

Minutes of the Annual General Meeting of Ashurst and Colbury Parish Council held at the Church Rooms, Colbury, on Tuesday, 10<sup>th</sup> of May 2005 at 7-30 p.m.

Present

S. Arnold (in the Chair at commencement of meeting)  
S. Ardern  
D. Bryant  
I. Oliver  
W. Kewley  
P. Sopowski  
R. Judd (After attending the Lyndhurst PC meeting)  
A. Holdsworth

In Attendance:-

Mr. D. Hawkins, Clerk to the Council  
District Councillor L. Puttock  
7 members of the public.

Apologies for absence were received from:

None

The Chairman, Councillor Sally Arnold opened the meeting by saying: *Good Evening and welcome, To start with I must send our condolences to Frank Bright. When he was within our council boundary he was an energetic and enthusiastic Councillor, who listened to our moans and groans and took action when necessary. We now welcome Mel Kendall as our County Councillor and I am sure we will receive similar service. Frank has not retired entirely from council work he is still an active member at Totton Town Council. Thank you Frank for all your help and wish you and your family a little more time for each other.*

**(1) ELECTION OF CHAIRMAN**

Retiring Chairman, Sally Arnold called for nominations for Chairman.  
Councillor Sopowski moved, with Councillor Oliver seconding that Councillor Arnold be re-elected as Chairman.  
The vote was unanimous in favour.  
The New Chairman thanked Councillors for her re-election and called for nominations for Vice Chairman.

**(2) ELECTION OF VICE CHAIRMAN**

Councillor Sopowski moved that Councillor Oliver be elected as Vice Chairman. Councillor Oliver declined the nomination.  
Councillor Arnold moved, with Councillor Bryant seconding that Councillor Sopowski be re-elected as Vice Chairman.  
The vote was unanimous in favour.

**(3) TO FIX THE AMOUNT OF THE CHAIRMAN'S ALLOWANCE**

The Clerk informed the Council that the allowance was precepted for the coming year at £300 per annum. Does the Council wish to make any amendments to that amount?  
Councillor Bryant proposed, seconded by Councillor Oliver that the amount is fixed at £300-00.  
The vote was unanimous in favour.

**(4) PUBLIC PARTICIPATION**

The Chairman asked those members of the public assembled if they wished to ask any questions or talk on any matter affecting the Parish.  
A Parishioner, thanked the Parish Council for the "litter pick" that had taken place to remove material left behind by the travellers. However, she observed that the triangle of land at the junction of Woodlands Road and the A35 had not been cleaned up. She asked if this area could receive the same attention?  
Councillor Bryant suggested that the A35 through the village also needed a litter pick.  
The Clerk was directed to contact NFDC and request that both areas be cleaned.

District Councillor Puttock wished to congratulate the residents of Ashurst for the "turn out" at the recent General and Local election. He believed it was a record for the Ward with 71% of the Parishioners voting.  
Councillor Arnold said she had been surprised by the amount of spoilt ballot papers there were in most Wards. She had seen figures as high as 300 papers spoilt.

The Chairman asked if there were any other matters that the public wished to discuss, none were forthcoming.

And it was

RESOLVED:

- Clerk to request that NFDC carry out a litter pick along the A35 and at the junction of Woodlands Road and the A35.

**(5) TO APPOINT REPRESENTATIVES TO "OTHER BODIES"**

The Chairman then moved that the Parish Councillors fill positions as representatives to "Other Bodies" as per last year's list and a vote to that affect was taken on-block, and the following was

RESOLVED:

|  |                |                     |
|--|----------------|---------------------|
| The New Forest District Association of Local Councils..... | Sally Arnold   | (I Oliver reserve)  |
| Totton & District Citizen Advice Bureau .....              | Rita Judd      |                     |
| New Forest Consultative Panel .....                        | Peter Sopowski | (W. Kewley reserve) |
| New Forest East Sports Council .....                       | David Bryant   |                     |
| Emergency Flood Liaison .....                              | David Bryant   |                     |
| Age Concern .....  | Ann Holdsworth |                     |

**(6) TO APPOINT MEMBERS TO PARISH COUNCIL COMMITTEES**

The Chairman then moved that the Parish Councillors fill positions on Parish Council Committees as per last year's list and a vote to that affect was taken on-block, and the following was

