

# ASHURST & COLBURY PARISH COUNCIL

**MEETING:** FULL COUNCIL  
**DATE AND TIME:** Tuesday 18<sup>th</sup> February 2014 at 7.30pm  
**LOCATION:** Church Rooms, Deerleap Lane, Colbury

**PRESENT:** Cllr Sally Arnold (Chair), Cllr Peter Sopowski, Cllr Ann Sturgess, Cllr Ken Kershaw, Cllr Charles Marchetti, Cllr Max Coaker, Cllr Caroline Hubbard, , County Cllr Keith Mans, District Councillor Les Puttock, Penny Luscombe (Clerk)

## MINUTES

### **16/FC PUBLIC PARTICIPATION**

17 Members of the public attended the meeting and had no questions for the Council during public participation.

### **17/FC APOLOGIES FOR ABSENCE**

Apologies for absence received and accepted from District Councillor Derek Tipp.

### **18/FC DECLARATIONS OF INTEREST**

None declared.

### **19/FC MINUTES**

The Minutes of the Full Council meeting held on 21<sup>st</sup> January 2014 were approved and adopted, subject to the additional of Cllr C Marchetti offered his services as carrying out the audit on behalf of the Council. Clerk to investigate legalities.

Proposed: Cllr M Coaker, Seconded: Cllr C Hubbard

### **20/FC FINANCIAL MATTERS**

A Schedule of Invoices to the value of £2765.46 were agreed and approved for payment.

A discussion took place to consider the membership of Society of Local Clerk, and it was agreed that the decision be deferred to the next meeting. Clerk to circulate further information.

Cllr S Arnold reported that in order to be open and transparent, Penny (Clerk) would like another Councillor to check and sign her own paperwork for payroll payments.

As we have a Chartered Accountant amongst us I would ask and suggest that with his authority Cllr Charles Marchetti takes on this roll.

Proposed: Cllr S Arnold, Seconded: Cllr A Sturgess

### **21/FC APPOINTMENT OF NEW COUNCILLOR**

The clerk reported that one application had been received and that another enquiry had also been received.

Advertisements for this position have been placed in the newsletter and on all three notice boards in the village. There are some details on the table at the back of the room for any interested parties.

**22/FC**

**ALLOTMENTS**

Cllr C Marchetti gave an overview of the work that had taken place in order to review the Tenancy Agreement, in line with the recent problems with parking at school times.

It was agreed that the new revised agreement was much clearer and covered all points, and all members were in favour of adopting.

Proposed: Cllr C Marchetti. Seconded: Cllr A Sturgess.

The revised agreement would be issued to all new allotment holders and a letter advising would be sent to all existing holders, highlighting the changes made.

Cllr S Arnold reported that in the recent weeks the Police and Planning enforcement officers have been working at Foxhills with regards to the parking of vehicles at school times.

It has been noted by allotment holders, Council and Police that the car park for the allotments is being used as extra parking for the school, and at one time the gate was left open for other cars to enter.

The Council have been advised by the Police that this car park should not be used during this time, as it is becoming a hazard when both lanes are being used in Foxhills and parents are attempting to pull out of this area.

Sadly this has come to altercations for our Clerk attending the school with her child.

A sign would be created to go on the Allotment gates, in line with the other existing signs.

Action: Cllr C Marchetti/Cllr S Arnold/Clerk.

**23/FC**

**HIGHWAYS**

Cllr S Arnold shared with members the parking issues in New Road that had been reported from residents and also Police and Enforcement Team.

There have been several reports from residents concerning parking in New Road, to stop the buses coming through.

It has also led to doors being knocked to find such owners to allow the bus to pass. The Police and enforcement officers are now involved.

If this habit continues the only alternative is to apply to HCC for double yellow lines to be placed along this road, or we may face losing the bus service that is so vital for our residents.

**24/FC****PLANNING**

Applications received and decisions made:

Ref	Date	Address	Detail	Decision
TPO/14/0032	07.01.14	38 Lakewood Road, Ashurst	T1 & T3 Pine- reduce by 1-2 metres, T2 - Pine - Fell to ground level	
14/99026	10.01.14	19 Beech Road, Ashurst	Roof alterations to form second floor accommodation	Refuse
14/99027	10.01.14	54 Whartons Lane, Ashurst	Carport/Porch - Demolition of existing porch	Grant Subject to Conditions
14/00652	28.01.14	Foxhills School, Ashurst	Temporary Event License for Spring Fayre	
14/00049	28.01.14	Land between 19 & 21 Foxhills, Ashurst	New dwelling, widening access; close boarding fencing	

The Clerk reported that all comments with regards to planning applications from the Planning Committee would be entered onto the NPA website. This would then show all members of the public, including Parishioners the comments that the Council had made.

**25/FC****BARKER MILL MILLS DEVELOPMENT PROPOSAL**

Cllr K Kershaw reported that there had been a meeting last week, not a long meeting and not much information to report.

Cllr K Kershaw shared with Members that there had been a good response to the consultation and questionnaires and these were still being processed.

Barker Mill had also spoken with the NPA and there will be a new outline proposal idea, which would be presented for further comment in mid March. After which, there may be a planning application.

Cllr S Arnold reported that today at the National Park she had asked for advice in regards to her position on the Steering Group and also as a Parish Councillor. Cllr Arnold explained that she had two alternatives, (1) To remain on the Steering group and have no vote at the Planning Committee Meeting or (2) Relinquish her position on the Steering Group, which would enable her to vote when the plans are placed before the National Park. Therefore Cllr Arnold decided to remove herself from the Steering Group.

