Council, have responsibility for the scheduling of activities for the Lengthsman.</p>
<b>Delegated Powers</b>	The committee is authorised to make decisions on behalf of Ashurst & Colbury Parish Council regarding all aspects in the Terms of Reference, subject to those that have been outlined in the referred business section.
<b>Referred Business</b>	<p><b>The committee will report for decision making powers, to the full Parish Council on the following matters:</b></p> <ul style="list-style-type: none"> <li>To make observations/comments/recommendations on the budget requirements with associated forecasts related; Lengthsman, costs related to Highways &amp; Transports set out responsibilities and any other procurement proposed for the conducting of the committee activities.</li> <li>To consider and make recommendation to full council on any expenditure outside of budget allocation.</li> <li>In any matter, whereby declarations of interest mean that the committee is inquorate, it will be referred back to Full Council.</li> <li>Any other matter that is deemed significant enough for the attention of the Full Council.</li> </ul>
<b>Quorum</b>	3 members of the committee and the Clerk
<b>Frequency of Meetings</b>	Quarterly
<b>Review</b>	The requirement for the committee, its Membership and Terms of Reference will be reviewed annually at the Parish Council AGM.