RESOLVED:

|                   |  |                           |            |            |
|-------------------|--|---------------------------|------------|------------|
| Planning          | Peter Sopowski (Chair)                                     | Sally Arnold              | Ian Oliver | Sue Ardern |
| Recreation Ground | Sally Arnold, Wendy Kewley, Sue Ardern, Ian Oliver (Chair) |                           |            |            |
| Newsletter        | Bryan Pass (Chair), Sally Arnold (accounts), Sue Ardern    |                           |            |            |
|                   | Margaret Weston (Editor)                                   | Ian Oliver (Distribution) |            |            |
| Christmas Lights  | Sally Arnold, Ian Oliver                                   |                           |            |            |
| Flooding .....    | Sally Arnold, David Bryant, Ian Oliver.                    |                           |            |            |

**(7) DISCLOSURE OF INTEREST IN AN AGENDA ITEM**

The Chairman reminded Parish Councillors that they must fill out a Code of Conduct "Form C" if they have a personal interest in any agenda items which follows.  
And it was

RESOLVED: That this information be noted

**(8) MINUTES**

The minutes of the meeting held on the 12th April 2005 were approved.  
Councillor Sopowski, seconded by Councillor Oliver, proposed that the minutes are approved, the vote in favour was unanimous.  
And it was

RESOLVED: That this information be noted

**(9) HIGHWAY MATTERS**

a/ **To decide on an early start time for the June meeting to hear a report from Councillor Charlesworth.**

Councillor Arnold explained that Councillor John Charlesworth of Lyndhurst Parish Council wished to address the next Parish Council meeting at Ashurst on the subject of a by-pass for Lyndhurst. (14<sup>th</sup> June) However Councillor Charlesworth had enquired if the meeting could commence at 7pm instead of the usual 7:30pm to allow him to return to Lyndhurst for their Parish Council meeting?

The assembled Councillors agreed with his request. The Clerk was directed to place notices informing the public of the early start, also to inform Parishioners by way of a notice in the Newsletter. The Clerk is also to E mail the Lyndhurst Clerk informing her of the agreed arrangement.

And it was

RESOLVED:

- The Clerk to place notices informing the public of the early start, also to inform Parishioners by way of a notice in the Newsletter.
- The Clerk to E-mail the Lyndhurst Clerk informing her of the agreed arrangement for an early start to the meeting.

*Councillor Judd entered the meeting and immediately gave a report of her presentation to Lyndhurst Parish Council that evening. She said she stood up and gave her presentation, that had been read out to Ashurst Councillors the previous month, but was told that there was not time to discuss what she had said.*

Councillor Wyeth said she was very aware that when the Right Hand Turn at Colbury was built, it was agreed that the motorway signage would not be changed. Councillor Judd reported that Councillor Charlesworth was in the process of contacting all forest Parish Councils to “let them know what procedure had been agreed upon” (*to agree traffic flow changes around Lyndhurst?*) Councillor Arnold thanked Councillor Judd for attending the meeting and representing her village and their point of view. She went on to say that she believes there are routes already in mind to alleviate traffic flow around Lyndhurst.

**b/ Verge obstructions Woodlands Road, a reply from the Forestry Commission.**

*Councillor Bryant abstained from voting on this matter and declared that he was an employee of the Forestry Commission.* Councillor Sopowski announced that he was responsible for bringing this matter to the attention of the Forestry Commission after a complaint from a nearby Parishioner. The Parishioner has said that they were forced to walk in the road to go around concrete placed across the grass verge.

Councillor Kewley said that they had placed small logs outside of their fence to stop vehicles parking on the verge. This was after a winter where vehicles parking on the grass outside of her property had turned the grass into ruts and large muddy puddles.

A Parishioner observed that they had a telephone pole in the verge outside their house and was this an obstruction?

Councillor Sopowski said that he did not want an outcome where a tarmac path was made along the road.

A letter from Mike Seddon, Deputy Surveyor of the New Forest asked two questions of the Parish Council.

- Did it want to see all objects removed from the verge or simply sufficient to address the pedestrian issue?
- Would it be a joint signatory to a letter sent to residents of the road on the matter of obstructions?

After further discussion it was put to a vote on what level of object removal was thought necessary. It was agreed by a vote of 6 to 1 that only sufficient obstructions needed to be removed to allow safe passage of pedestrians / buggies.

