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## NOTICE OF PARISH COUNCIL MEETING

I hereby give notice that a Meeting of Ashurst and Colbury Parish Council Finance and Resources Committee will be held in:  
**The Church Rooms, Deerleap Lane, Colbury on Monday, 16<sup>th</sup> October at 6pm**

**All members of the Committee** are hereby summoned to attend for the business of considering and resolving upon matters as set out hereunder.

**All residents of the Parish are welcome to attend.**

**Helen Klaassen**  
Clerk to the Parish Council  
**11.10.17.**

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**FR/010 Election of Chair.**

**FR/011 Election of Vice Chair.**

**FR/012 Apologies for Absence.**

**FR/013 Declarations of Interest.**

**FR/014 Terms of Reference.**  
To set the Committee's terms of reference.

**FR/015 Areas of Responsibility.**

**Financial Statements.**  
To receive financial statements from the Clerk.

**Clerk.** To discuss employment matters relating to the Clerk.

**Banking.** To approve the addition of the Chairs of Committees as signatories to the Bank Accounts.

**Lengthsman.** To discuss matters relating to the employment of a Parish Lengthsman.

**Funding Requests.** To discuss any funding needs not covered by agreed budgets.

**Any Other Business** (No decisions may be made under this heading, but information may be exchanged).  
Including setting next meeting date.