

Present; Cllr Heather Richards (Chair) (HR), Cllr Emma Lacey (EL), Cllr Mike Thomas (MT), Cllr Clive White (CW)
Clerk: Helen Klaassen

Action

CE/033 Apologies for Absence.

None were received, but the absence of Cllr Sturgess was noted.

CE/034 Declarations of Interest.

None.

CE/035 Matters Arising from the Minutes of the Meeting held on 7th November 2017.

That the cost of enlarging the magazine would be between £530-780 and would add 50% to the number of pages in the magazine.

Story Competition;

Judging undertaken by Diane Swain, Cllr Hubbard, Cllr White, Jackie Baker and Cllr Mans. Cllr Thomas to email Cllr Mans.

MT

CE/036 Magazine.

Discussion ensued regarding enlarging the magazine to make it more readable;

- Feedback could be given to some of the contributors to make their articles shorter / less text.
- That the size could be adapted to make it more readable.
- Reference was made to achieving 'Crystal Mark' status.
- Paragraphing to increase readability could be used.
- Increased font size
- Less filler articles
- The addition of 4 sides / 2 pages to enable font size increase, unless filler articles were removed.

CE/037 Website and Social Media.

Cllr Thomas had contacted eMango and had emailed the salient points to Councillors, namely;

- Costs: set up £300, ongoing £480, + domain registration - These were headline costs which may be negotiated downwards.
- Ongoing includes a day of training (2 to 4 h) for up to 5 people plus, unlimited support during the year. They will also assist in transferring data from existing website
- eMango can create forms for event sign ups
- PC can create an email database and control the info generated which is kept on their server.
- They sound very helpful and Cllr Thomas was confident they will be easy to work with.

Resolved: That eMango be engaged to redesign and host the website.

Cllr White abstained from the vote, as he has a good working relationship with TLC which he did not want to jeopardise.

The Clerk would speak to John and Jaki.

CE/038 Parish Plan Update.

Cllr Lacey updated;

- All questionnaires had been delivered
- The boxes for completed questionnaires at the Post Office and Co-op were being monitored.
- The paper ones were being distributed to members of the working party and the data being entered on to Survey Monkey
- That a link to the questionnaire was being put on the ACCG website by Richard Barnett

- There were more paper copies available at the Post office and Co-op
- That a rollout plan for the business questionnaire was being formulated
- That she would give a further update at the FC Meeting.

The Clerk was asked to put the link on FB and the website.

EL
Clerk

CE/039 Forthcoming Events. To identify and discuss.

Consideration was given to the forthcoming Royal Wedding and the possibility of a 'street party' style gathering in the Recreation Ground.

Two villagers, Sam and Rachel, were keen to arrange the event and it was agreed to support them in this. Cllr White would act as go-between.

The Carol Service was discussed, that it could be combined with the Christmas meeting in that those people the PC wished to thank for their efforts on behalf of the village and PC could be invited to the Carol Service instead. The Carol Service could then be made more of an event with singing, readings, food and drink.

It was mooted to remove the Christmas FC meeting altogether. The matter would be moved to the agenda of the AGM as it would need discussion and resolution and the Standing Orders would need to be adjusted and agreed.

Clerk

The meeting of 20th February regarding the current NFNPA Local Plan Consultation was discussed. It was noted that;

- That the meeting should be well advertised with posters, and posts on the website and FB.
- That this response required comment on the legality of the consultation process and whether the NFNPA had complied.
- That Councillors would be required to fully prepare for this meeting in order that the PC give a full and comprehensive response that ideally would reinforce the PC's first response.

Cllr Thomas proposed printing leaflets to be delivered to the whole village and it was agreed that he should produce some wording suitable.

The Clerk was asked to put the event on FB and the website.

MT
Clerk

CE/040 Village in the Park Event. Review and forward planning, including the formation of a working party for the purpose of arranging the next event.

It was agreed to put an article in the magazine to ask for volunteers. Cllr Lacey to write.

Local groups to be invited; ACCG, WI, Colbury Church.

To aid the event planning it was agreed to form a working party, consisting of both councillors and interested parties.

The Working Party would meet in March to start planning the VIP event.

EL

CE/041 Village Groups. To discuss greater coherence with village groups.

Deferred to next meeting.

CE/042 Colbury Memorial Hall Affiliation. To discuss improving links with the committee.

It was noted that the trustees were looking for new members and perhaps an article in the magazine may help. The matter was held in abeyance until the next meeting.

CE/043 Any Other Business. (No decisions may be made under this heading, but information may be exchanged).

There was no further business and a meeting date of 24th April at 9am was agreed.

Signed: _____

Date: _____