The Councillors then agreed a joint signatory, if they could view a draft beforehand..

And it was

RESOLVED:

- Clerk to write back to Mike Seddon, informing him of the Parish Councils decisions.

**c/ Other Highway Matters**

A letter from a Parishioner was read out to the Councillors. It explained how two near accidents had occurred outside of the Vets in the Parade of Shops. The problem was visitors to the Vet Practice were leaving the property and not following the one way system. This could cause a clash of cars “head on “.

Councillor Arnold agreed to visit the Vets Practice and explain the problem at first hand. The Clerk was directed to write to Hampshire Highways and highlight the matter to them as a safety issue.

And it was

RESOLVED:

- Councillor Arnold to visit the Vets Practice and explain the problem at first hand.
- The Clerk to write to Hampshire Highways and highlight the matter to them as a safety issue.

Councillor Sopowski announced that the gravel track at the end of Woodlands Road, junction of Peterscroft Avenue had been patched with left over tarmac from a resident’s driveway. The red colour of the tarmac was causing offence to Parishioners and could Hampshire Highways remove it? The Clerk was directed to write to Rob Millar of Hampshire Highways.

And it was

RESOLVED:

- The Clerk was directed to write to Rob Millar of Hampshire Highways and request the removal of the red tarmac.

**(10) RECREATION GROUND**

**a/ Work required in the recreation ground using the NFDC Capitol Fund.**

Councillor Arnold announced that the Recreation Ground Committee needed to meet soon and go through the proposals for the new work in the recreation ground. Councillor Judd interjected that the new adventure playground at Lepe was fantastic. It was agreed to hold a sub-committee meeting on the 23<sup>rd</sup> of May at 6pm in the recreation ground. And it was

RESOLVED:

- Recreation Ground sub-committee to assemble on the 23<sup>rd</sup> of May in the Recreation Ground at 6-00pm.

**(11) A NEW “VILLAGE OPEN SPACE” UNDER PARISH COUNCIL CONTROL**

The Clerk explained that the Cricket Club, who had used some ground behind the Happy Cheese public house for many years, had now moved away to a new pitch at Lyndhurst. The Forestry Commission, who owned the land wished to put it to further use. The land in question was a strip to the left of the forest track to the Keepers Cottage, or the Cricket Pitch to the right of the gravel track. Photographs were produced to remind everyone where the ground was situated. The Clerk said that this was a unique opportunity for the Parish Council to gain another open space for the use of the village. He thought that a balance could be made with a recreation ground at each end of the village. If the Kingfisher development at the railway station goes ahead, there could be some funding to develop the ground.

Councillor Arnold announced that she and the Clerk had met with Will Parke of the Forestry Commission on the site to seek

guidance to what use the land could be put to. Mr. Parke said the Forestry Commission was minded to fence off the cricket pitch and lease the land to commoners for back-up grazing. He said this left the other strip which could be of use to the Parish.

Councillor Bryant thought that the land in question was owned by the Verderers and that there were covenants that did not allow it to be fenced in.

Following further discussion it was agreed that the smaller strip of land was not suitable for any use by the Parish Council.

It was unanimously agreed that the cricket pitch land could be very useful to the Parish and that a package should be presented to the Forestry Commission on how the Parish Council would make use of the land.

And it was

RESOLVED: That this information be noted.

**(12) PARISH PLANS**

Council Arnold explained how she had met with Penny Valender, the Community Planning Officer (along with Councillor Oliver) concerning writing Parish Plans. After that meeting she had obtained a copy of the only completed Parish Plan in the New Forest Wards. This was from Hyde Parish Council near Fordingbridge. She asked the assembled Councillors if they would agree to a £10 cheque being sent to Hyde to cover the cost of supplying the plan. This was unanimously agreed.

Councillor Arnold went on to say that resident input to any Parish Plan was vital, she said “this is not just a Parish Council thing”, it is the collective thoughts and wishes of the whole parish. She then warned that unless Parishioners took up the challenge and joined a steering group to form a plan then the matter would have to be dropped, which would be a great loss. Councillor Arnold said that the next attempt to obtain ideas from Parishioners would be at the 20 Year Celebrations on the 16<sup>th</sup> of July. Here the Parish Council would have a tent and slips on which Parishioners could write down their thoughts.

