

## ASHURST & COLBURY PARISH COUNCIL

Clerk's Report for Meeting of 18<sup>th</sup> November 2014.

### Finance

Cheques to be signed at the meeting:

Cheque number	1938	TLC- magazine & website	£481.00
	1939	S Gale Nov salary, Oct overtime, expenses	£818.94
	1940	Void	
	1941	HMRC NICS	£38.88
	1942	Colbury Memorial Hall	£70
	1943	M Coaker expenses	£132.16
	1944	S Gale expenses	£41.69

NB Overtime to 31st October = 19hours.

### **Bank Reconciliation to 1<sup>st</sup> November 2014:**

Current a/c bank balance	£ 4782.97
Less o/s cheques:	£ 1368.14

Interest bearing a/c £39756.94

**TOTAL CASHBOOK BALANCE £43171.77**

**VAT** The reclaim submitted in October has not yet been received

### Antivirus software

The laptop does not contain any anti virus software. The Council should consider purchasing this as soon as possible.

NB Model Financial Regulations to be discussed and approved on the Agenda contain Item 6.14:

*“The council, and any members using computers for the council's financial business, shall ensure that anti-virus, anti-spyware and firewall, software with automatic updates, together with a high level of security, is used.”*

### Correspondence

- The next NE Quadrant meeting will be held on 21 January 2015 in Bramshaw Village Hall at 7pm. Confirmation is required on which Councillors will attend.
- A member of the public has sent an email asking whether a Christmas Carols event will be organised by the Parish Council.