

Minutes of the Meeting of Ashurst and Colbury Parish Council, Tuesday, 20th December at 7.30pm
Held at The Church Rooms, Deerleap Lane, Colbury.

Present: Cllr Caroline Hubbard (Chairman) (CH), Cllr Clive White (Vice Chairman) (CW), Cllr Sally Arnold (SA), Cllr Emma Lacey (EL), Cllr Ann Sturgess (AS), Cllr Mike Thomas (MT).

Clerk: Lorraine Wheeler, Locum Clerk.

NFDC: Cllr Derek Tipp.

Members of the Public; 24

Action

602/FC Declaration of Acceptance of Office - Chairman.

Cllr Hubbard signed the Declaration of Acceptance of Office to Chairman, witnessed and countersigned by the Clerk.

603/FC Declaration of Acceptance of Office - Vice Chairman.

Cllr White signed the Declaration of Acceptance of Office to Vice Chairman, witnessed and countersigned by the Clerk.

604/FC Public Participation.

A fifteen minute period was allowed for members of the Public, with the approval of the Chairman, to have the opportunity to ask questions relating to matters of community interest, which fall within the responsibility of the Parish Council as follows;

Arthur Jeffery, Ashurst & Colbury Community Group spoke regarding the plans to celebrate the 170th Anniversary of the Railway Station on 1st May 2017 and invited all Members of the Council to attend the celebration.

**All
Members**

Jonathan Bell, 49 Ashdene Road spoke regarding the constant damage to the verge outside of his property by buses or large vehicles overtaking parked vehicles and buses at the bus stop opposite, and mounting the kerb. The Locum Clerk advised she been in touch with a) HCC Highways Dept who will repair the damage but have no budget for any other work and b) HCC Team Passenger Transport Dept who will consider whether a bus stop post could be erected in the verge in the New Year as a possible deterrent. Mr Bell advised he has contacted HCC Cllr Mans and Tim Lawton, Head of Highways as he felt the lack of action was unacceptable. Cllr Arnold advised the meeting that HCC had undertaken work previously on the verge by installing hard standing. Mr Bell agreed with the Chairman to wait until the New Year to reassess the matter.

CH

Karen Oliver, Neighbourhood Watch reported that the gate at the Railway Station has been broken for several months, requested if residents either side of Whartons Close could cut back overhanging brambles and for joggers at night to wear reflective clothing as there had been several near misses. Perhaps this was an article for the Newsletter.

The Clerk

CW

Ann Arcscott wished to thank all those Members of the Council who arranged the tree planting on 3rd December and also Max Coaker and his wife for the refreshments.

Mike Craig of Woodlands Road expressed his concern and disappointment that the conversation regarding the forthcoming election that took place at the November meeting was not recorded in the Minutes.

605/FC Apologies for Absence.

Apologies were recorded for HCC Cllr Mans & NFDC Cllr Puttock.

606/FC Disclosure Of Interest In An Agenda Item.

Cllrs Thomas and White disclosed an interest in item 619/FC.

607/FC Approval of Minutes of Full Council Meeting held on 15th November 2016.

Cllr White proposed and Cllr Sturgess seconded, all Members agreed that the Minutes were a true and accurate record of the meeting and they were duly signed by the Chairman.

Signed.....
Dated.....

608/FC Matters Arising Not on the Agenda.

Cllr Lacey raised the possibility of using the Small Grants Scheme made available by HCC Countryside Access to upgrade the footpath near the Station to make it more accessible to the disabled by upgrading the stile to a gate. All Members agreed it was a good idea and Cllr Lacey agreed to investigate the matter and report to the next meeting on 17th January 2017. **EL**

609/FC Accounts and Clerk's Report.

1. To consider accounts paid and payable since the last meeting – proposed by Cllr Arnold, seconded by Cllr White, all Members accepted the accounts as presented at Appendix 1.
2. Christmas Lights – the Locum Clerk reported that many extra sets of lights had been installed in the Oak tree, however Members felt that still more were needed for a good display. **The Clerk**
3. Grit bins – HCC reporting line – link on Parish website – the Locum Clerk advised the meeting that anyone, including members of the public, can report that a grit bin needs refilling on the reporting line, via the link which can be found on the Parish website. **All Members**
4. Calendar of Meetings 2017 – for approval – Cllr Hubbard proposed, Cllr Lacey seconded and all Members agreed the meeting dates proposed, with the addition of the Summer Fete date being 2nd September. This will be displayed on the notice boards and on the Parish website. **The Clerk**
5. Cutting List re HCC Footpath Maintenance – for discussion – Members advised there is only one footpath and the Clerk will report on her return, by 1st February 2017. **The Clerk**

610/FC Police / Neighbourhood Watch Report.

Karen Oliver spoke regarding the high level of burglaries occurring in the Barton on Sea area and she has been advised that fake letters were being sent appearing to be from Lloyds Bank and to be aware. General advice - not to leave Christmas presents on view and not to leave packaging outside advertising what may now be inside the property.

611/FC Charitable Donation from the Proceeds of the Fete – Presentation to Honey Pot by Ann Sturgess.

Cllr Sturgess made a presentation of a cheque in the sum of £ 250.00 to Laura Coleman of The Honey Pot Children's Charity. She explained that for most children, visiting Honey Pot House is their only opportunity for a much needed break from their difficult home circumstances. Social services often comment on how the respite breaks improve the children's self-esteem, and how much each child looks forward to coming back the following year. They would not be able to provide such a high quality of service to the children referred to them without kind support such as the Council's. The donation was used to purchase Christmas presents for the group of 12 children staying here in the days leading up to Christmas.