District Councillor Puttock thought that a plan was a great idea as it put on paper the detail of what Parishioners did and did not want in their village. He suggested that ideas should be put out for discussion, rather than blank slips of paper. He warned that any plan could not shut up the borders of the Parish (to government policy) but should act as a guide to others.

Councillor Judd thought that in Romsey when the Parishioners were concerned that the village was becoming too modern had authorised a consortium to buy up old derelict properties and developing them “in keeping” with the style that was seen as suitable. She went on to say that her idea was that Parishioners should put up sums of say one thousand pounds each as a loan, then small “in keeping” houses could be built to sell to residents. The Parishioners could then be re-funded at a small profit.

Councillor Sopowski agreed that there was not the range of properties to buy within the village. The size and value of property was steadily increasing.

District Councillor Puttock saw a flaw in the suggestion for small, in-keeping property, in that when the owners wanted to move on, it may be difficult if many covenants and restrictions were placed on the properties.

And it was

RESOLVED: That this information be noted.

**(13) 20 YEAR CELEBRATIONS**

Councillor Arnold announced that the sub-committee had met on the 9<sup>th</sup> of May to discuss arrangements for the event. All was going to plan. She enquired how many of the assembled councillors would be available on the day to assist? A show of hands was given.

And it was

RESOLVED: That this information be noted.

**(14) PLANNING**

**a/ Monthly report from the head of the Planning Sub-committee.**

Councillor Sopowski as Head of the Planning Committee, read a report prepared by the Clerk on planning matters within the Parish for the last month.

**Planning Application information for the month of April / May 2005.**

**(a) Applications received since the date of the last meeting: -**

Application No - 83972 - Smith - 11, Peterscroft - Rear conservatory  
Application No - 84220 - Wilkinson - 2, New Road - Conservatory (amended Plans)  
Application No - 84419 - Hollystone - 88, Lyndhurst Road (Brimpton Mead) - Demolish garage / erect office  
Application No - 84451 - Bessant - 10, Whartons Close - Garage  
Application No - 84499 - Morgan - 35, Ashdene Road - Conservatory  
Application No - 84507 - Cornick - 20, Woodlands Road - 2 new 4 bedroom dwellings.  
Application No - 84510 - Wheeler - 30, Ashdene Road - Rear Extension  
Application No - 84512 - Baughan - 4, Woodlands Road - Front extension  
Application No - 84617 - Cooke - 19, Chestnut Drive - Conservatory  
Application No - 84630 - Warren - 12, Peterscroft Avenue - Glazed Doors with railing  
Application No - 84655 - Smith - 34, Lyndhurst Road - Rear Conservatory  
Application No - 84683 - Pilkington - 12, Dene Way - Loft conversion

**(b) Tree work applications received since the date of the last meeting**

None

**(c) Planning permission granted since date of last meeting**

Application No - 83972 - Smith - 11, Peterscroft Avenue - Conservatory  
Application No - 84162 - Peel - 38, New Road - Roof Alterations  
Application No - 84167 - Anderson - 24, New Road - Rear Extension / Conservatory

**(d) Tree work applications approved since the date of the last meeting**

None

**(e) Tree work applications refused since the date of the last meeting**

None

**(f) Planning permission refused since the date of the last meeting**

Application No - 84124 - Kiltow - 4, Pine Close - New Bungalow

**(g) Appeals made since the date of the last meeting**

None

**(h) Appeals granted since the date of the last meeting**

None

**(i) Appeals refused since the date of the last meeting**

Application No - 82899 - Bryant - The Barn, Ashurst Farm - Minor external alterations / change of use to offices

**(j) Applications withdrawn**

None

**(k) Tree Preservation Orders issued since the date of the last meeting**

Application No - 114/03 - Land of Lyndhurst Road, Dene Way, Boakes Place  
Application No - 115/03 - Land of Ashurst Gardens Estate

**(l) Enforcement notices issued since the date of the last meeting**

None

**(m) Appeals against enforcement notices decided since the date of the last meeting**

None

And it was

RESOLVED: That this information be noted.

**b/ To decide a reply to the New Forest Association re-Planning Control and the National Park Authority**

The New Forest Association of Local Councils had written to the Parish asking for an opinion on how Planning Control should operate within a National Park. They had given three options to choose from:

1. That the NPA should have complete responsibility for all Planning matters.
2. That the NPA should embark on a partnership with NFDC, so that their existing Planning Control Department looks after

some types of Planning Applications, while the NPA looks after the rest, and at the same time retains overall responsibility for all planning and control.

