

# ASHURST & COLBURY PARISH COUNCIL

**MEETING:** FULL COUNCIL  
**DATE AND TIME:** Tuesday 15th April 2014 at 8.00pm  
**LOCATION:** Church Rooms, Deerleap Lane, Colbury  
**PRESENT:** Cllr Sally Arnold (Chair), Cllr Ann Sturgess, Cllr Ken Kershaw,  
Cllr Max Coaker, Cllr Caroline Hubbard, Cllr Peter Sopowski  
District Councillor L Puttock, County Councillor K Mans, Penny Luscombe (Clerk)

## MINUTES

- 50/FC APPOINTMENT OF NEW COUNCILLOR**  
Cllr S Arnold reported that the minutes of the March meeting suggested arranging an interview for a new Councillor. As the remaining candidate had already been interviewed by the Council, this was deemed unnecessary.
- Under section 21 of the Representation of the People Act 1985 gives the Parish Council the power of co-option to fill vacancies remaining unfilled.  
The Chairman asked members present if they had any further questions for Mr. White. There were no questions posed by any members, and all members were in favour of appointing Mr. White as a co-opted member to the Ashurst and Colbury Parish Council.
- 51/FC PUBLIC PARTICIPATION**  
A member of the public requested that the Council look at replacing the litter bin near to the welcome store. The Clerk stated that she would investigate and report to the District Council.
- 52/FC APOLOGIES FOR ABSENCE**  
Received from Cllr C Marchetti (Family Bereavement) District Councillor D Tipp.
- 53/FC DECLARATIONS OF INTEREST**  
Received from Cllr Coaker on item 50/FC & 64/FC, also from Councillor Arnold on item 64/FC.
- 54/FC MINUTES**  
Minutes of the Full Council Meeting held on the 18<sup>th</sup> March 2014 were approved and adopted. Proposed: Cllr A Sturgess, Seconded: Cllr C Hubbard.
- 55/FC FINANCIAL MATTERS**  
A Schedule of invoices to the value of £1113.25 were agreed and approved for payment. Proposed: Cllr C Hubbard, Seconded: Cllr A Sturgess.
- The Clerk reported that accounts had been prepared and presented to the Internal Auditor this week. Cllr S Arnold thanked the District Councillors for their grant.
- 56/FC ALLOTMENTS**  
In the absence of Cllr Marchetti, Cllr Arnold read his report.
- ♦ The sign with regards to parking at the allotments has been ordered and will be fixed to the main gate.
  - ♦ It had been reported that there was a problem with the key to the toilet, this has now be resolved.
  - ♦ The water has been turned on by request, although we understand the first tank is overflowing. The committee will take the necessary action.
- A discussion took place with regards to the drainage works required. It was agreed that the estimate received from Mark Bridle was acceptable.  
Proposed: Cllr Coaker, Seconded: Cllr Arnold.
- Cllr Arnold reminded the Council and the allotment holders of the meeting at Colbury Memorial Hall on 30<sup>th</sup> April at 7.30pm. Cllr Sturgess asked that an additional sign be put on the top gate advertising the meeting.

57/FC

**VILLAGE FETE**

Cllr Sturgess reported that progress was being made with the preparation for the fete, and asked that people contacted her if interested in having a stall. The Fete Committee are meeting regularly.

5//FC

**CYCLE PATH**

Cllr Kershaw reported that he had met with the NPA and that the audit had been prepared which was now being promoted at a County level.

59/FC

**HIGHWAYS**

Cllr Arnold reported that she had received a letter with regards to HGV traffic on the A35. Cllr Kershaw asked that the letter and the response from HCC be forwarded to the Highways Committee.

Cllr Coaker reported that he had received an anonymous letter, along with several verbal complaints with regards to parking in Peterscroft Avenue, and also the pot holes that had appeared. Cllr Coaker had spoken with the resident and that they were aware of the problem and were taking steps to rectify. The pot hole had been repaired by Highways.

60/FC

**PARKS & RECREATION GROUND**

Cllr Coaker reported that the grass had been cut and the path had dried up.

A discussion took place following receipt of the third quotation and it was agreed to accept the quote from Wicksteed to replace the condemned item.

Cllr Coaker also reported that a number of communications had been received with regards to access to the recreation ground and that this would be discussed at the next Committee meeting.

Cllr Arnold reported that the invoice was still to be received following the damage to the fence in Whartons Lane. It was agreed that this would be paid on receipt.

61/FC

**PLANNING**

Cllr Sopowski reported on recent planning applications and decisions made.