Cllr Sturgess also received a certificate and letter of thanks from Headway, who were in receipt of a donation of £250.00.

612/FC Correspondence.

1. Knellers Lane Fly Tip – Cllr Lacey asked what could be done about the regular fly tipping. Discussion took place re checking for any addresses or serial numbers which could be used to identify the perpetrators. CCTV could be installed, but nearby residents' help would be required. This would be considered at some point in the New Year. **EL**
2. Defibrillator at Co Op Food Store – The Locum Clerk had been asked for further information regarding its use and it was agreed that an article be placed in the February Newsletter. **CW**
3. Damaged Verges in Ashdene Road – as discussed above at 604/FC.
4. Parking issues in Ashdene Road and opposite in Whartons Lane – all Members agreed that the level of and carelessness of parking around the junction was unacceptable and the PCSO would be requested to attend when the School Term begins and a letter sent to the school. **The Clerk**

Signed.....
Dated.....

613/FC County Councillor's Report.

None.

614/FC District Councillor's Report.

Cllr Tipp reported:

Devolution – still three options on the table but no further forward with a decision due to Government delays.

Visitor Centre at Lyndhurst – is closing to save £60,000 per annum, although the building will remain open for the museum.

Tourism Office – also closing to save £100,000 per annum, although grants will be provided to ensure that tourism in the National Park doesn't suffer; £100,000 in year 1, £50,000 in year 2 and £25,000 in year 3.

Commercial Property Investment – NFDC are considering investing some of their reserves in property to increase returns.

615/FC Election of New Councillors.

The Locum Clerk advised that she had just received a list of candidates which could be found on the Notice Boards and Parish website.

616/FC Minutes of Other Committee Meetings.

Planning – 14th November 2016. The minutes had been approved at the Planning Meeting held at 6.45pm 20th December and were signed by the chairman.

617/FC Reports from Representatives of Other Bodies.

Cllr Arnold reported she attended NFNPA meetings at Beaulieu Abbey re history and research, New Forest Consultative Panel, Access Forum, Allotment Holders Annual Meeting, Permitted Development and Enforcement Training, the NFNPA Planning Committee and a meeting re the Lyndhurst Park Hotel.

Cllr Thomas had attended the New Forest Consultative Panel and the Permitted Development and Enforcement Training.

Cllr White attended the Permitted Development and Enforcement Training and arranged the Evening of Carols and thanked all Members for their support. £148.35 was raised and will be donated to the Oakhaven Hospice.

Cllr Hubbard had attended the tree planting on 3rd December and NFNPA Planning Committee.

Cllr Lacey had attended the first Committee meeting for the Youth Club and advised that they were again looking for a venue should anyone become aware of anywhere suitable please contact her.

618/FC Magazine.

Cllr White advised there would be no Newsletter in January. He wished to apologise sincerely for not including David White's article regarding the Speed Watch Scheme in December's edition, however it would definitely be in the February edition. He advised that were some properties in Lyndhurst Road near the Co op who weren't receiving the Newsletter and a volunteer is required to deliver approximately 25.

619/FC Allotments.

Cllr Arnold advised that the Locum Clerk had circulated the draft minutes to all Members. It was a productive meeting with no problems other than the matter of the rats. The Locum Clerk advised that the Rokill Inspection reports had been circulated to all allotment holders as had been requested and that the tenants of those plots identified with a problem had been contacted and were assisting in rectifying the situation. Cllr Arnold emphasised that without the assistance provided by Ian Oliver, the allotments would not be possible.

620/FC Items for Discussion at the Next Meeting.

1. Small Grants Scheme – by HCC Countryside Access.
2. Terms of Reference for Allotment Committee requires updating.

EL
SA

Signed.....
Dated.....

3. Considering the reduction of speed limits around the School and Estate, or alternative solutions. **MT**
4. Communication – how best to inform residents re important events/collect email addresses. **EL**
5. Assess the structure of Committees and Terms of Reference/responsibilities. **CW**

There being no further business the Chairman closed the meeting at 8.20pm, thanked everyone for attending and invited all to stay for refreshments.

Appendix 1

Income and Expenditure Report 20.12.16

Payments Received to date 20.12.16 since last Meeting on 15.11.16				
Date	Cr No.	From	Detail	£
24.11.16	100484	Various	Allotments	135.00
12.12.16	100485	Various	Allotments	550.00
15.12.16	100486	Various	Allotments	75.00
15.12.16	100486	Cash	Charity Collection 13.12.16	148.35
Total				908.35

Payments Made to date 20.12.16 since last meeting on 15.11.16				
Date	Chq No.	Payable To	Detail	£
22.11.16	2137	Rokill	Quarterly Pest Control 29.9 - 28.12.16	168.00
29.11.16	2138	Helen Klaassen	Clerks Salary & Expenses	741.97
01.12.16	DD	Tesco Mobile	Clerks Phone	7.50
07.12.16	2139	Colbury Memorial Hall	Room Hire - Allotments Annual Meeting	19.00
07.12.16	2140	Mark Bridle	Hedge Cutting - Allotments	174.00
09.12.16	2141	Mark Dance Electrical Services	Installation & Test Christmas Lights	85.00
14.12.16	2142	Oakhaven Hospice	Charity Collection on 13.12.16	148.35
14.12.16	2143	Christ Church Colbury	Charity Donation re 13.12.16	30.00
16.12.16	2144	Cllr Clive White	Expenses re 13.12.16	11.91
16.12.16	2145	Jacqui Baker	Expenses re 13.12.16	40.79
Total				1,426.52

Signed.....
Dated.....