3. That the NPA should contract out all planning work to the NFDC, who would retain responsibility for all applications. Councillor Sopowski opened by saying "in his view, the only power that the NPA has is *Planning* which it uses to protect the environment" It must have overall control of all planning matters. He said he had sympathy with NFDC Planning Officers who knew their areas well and should carry out the bulk of the planning work. He said he was tempted to go with option 2, as "Planning Applications for conservatories in Ashurst are not of much interest to a NPA".

Councillor Arnold was concerned that the word *some* in option 2 should be defined fully. She was also worried that NPA officers are not trained (as yet) in Planning Policy.

District Councillor Puttock was asked for his opinion on the decision to be made. He said no firm decision has yet been made on the matter, he thought that the end result would be a partnership. He also said that Planning Control in the Forest Towns was not high on the agenda for NPA officials. Councillor Puttock stressed very forcibly that Parish Councils must retain the right to comment on Planning Applications. He said that it was very important that the Parish continued to represent its own area.

Councillor Arnold then proposed that option 2 be accepted with caveats.

Councillor Sopowski commented that option 2 would stop another set of bureaucracy being set up.

It was unanimously agreed that option 2 be the Parish Council choice, with a better definition of "some" and strong reminders that the Parish Councils must retain their powers to comment.

And it was

RESOLVED:

- Clerk to write back to the NFALC giving the Parish Council opinion.

**(15) THE "LENGTHSMAN"**

**a/ Re-painting of the benches in the Parade of Shops.**

The contractor about to paint the street furniture in the Parade of Shops reported that the wooden clad benches were rotten. He suggested to the Parish Council that the wood be replaced at a cost of £150 for labour and £110 for materials. (£260 approx.)

It was agreed by all that this suggestion should be adopted.

And it was

RESOLVED:

- Clerk to advise painter to replace wood on benches.

**(16) ACCOUNTS**

**a/ Accounts paid since the date of the last meeting.**

|   |         |        |
|---|---------|--------|
| Post Office Ltd, purchase Postage Stamps for Clerk recruitment        | 31.80   |        |
| <b>b/ Accounts due since the date of the last meeting.</b>            |         |        |
| D. Hawkins, Clerks Salary and Expenses                                | 373.87  |        |
| IRD, Clerks PAYE/nics + employers nics PO Ltd                         |         | 94.52  |
| Mrs. M. Weston, Newsletter Editorial Costs issue No 94                | 223.79  |        |
| Frost the Printers, Newsletter Printing Costs issue No 94             |         | 417.00 |
| Carousel, Computer Consumables  | 31.46   |        |
| Staples UK Ltd, Stationery  | 33.00   |        |
| Allianz Cornhill Ins Plc, Annual Insurance Renewal                    | 1235.58 |        |
| New Forest Association, Subscription Renewal                          |         | 12.00  |
| NFDC, Raffle Ticket License, 20 <sup>th</sup> Anniversary celebration |         | 35.00  |
| Advertiser & Times, Job advert for Clerk,                             | 78.30   |        |
| Carousel, Comp consumables Newsletter 37.56, Clerk 52.33              |         | 89.89  |

Councillor Oliver, seconded by Councillor Kewley, proposed that the accounts as shown be paid. The vote in favour was unanimous.

**c/ To ratify the statement of accounts for the year ended 31<sup>st</sup> March 2005**

**d/ To ratify the statement of assurance for the year ended 31<sup>st</sup> March 2005.**

The Clerk explained to Parish Councillors that they had copies of the "Statement of Accounts and Statement of Assurance" in front of them. He asked if they could take items c/ & d/ on the agenda together and agree their ratification? Councillor Bryant, seconded by Councillor Holdsworth, proposed that the "Statement of Accounts and Statement of Assurance" be ratified by this council. The vote in favour was unanimous. The Clerk advised Parish Councillors that the next step was to have the accounts professionally

audited prior to their submission to the Audit Commission for approval. He reminded Councillors that as of today the Parish Council had £38K in the bank, which included the first tranche of the precept.

And it was

RESOLVED: That this information be noted.

