

Minutes of the meeting of Ashurst and Colbury Parish Council, 20th September 2016 at 7.30pm.
Held at the Church Rooms, Deerleap Lane, Colbury.

Present; Cllr Caroline Hubbard (Vice Chairman and in the Chair), Cllr Sally Arnold, Cllr Emma Lacey, Cllr Ann Sturgess, Cllr Mike Thomas, Cllr Clive White.

Clerk; Helen Klaassen

NFDC; Cllr Les Puttock

HCC; Cllr Keith Mans

Members of the Public; 19

Cllr Hubbard opened the meeting and welcomed everyone attending. It was noted that Cllr Thomas was making a recording of the meeting for personal use.

545/FC Public Participation.

Members of the Public, with the approval of the Chairman, will have the opportunity to ask questions relating to matters of community interest, which fall within the responsibility of the Parish Council.

Ian Oliver; Wished to know if there was a date for the allotment meeting yet.

It was agreed that the Clerk should identify a suitable date.

Karen Oliver; Raised the issue of the ditches on Knellers Lane and asked whether any action would be taken.

The Clerk stated that HCC were aware, but that she would chase them.

Ian Oliver; That the Allotment pedestrian gate had sunk and needed attention.

Cllr Arnold noted that gate was only supposed to be a pedestrian gate and that allotment holders could and should use the main gate at the far end of the allotments to gain access.

The Clerk would ask RTS Fencing to have another look and take remedial action.

David Ruffell; Regarding the Items thrown in the skip at the end of the fete. He had taken the decision as there was no-one about to take them and both he and Ann were wet and cold.

Cllr Lacey stated that friend of hers who had donated had spied the items they gave in the skip and that had she known, her husband would have taken them to the charity shop.

It was agreed that in future matters like this would be discussed and a decision made in advance.

Heather Richards; Noted with thanks that the allotment hedges had been cut, but enquired on the progress of the Deer fencing.

Cllr Arnold said that Network (Southern) Rail were replacing the fencing in October.

Mike Craig; Raised the issue of excessive speeding on Woodlands Road.

The Clerk said she would email the police to make them aware and ask if there was anything they could do to help.

David White; Still campaigning, spoke to Julian Lewis MP at the fete who has said he will be happy to look at it again if supporting evidence is produced. Mr White had said he will do that. It was noted that Cllr Coaker should be made aware as he had been involved in the process before.

The hire of speed recording equipment, possibly through NFDC, was discussed.

Cllr Arnold wished to thank Ashurst and Colbury Community Group for bringing the issues regarding the campsite side lack of pavement to the PC, enabling the PC to act on the matter.

546/FC Apologies for Absence.

Cllr Coaker, Cllr Jenkins, Cllr Tipp (NFDC).

547/FC Disclosure Of Interest In An Agenda Item

Cllrs Thomas, Sturgess and White on Agenda Item 558/FC, Allotments.

548/FC Approval of Minutes of Full Council Meeting held on 19th July 2016.

Cllr Lacey reminded the clerk to put the amended minutes on the website, the clerk agreed that she would do so.

Resolved; That the minutes be signed as a true and accurate record of the meeting.

549/FC Matters Arising Not on the Agenda.

Cllr Arnold requested that the clerk include the monthly accounts on the minutes. The Clerk agreed that she would do so.

550/FC Accounts and Clerk's Report.

1. Clerk's Report.

The Clerk reported that as there had been no meeting in August it had been an opportune time for some catching up. She had completed a VAT refund request for HMRC.

There had been an Extraordinary meeting to consider an unprecedented 10 planning applications.

She had been in contact with the CPS chaps to arrange more work and update the contract with them.

The Clerk reported that she had met with Rokill to assess the Rat problem in the allotments and get a quote from them.

2. To consider accounts paid and payable since the last meeting.

The Clerk presented the accounts paid and payable since the last meeting (appendix 1).

3. Parish Council Insurance Renewal. To receive quotes from 3 insurance companies.

The Clerk reported that she had, as requested at the September 2015 Full Council meeting, obtained other insurance quotes from;

Aon for £794.79 (Long Term Arrangement £755.05)

Zurich for £950.32 (LTA £880.05)

Came and Company (Hiscox) £1440.29 (LTA £1368.27)

It was agreed to leave the final decision to the clerk, who assured members she would compare each quote and policy carefully and also ask the companies if they were able to match the lowest quote.