**26FC****CYCLE PATH**

Cllr K Kershaw reported that there was some funding available from the NPA to the Council and the Community Group.

27/FC

**PARKS & RECREATION GROUND**

Cllr M Coaker reported that he had begun the weekly inspections at the Recreation Ground. There are currently 2 fallen trees, one which is to be removed; the other will be left as at the back of the Timberline area.

The Clerk reported that a quotation had been received from S D Playground Services for repairs to the play unit in the park. Also, Wicksteed are visiting the site to provide a further quote next week.

It was agreed that the quotes would be reviewed at the next meeting.

A discussion took place with regards to the appointment of a Lengths man for the Parish.

Cllr S Arnold asked if Members had any other suggestions for a lengths man as suggested in the January meeting. Cllr M Coaker reported that he had been looking at the figures spent on the Recreation Ground Maintenance and other areas in the parish including the Allotments, and felt that Mark Bridle knew the Parish well and had already established a good working relationship with the Council

Cllr P Sopowski asked for clarification on the arrangements.

Cllr S Arnold explained that it was to give the Clerk an immediate point of contact for works as and when required. Should there be a need to obtain quotations for major works this will still take place.

Proposed: Cllr S Arnold, Seconded: Cllr M Coaker. All in favour.

**8.10pm Cllr K Mans joined the meeting.**

28/FC

**A & C COMMUNITY GROUP**

Cllr K Kershaw reported that there had been a meeting on the 4<sup>th</sup> February, which in the main set out the dates of events that were planned. These would be issued on the A&C website.

Cllr K Kershaw reported that the group were investigating the purchase of a garden shredder for Parishioners to be able to hire.

29/FC

**ICO UPDATE**

The Clerk reported that the complaint made to the ICO with regards to Freedom of Information Act 2000 had been closed on 11<sup>th</sup> February 2014.

Cllr S Arnold stated that in her short time with us the Clerk has been able to produce all the necessary documents, kept within the deadlines and settled these matters.

On behalf of the Council I wish to give our sincere appreciation to Penny and to Len Griggs that has led to the closure of the actions of the New Road/ Ashdene Road Group towards the Parish Council.

Cllr S Arnold asked that now that the code of conduct complaint towards the Chair and the Information Commissioner's Office to the Council are closed. Did members have any view as to what action needs to be taken about the websites where there are still libellous statements towards the Council, and what action should be taken?

Cllr K Kershaw stated that as the Council were unable to control the website, it was agreed by all members that it was best to ignore the vexatious comments.

30/FC

**CORRESPONDENCE**

To review and discuss items of correspondence received

Cllr S Arnold reported to Members that they would all have received papers from the organiser of the New Road/Ashdene Road Group, and that she felt it was a pity that only a third of the paperwork has been forwarded on to all Councillors.

The first two pages were from the Chief Executive of the New Forest District Council and the Chief Monitoring Officer of New Forest District Council where they totally exonerate Cllr Arnold from any improper action. Cllr Arnold advised that she has the said papers if any members wished to read them and if any member of the public would like a copy they can be made available to them also.

The Clerk reported on the following items of correspondence:

A&C Community Group are staging an annual village litter pick on Saturday 29<sup>th</sup> March starting at 2 New Road at 10.30am.

NFDC Local Enforcement Plan had been circulated to all members to read.

Information Commissioner's Office – Closure of complaint received 11.02.14.

Resident notification of blocked footpath at Foxhills, cleared by Cllr M Coaker.

NFNP – Council agreed to write letter of support for funding application for rural broadband.

HCC – New Forest Passenger Transport Forum, Cllr K Kershaw & Cllr M Coaker to attend.

Hampshire Probation Trust – Meeting to be arranged to programme in works for the year.

Claire Cook – Request for Dec FC Minutes. Actioned by Clerk.

Debbie Rossiter – Woodland photograph submitted, to be used on website.

South West Trains – Rail Network Update.

Cllr K Mans – HCC Weather Update.

**DISTRICT & COUNTY COUNCILLORS REPORT:**

Cllr L Puttock and Cllr K Mans reported and updated members on the following items:  
 Council Tax and parking fees proposals,  
 Tatchbury Mount reassurance of safety,  
 No significant change to front line services, apart from Mobile Library.  
 Local flooding – all agencies working together, with improved line of communication across the Country. Hampshire had the most rainfall in the last month, bar one other County.

**31/FC**

**ITEMS THAT THE CHAIRMAN DEEMS INPORTANT**

Cllr S Arnold asked members if they wished to continue with any kind of celebration for D Day on the 7<sup>th</sup> June.

It was agreed that Cllr K Kershaw, Cllr C Hubbard and Cllr A Sturgess would be part of the working party to arrange this event, with Cllr S Arnold.

Cllr S Arnold reported that new policies and regulations have been issued which leads to the policies to be modified and upgraded. These include Standing Orders, Financial Regulations, Code of Conduct and Terms of reference for Committees.

It was proposed that as the Clerk has the knowledge on such policies, that they would be modified where necessary and when completed and circulated, debated and adopted.  
Proposed: Cllr S Arnold, Seconded: Cllr M Coaker

**32/FC**

**ITEMS FOR DISCUSION AT NEXT MEETING**

Cllr S Arnold asked members apart from responses to this evening agenda was there any other items that Councillors wish to discuss at the March meeting.

SLCC Membership – Clerk to circulate details.