

**Present;** Cllr Emma Lacey (Chair), Cllr Mike Thomas (Vice Chair), Cllr Caroline Hubbard, Cllr John Morris, Cllr Heather Richards, Cllr Clive White.

**Clerk;** Helen Klaassen

**NFDC;** Cllr Derek Tipp

**Members of the Public;** 6

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**Cllr Lacey welcomed everyone and opened the meeting.**

**FC/863 Public Participation.**

**Action**

**Q; Whose job was it to spread the grit in the grit bins and should that grit be used on private driveways.**

**A;** Both individuals and HCC. The grit was for use on public areas only, not in private driveways or paths.

It was noted that an article in the magazine to confirm this would be useful.

**CW**

**Q; When would the picture and plaque to Sally Arnold be put up?**

**A;** When a response was gained from the Trustees of Colbury Hall, as yet none had been forthcoming despite repeated contact.

**Q; It had been noted that that the path / cycle path from the campground was very overgrown and the surface uneven and was difficult to traverse safely by foot or bicycle. Could it be cleared?**

**A;** The Lengthsman could be asked to do this and the surface would be reported to HCC for remedying.

**Clerk**

**FC/864 Apologies for Absence.**

Apologies were received and accepted from Cllr Ian Hobbs, and the absence of Cllr Ann Sturgess was noted

**FC/865 Disclosure of Interest in an Agenda Item.**

Interests were declared by

Cllr Thomas, in item FC/876 Speedwatch, as a member of the newly formed team.

Cllrs Hubbard and White in item FC/875 Request for Funding from the Outreach Group, as members of the group.

The interests declared were considered non-prejudicial, nor pecuniary and councillors would be allowed to debate and vote.

**FC/866 Approval of the Minutes of the Full Council Meeting held on 20<sup>th</sup> February 2018 as a Correct Record of Proceedings.**

The Minutes were signed as a true and accurate record of the meeting.

**FC/867 Matters Arising Not on the Agenda.** Including action updates.

- Letter from Outreach Group – moved to agenda.
- Defra Consultation – Councillors had responded appropriately.
- Reporting protocol – completed.

Cllr White mentioned that Cllr Thomas had been quoted in the Lymington Times, following his appearance at the Verderers Meeting on 18<sup>th</sup> April 2018.

It was noted that the Lymington Times had erroneously reported the amount of houses to be built (60 not 6), and that it was currently used as back up grazing (Cllr Thomas had said that it had in the recent past been used as back up grazing).

Cllr Thomas had asked the Verderers to exert their influence to prevent development of this site. It was made clear to Cllr Thomas, who offered apologies and said he believed he was representing the view of the Parish Council in his presentment to the Verderers, that this was not what was agreed in the previous meeting.

The Clerk pointed out that in order to ask the Verderers to act to exert their influence, a specific resolution should have made at the last parish council meeting. As it had not Cllr Thomas should not have asked the Verderers to do so.

**Clerk**

It was agreed that the Clerk should email the Lymington Times to point out the errors in their reporting and that the minutes of the Verderers Court should be checked when they became available to see how Cllr Thomas' remarks had been reported and if not the matter could be left.

**FC/868 Accounts and Clerk's Report.**

**1. To consider accounts paid and payable**

The Clerk presented the accounts (appendix 1), which were agreed.

**2. Clerk's Report**

The Clerk gave her report, noting that;

- She had received some excellent time management training
- That Locum Clerk Lorraine Wheeler would be coming in to assist
- End of year preparation would be starting soon, noting the change in external auditor.
- That she was working to get the new Lengthsman started including a reporting process for both councillors and clerk. The Lengthsman officially started on 15<sup>th</sup> March.

