



NOTICE OF PARISH COUNCIL MEETING

I hereby give notice that a Meeting of the **Open Spaces Committee** of Ashurst and Colbury Parish Council will be held in:

The Recreation Ground, Whartons Lane, Ashurst on Tuesday, 11^h July at 4.45pm.

(In the event of inclement weather the meeting will move to The Church Rooms, Christ Church Colbury, Deerleap Lane, Colbury).

All members of the Committee are hereby summoned to attend for the business of considering and resolving upon matters as set out hereunder.

All residents of the Parish are welcome to attend.

Helen Klaassen, Clerk to the Parish Council.
05.07.17

AGENDA

- OS/011 Apologies for Absence.
- OS/012 Declarations of Interest.
- OS/013 Minutes of Previous Meeting. To sign as a true and accurate record the minutes of the previous meeting.
- OS/014 Matters Arising from the Minutes.
- OS/015 Terms of Reference. To receive ToRs from the Clerk.
- OS/016 Budget Update. Including S106 Contributions.
- OS/017 Recreation Ground Matters to Consider;
 - a. Safety Review
 - b. Equipment
 - c. Fencing
 - d. Clearance and Maintenance (including CPS Services)
 - e. Drainage
 - f. Any Other Matters
- OS/018 Allotment Matters to Consider;
 - a. Walkabout Update – Chair and Vice Chair
 - b. Tenant Update
 - c. Working Party Structure and Responsibilities
 - d. Clearance and Maintenance (including CPS Services)
 - e. Lone Workers Policy
 - f. Annual Meeting and Election of AHR
 - g. Tenancy Agreements
 - h. Pest Control
 - i. Fees
 - j. Any Other Matters
- OS/019 Other Matters to consider
 - a. Christmas Lights
 - b. Precinct
 - c. Benches
 - d. Wildflowers
- OS/020 Any Other Business.