

MINUTES OF THE MEETING OF ASHURST AND COLBURY PARISH COUNCIL.
Held at Colbury Church Rooms on 15th January 2019 at 7.30PM.



Present; Cllr Emma Lacey (Chair), Cllr Mike Thomas (Vice Chair), Cllr Caroline Hubbard, Cllr Clive White, Cllr Ian Hobbs, Cllr Andy Austin, Cllr Heather Richards.

Clerk; Helen Klaassen

NFDC; Cllr Les Puttock

Members of Public; 2

FC/976 Apologies for Absence.	Apologies were received from Cllr Mans and Cllr Tipp and Mrs Oliver.	Action
FC/977 Disclosure of Interest in an Agenda Item.	None.	
FC/978 Approval of the Minutes of the Full Council Meeting held on 18th December 2018 as a Correct Record of Proceedings and Matters Arising / Action Updates From those Minutes.	The minutes were agreed as a true and accurate record of proceedings and were signed by the Chair. Matters arising; FC/960 – Planters; Cllr Hobbs had asked for details from Hythe and Dibden Parish Council. FC/971 – Precept; The Clerk had completed the precept request form and sent it back to NFDC. The Clerk would complete the article closer to council tax renewals being sent out. FC/974 – Emissions outside school; the Clerk has yet to email but would do so shortly. FC/974 – Cllr Hubbard had written to David Illsley and had received two replies containing updates. FC/974 – The Clerk would check councillor details against the magazine proof when it came out. F/C974 – The Notice of Vacancy had been displayed following Cllr Morris’ resignation and the matter was on the agenda.	Clerk Clerk Clerk
FC/979 Reports;	1. County Councillor None. 2. District Councillor Cllr Puttock remarked on the traffic that being caused by the works at Millbrook roundabout. He went on to inform councillors that the docks container berths were being extended as far as Eling and that this increased activity would have a significant impact on traffic, noting that careful consideration would have to be given to the road networks to alleviate problems. Cllr Puttock mentioned the post office closure, expressing disappointment in its loss. The Clerk brought to Councillors attention that Cllr Tipp had asked that his Community Grant of £2-300 be promoted to the meeting. Cllr Hubbard asked the Clerk to request the money needed to replace the trees in the recreation ground. Daffodils were also discussed, and the matter would be addressed at the OS Committee meeting.	Clerk Clerk
3. Police / Neighbourhood Watch	None.	
FC/980 Co-Option of New Councillor.	The matter was fully discussed. It was agreed to advertise the vacancy in the February Magazine. Discussion took place regarding re-inviting the previous applicant. The Clerk would check procedure, but ask him to reapply in any case.	Clerk
FC/981 Committee Parish Plan Updates.	Cllr Lacey reminded committee chairs that they would be required to present their action plans taken from Parish Plans actions to the March full council meeting.	Cmte Chairs
FC/982 Local Plan Update.		

Cllr Hubbard reported that since the hearings David Illsley (DI) had kept in touch; out of all the proposed alternative site Ashurst Hospital was the only one that the inspections had written to the NFNPA to request inclusion of within the plan. Sites at Bransgore and Pennington and Knellers Lane would not go ahead. DI had responded to the inspector's letter sending a copy to the parish council. Anything that had been discussed at the plan hearings was now on the NFNPA website and the inspector had confirmed that the NFNPA had complied with the legal duty to co-operate. In order to take the site forward there was the need for additional Habitat assessment to be undertaken at Ashurst Hospital. The workhouse would be the site of 30 dwellings, originally the Parish Council's suggestion was for a care home, following the suggestion from the NFNPA and Natural England that only a single management facility would be supported as the site faces the challenge of proximity to the NFNP SPA. The NHS plan for detached dwellings had not been agreed. The village boundary would not be changed but the site would be added as an allocated site to the Local Plan. The chapel had been identified as a non-designated heritage asset, which may work to the parish council's advantage in retaining it. The Work house has not been identified as a heritage asset but would be scrutinised via survey to ascertain that not part of it was salvageable for other use. 3rd party owned access to the site; the Forestry Commission had confirmed that access would be allowed, and the licence would be updated to show this. The reverser clause previously mentioned had been proved not to exist and thus was no longer an issue.