Ref	Date	Address	Detail	Earliest Decision Date/ Decision made
R14/15/14/0220	11.02.14	22 Dene Way	Prune 2 Oak Trees	
TPO/14/0244	12.02.14	19 Chestnut Drive	Prune 2 Pines, 6 Horse Chestnuts and 1 Oak	
14/00652	14.02.14	Church Hall, Christ Church	Single Storey extension	21.03.14
TPO/14/0347	27.02.14	48 Lyndhurst Road	T1 & T2 – Oak – Fell. Multi-stemmed Ash – Pollard to reduce weight. G1 – Oaks – Reduction up to 3 metres on lateral branches.	
14/00159	28.02.14	2 Busketts Way	Raising the height of roof; insertion of two dormers and roof light to facilitate loft conversion; two storey front extension; new access	04.04.14
14/00086	17.03.14	Ashurst Train Station Car Park	Stationing of 2 storage containers for use as cycle hire, 3 no parking bays	10.04.14
14/00131	17.03.14	28 Woodlands Road	Front and rear extensions, raising roof height including two roof lights, replacement garage.	08.04.14
14/00159	26.03.14	16 Busketts Way	Two-storey extension and replacement outbuilding.	21.04.14
14/00154	26.03.14	7 New Road	Single & rear single storey extensions	11.04.14
14/00173	26.03.14	211 Lyndhurst Road	New porch and pitched roofs replacing flat roofs	24.04.14
14/00092	05.04.14	6 Foxhills	Application to vary condition 3 of planning permission ref 13/98578 to allow open able, clear glazed roof lights	30.04.14
14/00221	05.04.14	13 Beech Road	Two storey rear and side extension.	01.05.14

62/FC

**A & C COMMUNITY GROUP**

Cllr Coaker reported that most items had been covered in the report given by Susan Hutchins, at the Annual Parish Meeting. It had been communicated that part of the cycle path by the entrance to the camp site along to the Pub, was a potential danger for people walking and cycling. The AGM is due to take place on 6<sup>th</sup> May.

63/FC

**REPORT FROM REPRESENTATIVES ON OTHER BODIES**

To receive an update from the Council's Representatives.

**19<sup>th</sup> March - Transport Meeting**

Attended by Councillor Ken Kershaw – Sally Arnold

**28<sup>th</sup> March – Woodhaven and work for the mentally ill**

Attended by Councillor Sally Arnold

**31<sup>st</sup> March – Meeting with TLC arrangements for new Parish Magazine**

Attended by Councillors Sally Arnold and Ann Sturgess. Penny Luscombe Parish Clerk

**1<sup>st</sup> April – Community Group Meeting**

Attended by Councillor Max Coaker

**7<sup>th</sup> April - Fete Committee Meeting**

Attended by Councillors Sturgess, Hubbard, Coaker and Arnold.

**8<sup>th</sup> April –Newsletter**

Delivered letter to all volunteers for the newsletter to update them on the lack of newsletter for April and the coming one in May.

**9<sup>th</sup> April - D Day Anniversary**

Attended by Councillors Arnold, Kershaw and Sturgess

**10<sup>th</sup> April - Recreation Ground Committee**

Attended by Councillors Coaker, Sturgess, Arnold and Parish Clerk Penny Luscombe

An informative report was given by Cllr K Mans and District Cllr L Puttock, commending the work done in the last 12 months by the Council.

64/FC

**CORRESPONDENCE****Item of correspondence received:**

Cllr Arnold had received a letter with concerns of the litter at the top of Whartons Lane in the fields, which also included a note of appreciation to the litter pickers

It was agreed that the items relating to the Recreation Ground would be discussed at the next Committee Meeting.

It was agreed by all members that the LCR Subscription be cancelled.

65/FC

**ITEMS THAT THE CHAIRMAN DEEMS INPORTANT**

Cllr Arnold reported:

All volunteers for the Parish Council newsletter have been informed of the change over in Editors and Printers. Unfortunately due to matters out of our control we could not produce an April newsletter. However in May a brand new A5 magazine will be produced, in full colour, which will save time and most importantly money for this Council.

It was agreed that the Chairman and the Clerk will prepare the archived paperwork and take to Hampshire Archives for storage and disposal of items according to the regulations.

66/FC

**ITEMS FOR DISCUSSION AT NEXT MEETING**

Cllr Arnold reminded everyone the next Full Council meeting in May will be the Annual General Meeting where new committees and officers will be elected.

Should any Councillors wish to nominate a Councillor or remove themselves from any position on the Council they must contact the Clerk in writing by 12<sup>th</sup> May 2014. .