**3. Purchase of personalised Hi-Viz jackets for Councillors and Lengthsman.**

**Resolved to purchase 14 Hi-Viz jackets personalised with text on, in a range of sizes, including one for the Lengthsman.**

Clerk

**FC/869 Correspondence.**

**1. Letter from Cllr John Warden, Sway PC**

The letter was discussed. It was agreed that the Clerk would respond with a holding reply and enquiring what shape it was envisaged the public enquiry would take, also, having noted that Mr Warden was writing as an individual not as a councillor, to find out if Sway Parish Council were supporting the move. Move to the April agenda.

Clerk  
Clerk

**FC/870 Police / Neighbourhood Watch Report.**

Mrs Oliver reminded everyone that action fraud was an information service. It was being updated to make it more user friendly. Also, that individuals should not give out personal information without first checking the legitimacy of the caller or email.

**FC/871 County Councillor's Report.**

None.

**FC/872 District Councillor's Report.**

Cllr Tipp reported that the air quality had been monitored on the A35 between Totton and Southampton and that NFDC were working with Southampton City Council regarding the reporting of results. It was thought emissions from the docks may have an impact on results and he noted that the government must comply with EU regulations.

**FC/873 Minutes of Committee Meetings.** To receive and approve minutes of recent committee meetings.

None to present.

**FC/874 Addition of a Councillor to Highways and Transport Committee.**

**Resolved to add Cllr Caroline Hubbard to the Highways and Transport Committee.**

**FC/875 Request for Funding from The Outreach Group.** Following the letter received at the last meeting, to consider the Outreach Group's request for funding to purchase tablecloths for their event.

**Resolved; to agree to the Outreach Group's request for funding of £183.60.**

Clerk

**FC/876 Speedwatch.** To receive an update on the situation and decide on equipment provision and next steps if required.

The first day out would be 4<sup>th</sup> April. **Resolved; that clipboards with covers should be purchased for the group to use** and that they could use the Hi-Viz jackets being purchased and would need to collect them from the Clerk when required.

**FC/877 Protocol for Lines of Communication.**

The Clerk presented a proposed protocol for consideration/comment by Councillors.

To forward Councillors comments to Clerk and carry forward to the next meeting. The Clerk asked for comments by 1<sup>st</sup> April.

All

**FC/878 Reports from Representatives of Other Bodies.** To receive feedback of information relevant to the parish from Councillors who attended those meetings.

6<sup>th</sup> Feb – Outreach Group Cllrs White and Hubbard.

Also, that some elderly guests would be visiting the Foxhills Campus for a day out.

Parish Plan update; Meeting on 13<sup>th</sup> March, outcomes of questionnaire being formulated.

Next meeting 24<sup>th</sup> April, business questionnaires being finalised, each team member would visit a few businesses each, aim to be completed by 30<sup>th</sup> April.

**FC/879 Items for Discussion at the Next Meeting.**

- Letter from John Warden
- Communication Protocol

It was noted that a some of the documents that required review at this meeting had come in too late for adequate time to be given to their perusal. The Clerk agreed with this, and assured Councillors that in future documents would come through with the agenda.

There being no further business, the Chair thanked everyone for attending and closed the meeting at 10.20pm.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

**Appendix 1.**

**Agenda Item 868/FC 1. Accounts Paid and Payable**

Payments Received Since Last Meeting		
Date	Details	Amount
01.01.18	Allotment Fees	525.00
to	Magazine Ads	864.00
01.03.18		
	<b>Total</b>	<b>£1,389.00</b>

Payments Made / To be Made				
Date	Details	Payee	Chq	Amount
26.02.18	Plot and key Deposit refund for 21b	Mrs Seadon	2239	35.00
26.02.18	Key deposit refund	Mrs Hinks	2240	20.00
20.03.18	Plot deposit refund for 16a(?)	Mrs Henning	2241	15.00
20.03.18	May Mag	TLC Online	2242	450.00
20.03.18	Allotment Water	Business Stream	2243	114.36
20.03.18	Clerk's salary and expenses	Helen Klaassen	2244	788.20
			<b>Total</b>	<b>£1,422.56</b>