4. Approval of BDO Certificate and Annual Return.

The Clerk reported that the Annual Return statement had been returned to her for FC approval of BDO's approval and was fine apart from one issue; that the inspection period for public inspection of the accounts had started before the full council had approved them. The Clerk stated she had noted this and had taken steps to ensure it did not happen again next year.

Resolved; that the approved Annual Return be accepted.

551/FC Police / Neighbourhood Watch Report.

PCSO Richard Williams reported that;

They would be carrying out overnight burglary patrols from 1am in the local area.

He also noted that that Lyndhurst and Minstead had a Speedwatch group with equipment showing the speed drivers were doing; volunteers noted the speed and number plate and offending drivers were sent a letter advising them to slow down. If drivers exceeded 45mph (in a thirty limit), then officers would pay them a visit.

PCSO Williams suggested that it may be possible to borrow the equipment, but that it would need 3 volunteers and he would also attend. He advised asking Lyndhurst if we could borrow the kit.

Volunteers would need to be checked and PCSO Williams would assess the road's suitability.

He noted that there was only one speed van for the whole of the New Forest.

PCSO Williams said he would speak to David White regarding getting it set up and noted that volunteers usually had no problems with drivers being aggressive as it was only those who had been caught speeding who didn't like it!

Cllr White stated that it would possible to put an article in the magazine and asked for Mr White to liaise with him.

PCSO Williams and Mrs Ann Arscott, Chair of Governors at Foxhills junior School, then spoke about the proposed Park and Stride Scheme that they would trialling on 5th October. They would assemble in the

Whartons Lane park and walk with the children up to the school. It was hoped that this would decrease the traffic in the Foxhills area near the school, making it safer for those walking and cycling.

Mrs Karen Oliver reported;

SCAMS

Report all scams to either 101 or to Action Fraud Tel; 03001232040 online;

www.actionfraud.police.uk/reportfraud

Students have been targeted when looking for suitable accommodation before the beginning of their new term. Some properties being advertised showed pictures and descriptions with “landlords” also asking for a holding fee up front to secure the property without a chance to view it first. Often the rental property does not exist or there are tenants already in situ being advertised by bogus landlords.

Advice is; 1) Always use a reputable letting company, 2) Verify the location via a Google search, 3) Always view property first and beware of landlords asking for holding fees.

COURIER FRAUD

Bogus buyers of items being sold online send payments from a different email address claiming it to be a ‘payment platform’. The seller has to pay the courier probably being promised re-imburement included in the full payment. Once the courier has been paid, all contact is broken, item is never collected and remains unsold and money and courier are gone. Be wary of any buyer “paying” the full price of an item without viewing it first. If a courier *is* needed....use your own.

September

A Phishing email is doing the rounds supposedly from the City of London Police. Police departments “represented” are the Fraud Intelligence Unit and the National Fraud Intelligence Bureau. The email is entitled **Compensation Fund** with a letter attached using the City of London Police logo. In order for compensation to be paid, personal information must be given stating that HSBC and the South African Reserve Bank will handle claims. **ALL FALSE.** Do not reply to this email. The Police and Fraud Bureaus will **never** email you asking for details.

On this mornings’ Rip-Off Britain program on BBC1, the subject of Charity collections/donations was featured. Some people choose to donate to charities by standing order/ direct debit. Since November 2015, charities have not been allowed to sell personal information but they have been allowed buy existing lists and to share your details with ‘connected charities’. Fund-raising departments of charities are separate from the main company so rules regarding customer protection are not readily enforced and self-regulation is just not working. Olive Cook from Bristol was 92 years old and was pressured by charities seeking donations. 99 x charities had her details and 24 admitted sharing her details without her consent. She committed suicide via the suspension bridge after telling her friends and family she was worried by the pressure of these requests. At the end of this year, there will be anew Regulator governing all charities with tighter rules and 2017 will see the launch of the Fund Raising Preference Service (much like the Telephone Preference Service) and charities who contact you when they shouldn’t will be open to prosecution. N.W would ask if you know of anyone who receives copious amounts of charity requests (especially those who are least able to deal with them) to alert someone who can help.

