

Helen Klaassen
Clerk and RFO
Ashurst & Colbury Parish Council
Parish Council Office
Colbury Church Rooms,
Deerleap Lane,
Colbury, SO40 7EH
Telephone; 07510 371440



NOTICE OF A PARISH COUNCIL MEETING

I hereby give notice that a Meeting of the Finance and Precept Committee of Ashurst and Colbury Parish Council will be held in:

The Church Rooms, Deer Leap Lane, Colbury on Friday 11th November at 6.30pm.

All members of the Council are hereby summoned to attend for the business of considering and resolving upon matters as set out hereunder.

All residents of the Parish are welcome to attend.

Dated; 07.11.2015

A handwritten signature in black ink, appearing to read 'H. D. Klaassen', is written over a light blue rectangular stamp.

Helen Klaassen, Clerk to the Parish Council.

AGENDA

- F&PC/008 Apologies for Absence.**
- F&PC/009 Declarations of Interest.**
- F&PC/010 Minutes of the F&P Committee of 27th November 2015.**
- F&PC/011 Matters Arising from the Minutes.**
- F&PC/012 Budget Estimates 2017/18.**
 - 1. Administration**
 - 2. Allotment Committee**
 - 3. Magazine Committee**
 - 4. Recreation Committee.**
- F&PC/013 Other items requiring budget consideration;**
 - 1. Section 137 Grant Aid**
 - 2. Reserve / Contingency Funds**
 - 3. Asset Register**
 - 4. Any other items requiring budget consideration.**
- F&PC/014 Precept Resolution.**
- F&PC/015 Any Other Business.**

PRECEPT 2017 - 2018

Admin

Item	Proposed 16-17	17-18	Notes
Insurance	-1,415.00	-1,000.00	Reduction in cost due to moving providers
ICO Fees	-35.00	-35.00	
HALC / NALC Fees	-485.00	-510.00	
Stationery	-100.00	-200.00	
Printer Ink	-250.00	-100.00	
Audit	-725.00	-800.00	
Clerks Salary + WFH Allow.	-9,397.00	-10,000.00	Salary and overtime (£8500 salary and £1500 overtime allowance)
Clerks Expenses	-300.00	-300.00	
PAYE/NICS	-200.00	-200.00	NIC Employer Contributions
Office equipment	-100.00	-500.00	Storage furniture and new table needed
Office Rental	-3,120.00	-3,500.00	Planned increase - contract being re-negotiated
Training	-100.00	-250.00	
Email	-55.00	-60.00	
Mobile Phone	-120.00	-130.00	
Maintenance of Assets			potentially from reserves
Sundries	-100.00	-150.00	
Section 137 Grant Aid	-200.00	-200.00	
Chairman's allowance	-400.00	-400.00	
Christmas Carols	-100.00	-100.00	
Total (Precept Required)	-17,202.00	-18,435.00	

Allotments

Item	Proposed 16-17	Proposed 17-18	Notes
Balance B/fwd			
Income:			

Fees (if all plots filled)	1,020.00	1,170.00 (income based on 15-16 figures)
Grants	0.00	0.00
Expenditure:		
Hedge cutting	-200.00	-300.00
Southern Water	-160.00	-300.00
Prizes	0.00	0.00
Grass cutting	-150.00	-400.00
Projects...	-2,000.00	0.00
Sundries	-150.00	-300.00 signs, padlock repairs, meeting expenses etc
CPS (clearance / maint)	-225.00	-300.00 via CPS
Rokill	0.00	-560.00
Total (Precept Required)	-1,865.00	-990.00

Magazine			
Item	Prop 16/17	17-18	Notes
Income:			
Advertising	4,944.00	5,000.00	16-17 approx.
Expenditure:			
Magazine Printing -11 edits	-5,000.00	-4,880.00	
Expenses		-50.00	
VIP Website hosting	-40.00	-90.00	
Website	-180.00	-200.00	
Domain name renewal (2 years)	-30.00	-30.00	
Magazine Advertising contingency	-1,000.00	-500.00	
Website rebuild and upgrade	-900.00	0.00	Provisions made in last year's budgets
Magazine Distribution	-1,100.00	0.00	Provisions made in last year's budgets

Totals	
Admin	-18,435.00
Allotments	-990.00
Magazine	-750.00
Recreation;	-8,320.00
Others;	
NFDC Grant	
Total	-28,495.00