The public consultation would not be as detailed as the consultation for the full plan and would only focus on the Ashurst Hospital site.

Cllr Hubbard would be attending the NFALC Meeting on Thursday coming, at which Steve Avery would be providing an update. Councillors were offered the opportunity to ask questions via Cllr Hubbard.

FC/983 Ashurst Post Office Closure.

Cllr Austin confirmed that the current postmasters owned the building that the post office was in and that they wanted to convert it entirely to a dwelling. Consideration was given to the alternatives;

- mobile post office (the nearest was at Barton Stacey in Test Valley)
- opening in a local establishment with limited opening hours (it was noted that any establishment would need a secure area and appropriate security)
- community post office run by volunteers

It was agreed to start by putting an article in the magazine to gauge resident's opinion and interest. If 10 or more volunteers could be brought together then the PO would offer training. The Clerk had arranged to speak to Antionette and would ask questions regarding usage numbers and turnover to ascertain how well-used the PO was and to ensure continuation of the service would be worthwhile. The matter would be brought to the February meeting.

AA

Clerk

Clerk

FC/984 Accounts. To Receive and Approve the Monthly Schedule of Payments and Quarterly Report.

The Clerk presented the Q3 figures and schedule of payments (appendix 1), noting the addition of a cheque for £125, payable to Hampshire County Council for a Cultivation Licence for the planters in the precinct. The payments were **approved**.

FC/985 Public Participation and Councillor Reports.

It was noted by a member of the public that the Post Office would require an allocated person to take responsibility for the money and administration of.

It was noted that the a-frame in the recreation was dangerously rotten and would need taping off. Clerk to inform Lengthsman.

Clerk

The matter of traffic and transport options was raised, noting that there was the potential for the trains services to be reduced, but also that there were plans to reduce the regular bus service through Ashurst. It was noted that there was a smaller bus that was routed round Calmore and West Totton and the question asked whether the route could be extended to cover the Foxhills end of Ashurst.

Cllr Hobbs responded that the PC had heard nothing to this effect and that the government had ordered the train companies to put timetable changes on hold to allow a period of stability.

The Clerk was asked to write to Bluestar to find out if the rumour had any basis and if there was a chance of extending the Calmore / West Totton Route.

Clerk

Cllr Hobbs reported that he had contacted HCC regarding the placement of the benches and procedure going forward. Once agreed he would apply for funding.

The next H&T Committee meeting was on 5th February and the Clerk requested that the time be moved to 7.30pm as she was attending CILCA training that day. The Clerk would doodle poll for other committee meetings.

Clerk

The Clerk reported that she had attended her first CILCA course that day and that she would need to update her textbooks. She would shortly be logging on to 'EMMA' to start preparing her learning outcomes.

FC/986 Items for Discussion at the Next Meeting.

- **Committee Adjustments**
- **Post Office**
- **Co-Option of Councillor**
- **Benches**

Meeting concluded at 9.15pm.

Signed: _____

Date: _____

Appendix 1

Payments Received (Quarterly Report)		
Date	Details	Amount
1.10.18 -	Allotment Payments	£420.00
	Advertising Revenue	£1,532.00
31.12.18	Interest on Reserve Account	£16.23
	Total	£1,968.23

Payments To be Made					
Date	Details	Payee	Chq	Amount	VAT
15.01.19	Mth 10 PAYE and NIC	HMRC	2339	£43.07	
15.01.19	Salary and Expenses	H Klaassen	2340	£757.95	
15.01.19	Salary	A Baker	2341	£124.80	
15.01.19	CiLCA	SLCC	2342	£468.00	£78.00
15.01.19	Feb & March Mag	TLC Online	2343	£900.00	
15.01.19	Allotment Pest Control	Rokill	2344	£168.00	£28.00
15.01.19	Monthly Maint Programme	Nightingale Groundcare	2345	£185.40	£30.90
15.01.19	Plot and Key Dep refund	K Herbert	2346	£35.00	
			Total	£2,682.22	£136.90

Current Account Balance as at 31.12.18**£44,831.08****Reserve Account Balance as at 31.12.18****£32,295.71**