552/FC Correspondence.

- Colbury Church - Tiddlywinks volunteers

The Clerk read out an email from Colbury Church asking urgently for volunteers for the Tiddlywinks Group otherwise it would have to close. It was suggested an article could be put in the magazine.

- A Resident - Fletchwood Footpath issues

It was suggested the clerk speak to the HCC Access Forum about the issues. Dog proof stiles were also suggested.

- LGBC – Electoral Review of Hampshire; Final Recommendations.

The proposals were due to be put before HCC shortly and would sit for 40 days before Parliament.

553/FC County Councillor’s Report.

Cllr Mans spoke and told Councillors he thoroughly enjoyed the Ashurst Fete despite the dreadful weather. On other matters he noted that HCC’s consultation on local government was ending soon and that costs, especially for looking after the elderly and children were rising every year.

The speeding issues in Woodlands Road also had Councillor Mans support and he noted that other areas, for

example Brockenhurst had rapid changes of speed limit.

Cllr Hubbard thanked Cllr Mans for his contribution to the Fete.

554/FC District Councillor's Report.

Cllr Les Puttock impressed upon Councillors the importance of patience. He noted that the Country faced two important issues presently; Devolution and Brexit and that these issues must be dealt with correctly. He noted that the various stakeholders in devolution were making choices based on what was good for them, not necessarily what was good for the people.

555/FC Standing Orders and Financial Regulations.

Councillors received copies of revised Standing Orders and Financial Regulations in accordance with the changes agreed in July's meeting.

556/FC Village Speed Limit. To discuss the possibility of a village-wide 20mph limit following an email from HCC. It was noted that the speed limit reductions would be for the areas on the north of the main road. Councillors attention was drawn to the email sent by Mandy Ware of HCC. The contents were discussed and Councillors decided to register the Parish Council's interest in the new initiative HCC had to allow parish councils to implement minor traffic management schemes.

Cllr Mans advised expressing an interest in the scheme to see what would be available. He noted that funds may be restricted and some sharing may have to take place.

He spoke of the success of areas where the roads and pavements were separated only by bollards and that these kind of schemes worked well to slow traffic down and enhance the appearance of local areas.

557/FC Magazine. To receive an update.

Cllr White reported that all was well with the magazine. There was a good variety of contributions and advertising and that the committee were successfully using dropbox to manage the monthly editions. Cllr White also said it was his intention to have a committee meeting soon.

558/FC Allotments. To receive an update and agree action to be taken in respect of the significant rat problem as identified following a visit by Rokill and their subsequent quote and advisory action.

Resolved; to ask Rokill to carry out the riddance and to sign up to a contract with them for quarterly inspections.

559/FC Fete. To receive an update.

Cllr Sturgess reported. She thanked those who took tickets to sell beforehand.

She noted the weather had an impact and that some stalls didn't attend for this reason.

Cllr Sturgess also announced that, sadly, after 7 years she would be standing down from managing the fete committee. It been hard work but it was now time for someone else to take the reins.

The Clerk presented the Fete financial figures (appendix 2).

560/FC Carol Service. To decide upon the date and outline of the Carol Service 2016.

The carols would be held at the church rooms. It was agreed to check what dates were available w/c 12 December and to check whether any dates that week clashed with any local events.

It was also noted that a pianist would be needed and to see whether members of Ocean Harmony would attend.

561/FC Other Projects. To receive an update from Councillors undertaking any other projects on the Parish Council's behalf.

Cllr Hubbard updated those present on the NPA Family Tree event, which was this year being held in Whartons Lane Recreation Ground. Members of the public could reserve a tree that they would be able to plant on the day. The event would be a nice family day and 12 different locations within the Recreation Ground had been identified for planting.

The Clerk stated that the defibrillator had arrived and been taken to the Co-op who were liaising with the electrician for its installation.

Mrs Mary Short of the WI said that the WI had received a talk and demonstration of the defibrillator – it was noted that although Councillors had been invited not one attended, and the PC expressed regret for this oversight. Mrs Short agreed to pass her contact onto the clerk who would be arranging training / demonstration of the equipment for the Co-op staff and anyone else who wanted to attend.