Councillor Arnold asked the assembled Parish Councillors to now consider the remuneration paid to the Newsletter Editor. The sum paid had not risen for the past three years and Councillor Arnold felt it was overdue for a rise.

She suggested a rise of 10%, which equated to £22.38 a month.

Councillor Bryant enquired if such a rise had been allowed for in the precept? The Clerk replied that the commercial income from the Newsletter advertising was ample to cover any such rise in Editors salary.

It was proposed by Councillor Arnold and seconded by Councillor Sopowski that a rise of 10% be granted from the 1<sup>st</sup> of June 2005.

The vote in favour was unanimous.

And it was

RESOLVED:

- The Responsible Financial Officer to regulate the Editors pay upwards by 10% from the 1<sup>st</sup> of June 2005.

#### (17) GRANTS

None received this month.

And it was

RESOLVED: That this information be noted.

#### (18) REPORTS FROM REPRESENTATIVES OF OTHER BODIES

**Councillor Sopowski** - No meetings attended this month

**Councillor Holdsworth** - Will attend on the behalf of Age Concern a meeting with the Primary Care Trust New Forest to discuss the re-opening of the Fenwick Hospital at Lyndhurst. Councillor Holdsworth has a petition to present to the Trust asking them to re-open the Hospital.

**Councillor Oliver**- Attended a meeting with Penny Valander the Community Planning Officer.

**Councillor Arnold** - Attended a meeting with Penny Valander -Community Planning Officer concerning the Parish Plans. This will *not* get off the ground if the villagers do *not* respond. Penny suggested that we launch these plans at the July celebrations. Councillor Oliver has very kindly prepared the hand out paperwork.

Attended the launch of the New Forest Trust at Rhinefield House. This new organisation has been set up to promote the conservation of the New Forest. They support activities and organisations that work to look after the flora, fauna and communing practices of this special area. The trust aims to raise money to help in practical ways, and to improve public understanding of the essential relationship between conservation and the unique livestock, woodland and open forest.

Along with our Clerk I met up with Forestry Commission representative concerning the 20 Years On. We will *now* have to cut the grass ourselves as Ashurst Cricket Ground has vacated the area.

Attended a meeting with Totton Runners concerning the 20 Years On. As it is *too* late for them to hand out entry forms for the race they are going to accept donations from each runner and give this money to our fund.

Attended the Executive of the New Forest Association of Local Councils on the 9<sup>th</sup> of May. Items discussed were

Affordable Housing, 3,500 houses required across the New Forest. Housing Infrastructure, More than 10 houses being built and the environment will kick in. Surface water no longer allowed to be directed into sewers. With this law now in practice on new houses the net flow will be less. Road Conditions Riparian rule to be made clear to all

New Forest will publish document for who is responsible for what. SEERA/Regional Development, They oppose the level of growth and oppose the damage to environment. John Prescott is putting forward higher levels than what is suggested by SEERA. The result will not be available until the Autumn. Which ever level is decided will need proper infrastructure. Planning for National Park, No decision has been made. Developers on the edges of boundary see these areas as a huge investment Working together is the key issue.

Chaired a sub-committee meeting of the 20 Year Celebration event on the 9<sup>th</sup> of May.

**Councillor Bryant** - No meetings attended this month

**Councillor Kewley** - The 20 year Celebrations sub-committee meeting on the 9<sup>th</sup> of May.

**Councillor Ardern** - No meetings attended this month

**Councillor Judd** - The Lyndhurst Parish Council meeting on the 10<sup>th</sup> of May. On which she reported back to this Parish Council .

And it was

RESOLVED: That this information be noted

#### (19) CORRESPONDENCE

##### Correspondence received :- April / May 2005

|                       |                                   |
|-----------------------|-----------------------------------|
| HPFA                  | The Playing Field Spring 2005     |
| Trafalgar Association | Trafalgar Week-end your guide     |
| Solent Forum          | Solent News Spring 2005           |
| NFDC                  | Council Agenda's April 2005       |
| NFDC                  | Report of Review Panels           |
| HCC                   | New Forest Transport Forum report |
| HCC                   | Thatching in Hampshire            |
| NFDC                  | Forest News Spring 2005           |

#### (20) ITEMS FOR DISCUSSION AT THE NEXT MEETING

None

The meeting was formally closed by the Chairman at 9pm

This was followed by an *in camera* meeting to select candidates for interview for the position of Parish Clerk.