Following the installation the PC would be looking to have a photo opportunity and would like Cllr Mans to attend.

Cllr Lacey reported that the Parish Youth stand at the fete had been a success and that Dan had 9 new sign ups and 2 trustees volunteer. They were also seeing Father Joseph shortly to discuss the possibility of a venue.

562/FC Minutes of Other Committee Meetings.

1. Extraordinary Parish Council Meeting – 19.08.16

The minutes were approved and signed by the chairman.

563/FC Reports from Representatives of Other Bodies. To receive feedback of information relevant to the parish from Councillors who attended those meetings.

Cllrs Hubbard and White had attended the Outreach Group meeting on 22nd August.

Cllr Arnold had attended the Local Plan Review meeting, a Neighbourhood Planning Meeting in Hythe, the New Forest Consultative Panel meeting, the New Forest Action Group meeting, the Devolution Workshop run by HCC, and she and Cllr Hubbard had attended the NPA Planning and Trees workshop.

564/FC Items for Discussion at the Next Meeting.

Responding to the NPA Local Plan and how that should be achieved.

Cllr Arnold noted that the NPA were holding drop-in public meetings to inform people about the local plan, the dates were;

18th October, Lyndhurst Community Centre

1st November, Minstead Village Hall

2nd November, Sway Village Hall,

9th November, Godshill Village Hall.

All meetings would take place between the hours of 2-7.30pm. Views on the plans were needed by 28th November.

Cllr Thomas indicated that David Illsley could attend the next PC meeting and agreed to arrange this.

Cllr White thanked Cllr Sturgess for all her hard work with the Fete and Cllr Hubbard for running the meeting.

Then, there being no further business, Cllr Hubbard thanked those present for attending and closed the meeting at 9.25pm.

Signed: _____

Date: _____

Appendix 1						
Payments Received Since Last Meeting						
Magazine	Advertising		840.00			
Allotments	New Starter Fees and Deposits		155.00			
Fete	Stands and OTD Takings		1,250.29			
PiP Day	Ukulele Trio Donation		5.15			
				Total	£2,250.44	
Payments Made / To be Made						
19.08.16	Elite Playground Inspections	August Quarterly Rec Inspections	50.40			
19.08.16	Peter Whitehorn	Grass cutting	425.00			
19.08.16	TLC	website, email, web hosting, June, Jul, Aug	94.00			
19.08.16	TLC	Sept Mag 32 pages	450.00			
19.08.16	BDO	Annual Audit review	240.00			
19.08.16	Jackie Baker	Deposit for PiP cake	20.00			
19.08.16	TLC	October Mag	410.00			
19.08.16	S Jenkins	PiP costs	85.75			
19.08.16	Helen Klaassen	Clerks Expenses and Salary	920.63			
09.09.16	Floats	Floats for fete	100.00			
09.09.16	TLC	Fete Leaflets	104.00			
09.09.16	Challenger Trophies	Fete Medals	30.60			
10.09.16		Fete Prize	100.00			
10.09.16		Fete Prize	25.00			
10.09.16		Fete Prize	25.00			
12.09.16	Alan Vandome	Prof Potty outstanding payment	175.00			
13.09.16	Sally Arnold	Allotment Spade engraving (reissued cheque)	30.00			
16.09.16	Ian Oliver	Petrol for Strimmer	5.60			
16.09.16	Helen Klaassen	Clerks Expenses and Salary	734.36			
16.09.16	Mark Bridle	Inspect and Clear drains in Rec	288.00			
16.09.16	Caroline Hubbard	Fete Collection Buckets and Bins	81.70			
16.09.16	TLC	November Mag	410.00			
				Total	£4,805.04	

Appendix 2

2016 Fete

£

Income

Income From Stalls	1,120.00
Takings OTD	970.29
Donations	0.00

Expenditure

Entertainments	-300.00
Marquee	-163.98
Buckets and Bins	-81.70
Prizes	-150.00
Programmes	-104.00
Signage	0.00
Donation out	0.00
NFDC Licence	-20.00
Medals	-30.60
Samsung Galaxy Tab	-99.96
Rosettes	-23.25
Draw Tickets	-60.00

Total 1,056.80